

New Jersey Presidents' Council
Academic Issues Committee
February 15, 2019, 10:00 a.m.

MINUTES

Present (via phone):

Nurdan Aydin, New Jersey City University
MaryAnn Baenninger, Drew University
Basil Baltzis, NJIT
Jacki Belin, Raritan Valley Community College
Jim Burkley, Rutgers University
Chris Capuano, Fairleigh Dickinson University
Rafael Castilla, Eastwick College
Jon Connolly, Sussex County Community College
Willard Gingerich, Montclair State University
Roberta Harvey, Rowan University
Sue Henderson, New Jersey City University
William Keep, The College of New Jersey
Bob Kleinschmidt, Mercer County Community College
Jeffrey N. Lee, Essex County College
Mark McCormick, Middlesex County College
Jennifer Palmgren, The College of New Jersey
Marsha Pollard, Berkeley College
David Stout, Brookdale Community College
Jeff Toney, Kean University
Lori Vermeulen, Stockton University

Also Present (via phone):

Guillermo "Will" de Veyga, New Jersey City University
Rose Mary Reilly, New Jersey City University
Allison Samay, New Jersey Presidents Council
Eric Taylor, Office of the Secretary of Higher Ed

- I. Call to Order / Roll Call

- II. Approval of Minutes of the January 11, 2019 Meeting
Dr. Connolly moved, seconded by Dr. Aydin, to approve the minutes of the January 11, 2019 meeting.

- III. Report from the Chair

Dr. Henderson reported that at the January 28, 2019 NJPC meeting the Council discussed the following:

- 1) Other Actions - The new program proposal submitted by Salem Community College for a Bachelor in Applied Science in Scientific Glass Technology. The AIC had identified a

concern with respect to the new degree program exceeding mission of the institution. The NJPC Roll Call Vote was taken: 18 Yes; 22 No; and 2 abstain. President Bloom stated that the Council approved the program, this proposal is referred to the Secretary of Higher Education.

- 2) The Geisinger Commonwealth School of Medicine (GCSOM) Petition for Licensure. The AIC had recommended this proposal to the Presidents' Council. The NJPC Roll Call Vote was taken and the No's carried the vote.

Dr. Henderson was asked at the NJPC, to be part of a subcommittee with Dr. Hancock, Dr. Harvey and Secretary Smith Ellis, to review out of State institutions coming to New Jersey (entry requirements), re-licensure programs, etc. This will be spearheaded by the OSHE, specifically Eric Taylor.

IV. New Programs

A. Camden County College

1. Cybersecurity in Applied Science, CIP Code 11.1003

First Reader: Mark McCormick, Middlesex County College

Second Reader: Anthony Munroe, Essex County College

*Dr. Lee reported in the absence of Dr. Munroe

Dr. McCormick summarized the submitted proposal stating the Consultant meets the AIC guidelines and conducted a site visit in February 2018. The Consultant's report was strong but the proposal is missing the required response from the institution to the consultant's report. Credit requirement is inconsistent in the report (60/61/62) Dr. Lee concurred with Dr. McCormick's summary. Dr. McCormick and Dr. Lee agreed that the proposal should not be moved forward and returned to the institution for clarification. The Committee agreed.

Action: The Committee agreed that the proposal be returned to the institution, for the institution to provide the following clarification:

- Response to the consultant's report is required, addressing the consultants concerns.
- Have the report reflect the correct credit requirements throughout the proposal.

B. Fairleigh Dickinson University

1. Associate of Science in General Science, CIP Code 30.1801

First Reader: Jon Connolly, Sussex County Community College

Second Reader: David Stout, Brookdale Community College

Dr. Connolly summarized the submitted proposal is consistent with the Institutions mission. In looking at the Associate of Science degree, there may be a concern if there are redundancies, they did an analysis based on zip codes, which was missing Bergen. The Consultant was well qualified and the institutions response to the Consultant's report was robust. Dr. Stout agreed

