

**New Jersey President's Council
Academic Issues Committee
May 13, 2016- 10:00 -1:00 pm**

**Caldwell University
Quigley Board Room**

Minutes

Presidents Present: Nancy Blattner (Chair), R. Barbara Gitenstein*, Sue Henderson, Barbara-Jayne Lewthwaite*, Joanne LaPerla-Morales*, Jianping Wang*

Also Present: Basil Baltzis, Nancy Becker, James Burkley, Rafael Castilla, Susan Davenport*, Willard Gingerich, Roberta Harvey, Sharon Kievit, Edward Ogle, Allison Samay, Eric Taylor*, Jeff Toney

Guest: Ping Zhang, Syracuse University (Dr. Henderson's ACE Fellow)

*Via Conference Call – Note: Dr. Gitenstein left the call at 11:00 am; Dr. Lewthwaite joined the called at 11:00 am.

Not Present: Anne Prisco, Michael Smith

I. Call to Order/Roll Call

II. Approval of the Minutes of the April 1, 2016 meeting

Dr. Blattner proposed a revision to the April 1 minutes that would clarify the exceeding mission discussion relating to the Rowan 3+1 option. The committee agreed that the April 1 minutes would be amended to include the revision. It was moved by Dr. Castilla and seconded by Dr. Toney that the minutes of the April 1, 2016, meeting be approved, incorporating the discussed revision. The motion carried unanimously.

III. New Programs

A. Brookdale Community College

1. AS in Business Administration (52.0201)

First Reader: Jianping Wang, Mercer County Community College

Second Reader: Joann LaPerla-Morales

Dr. Wang summarized the submitted proposal stating that it supports the institution's strategic plan and mission, includes an assessment plan and qualified consultant's report. Dr. LaPerla-Morales concurred with Dr. Wang's review. It was moved by Dr. Wang and seconded by Dr. LaPerla-Morales that this proposal be recommended to the NJPC. The motion carried.

B. Caldwell University

1. BA in Applied Languages (16.0105)

First Reader: Barbara-Jayne Lewthwaite, Centenary College

Second Reader: Jeff Toney, Kean University

Dr. Lewthwaite summarized the proposal stating that it supports the institution's strategic plan and mission, includes an assessment plan and qualified consultant's report. Dr. Toney concurred with Lewthwaite's review. It was moved by Dr. Lewthwaite and seconded by Dr. Toney that this proposal be recommended to the NJPC. The motion carried (Dr. Blattner abstained).

C. Eastwick College

1. AAS - Physical Therapist Assistant (51.0806)

First Reader: Anne Prisco, Felician University*

Second Reader: Susan Davenport, Stockton University

*Dr. Edward Ogle reported in the absence of Dr. Prisco.

Dr. Ogle summarized the proposal stating that it supports the institution's strategic plan and mission, includes an assessment plan and qualified consultant's report. Dr. Davenport concurred with Dr. Ogle's review. It was moved by Dr. Ogle and seconded by Dr. Davenport that this proposal be recommended to the NJPC. The motion carried (Dr. Castilla abstained).

D. Essex County College

1. AAS in Health Information Technology (51.0707)

First Reader: Nancy Becker, Caldwell University

Second Reader: Basil Baltzis, NJIT

Dr. Becker reviewed the proposal stating that the proposal contains a CV from one reviewer and a report from another reviewer. No clear curriculum mapping of outcomes to courses was provided. There were many other issues with the proposal including the resolution of the scanned document submitted. Dr. Becker recommended that the proposal be returned for revisions. Dr. Baltzis supported Dr. Becker's recommendations.

Action Item: Essex County College will be asked to revise the submitted proposal and make the suggested corrections and additions. The proposal will be reconsidered after the resubmission is reviewed.

2. AAS in Software Development Technology (11.0201)

First Reader: Nancy Becker, Caldwell University

Second Reader: Jianping Wang, Mercer County Community College

Dr. Becker reviewed the proposal stating that the consultant does not meet the requirements set forth in AIC's consultant selection criteria. Dr. Becker recommended that the proposal be returned for this reason. Dr. Wang supported Dr. Becker's recommendation adding that the proposal needs to strengthen assessment mechanisms.

Action Item: Essex County College will be asked to revise the submission to include a consultant's report from a consultant that meets AIC selection criteria and to strengthen assessment mechanisms. The proposal will be reconsidered after the resubmission is reviewed.

3. AAS in Cybersecurity and Network Technology (52.0201)

First Reader: Nancy Becker, Caldwell University

Second