with Dr. Connolly and pointed out discrepancies in the proposal, the narrative in the first paragraph is inconsistent with the response the institution provided to the Consultant's report inquiry as to where the careers are at an Associate level, stating this is a transferable opportunity. Also the proposal noted there are four Associate Degree programs (Warren County Community College, Middlesex County College, Essex County College, and Thomas Edison State University), this is not a comprehensive list of programs in the State, Ocean County College, Camden and Brookdale also have similar programs, this is not necessarily a deal breaker, but the proposal is not a comprehensive list. Also, there is an editing error in the number of credits required, which appears to be missing the Contemporary Issues in Healthcare course from the list, providing an incorrect total, Trigonometry is also listed inconsistently. There are no 200 level lab science courses, which could create transferability concerns. With regard to Faculty resources, the Faculty has training in Mathematics, but other disciplines in Natural Sciences were missing. Dr. Connolly and Dr. Stout agreed that the proposal should not be moved forward and returned to the institution for clarification. The Committee agreed. Dr. Capuano abstained.

Action: The Committee agreed that the proposal be returned to the institution, for the institution to provide the following clarification:

- What is the purpose of the degree, what will it prepare students to do once completed.
- Address duplication concerns.
- Address course and curriculum maps.
- Address Faculty concerns.

2. Master of Social Work, CIP Code 44.0701

First Reader: Jeff Toney, Kean University

Second Reader: Nurdan Aydin, New Jersey City University

Dr. Toney stated the program is an on-line Masters in Social Work, FDU does not currently have a program like this and would be developing this from the start and is consistent with the institutions mission. The Consultant is well qualified and provided a good analysis and assessment. The Consultant pointed out areas that are missing, there are no details in the field experience, admission and curriculum requirements, Advising and Counsel, and Faculty needs to be hired. It appears the plan is to hire a Director first who will develop curriculum and hire the Faculty, the library and information needs are also not mentioned. The institution is anticipating a Spring 2020 launch, which seems aggressive. Dr. Nurdan agreed with Dr. Toney and added the 60 credit on-line program seeks accreditation from the Council on Social Work Education. Some of the updates may be cosmetic, for example the existing curriculum mapping is not in a readable format. Dr. Toney and Dr. Aydin

agreed that the proposal should not be moved forward and returned to the institution for clarification. The Committee agreed. Dr. Capuano abstained.

Action: The Committee agreed that the proposal be returned to the institution, for the institution to provide the following clarification:

- Missing field experience.
- Address admission and curriculum mapping.
- Address Faculty concerns.
- Include more specific library and information requirements.
- Address launch concerns.

3. Doctor of Occupational Therapy, CIP Code 51.2306

First Reader: Roberta Harvey, Rowan, University

Second Reader: James Burkley, Rutgers University

Dr. Harvey summarized the proposed Doctor of Occupational Therapy (OTD) program, stating that it is part of a strategic initiative to develop a school of health sciences, public health, and health professions. Dr. Harvey observed that the submitted proposal exhibited some of the same flaws as the previous proposals from the same institution, including lack of alignment of the curriculum to the program goals and outcomes, a generic learning outcomes and program evaluation plan, lack of admissions criteria, and no program faculty. The consultant's report noted these apparent gaps and provided recommendations. The consultant also confirmed that the proposed program is soundly designed and corroborated the enrollment projections. The institution responded in detail and stated that the gaps will be addressed upon hiring of the program director. The consultant pointed out that access to applicant status in the accreditation process is limited and encouraged the institution to initiate its petition as soon as possible. Dr. Harvey stated that since accreditation will be required to offer the program, the proposal should be provisionally approved to permit the institution to move forward in that process. Mr. Burkley concurred with Dr. Harvey's summary. Mr. Burkley suggested that the degree designation appearing in the Program Announcement as "Occupational Therapy Doctorate" perhaps should be adjusted to Doctor of Occupational Therapy, with the degree abbreviation O.T.D. It was moved by Dr. Harvey and seconded by Mr. Burkley that this proposal be recommended to the Presidents' Council. The motion was carried. Dr. Capuano abstained.

C. Georgian Court University

1. Master of Arts in Higher Education and Student Affairs Administration, CIP Code 13.0406

First Reader: Chris Capuano, Fairleigh Dickinson University

Second Reader: Lori Vermeulen, Stockton University

Dr. Capuano summarized the proposal stating that it does not require licensure or program accreditation. The program will be offered at Georgian Court out of the School of Education, which already offers five Master

programs Pre-K-12 in Higher Education and the current faculty will be instrumental for this program. Consultant was qualified, and the program is consistent with the institution's mission. The program is 36 credit curriculum, which is sufficient and a 300 hour internship in Higher Education. The institution provided an extensive learning outcomes plan and curriculum map and a course outline. The Consultant made three recommendations, which the institution agreed to. Dr. Vermeulen concurred with Dr. Capuano's summary. It was moved by Dr. Capuano and seconded by Dr. Vermeulen, that this proposal be recommended to the Presidents' Council. The motion was carried.

D. New Jersey City University

1. BS in Business Analytics and Data Science, CIP Code 52.13

First Reader: MaryAnn Baenninger, Drew University

Second Reader: Marsha Pollard, Berkeley College

Dr. Baenninger summarized the submitted proposal, stating the Consultant is well qualified and visited the institution in October 2018. There is a definite need for this program which will allow students to take the Certified Analytics Professional (CAP) certification. The program overall is well articulated and easy to understand. There aren't many of these types of programs yet, but there is a large market. Dr. Pollard concurred with Dr. Baenninger's summary. It was moved by Dr. Baenninger and seconded by Dr. Pollard, that this proposal be recommended to the Presidents' Council. The motion was carried. Dr. Henderson and Dr. Aydin abstained.

E. Warren County Community College

1. Associate in Applied Science in Unmanned Aerial Systems (Drone Technology), CIP Code 49.0199

First Reader: Jianping Wang, Mercer County Community College

Second Reader: Michael McDonough, Raritan Valley Community College

*Dr. Kleinschmidt reported in the absence of Dr. Wang, Dr. Belin reported in the absence of Dr. McDonough.

Dr. Kleinschmidt summarized the submitted proposal was well written, the proposal is not unduly duplicative and the course outcomes were detailed and specific. The Consultant was qualified and conducted a site visit on November 29, 2018. Dr. Belin concurred with Dr. Kleinschmidt's summary. It was moved by Dr. Kleinschmidt and seconded by Dr. Belin, that this proposal be recommended to the Presidents' Council. The motion was carried.

F. William Paterson University

1. Bachelor of Arts in Disability Studies, CIP Code 05.0210

First Reader: Jennifer Palmgren, The College of New Jersey

Second Reader: Rafael Castilla, Eastwick College

Dr. Palmgren summarized the submitted proposal stating the program is within the mission of the University, and they will not seek outside

accreditation. The Consultant is highly qualified and conducted a site visit on November 19, 2018 and stated in the report that the faculty has considerable experience and adequate resources. The institution noted that there is strong student interest, targeting initial enrollment of 15 students. The institution appropriately responded to the Consultant's report. Dr. Castilla concurred with Dr. Palmgren's summary. It was moved by Dr. Palmgren and seconded by Dr. Castilla, that this proposal be recommended to the Presidents' Council. The motion was carried.

V. Other Action Items

VI. For Your Information

A. Montclair State University

1. New Graduate Certificate Program – Professional Accounting, CIP Code 52.0301
2. Nomenclature change – from Ph.D. in Environmental Management to Ph.D. in Environmental Science and Management

B. Passaic County Community College

1. New Career Certificate – Career Certificate in Hospitality, CIP Code 52.0909

C. Raritan Valley Community College

1. Nomenclature change – from Computer Networking and Security, Certificate (11.0901), to Computer Networking and Cybersecurity, Certificate (11.0901)
2. Nomenclature change – from Computer Networking, A.A.S. in Computer Information Systems (52.1201), to Computer Networking and Cybersecurity, A.A.S. in Computer Information Systems (52.1201)
3. Nomenclature change – from Visual Communication, A.F.A. (50.0702), to Graphic and Interactive Design, A.F.A. (50.0706)

D. Rowan College at Gloucester County

1. New Degree option for an A.A. Arts and Sciences – Theatre: Dance Option
2. Proposed change in award of an Associate in Arts (A.A.) Degree in Health, Physical Education and Recreation to Associate in Science (A.S.) Degree in Health, Physical Education and Recreation

E. Union County College

1. Nomenclature change – from Electronics/Electromechanical Engineering Technology, AAS degree to Engineering Technology, AAS

VII. Old Business

VIII. New Business

Updates to pages 31-37 of the AIC Manual submitted by Eric Taylor, Director of Licensure, Office of the Secretary of Higher Education.

Eric Taylor took Committee through the various updates made to pages 31-37 of the AIC Manual.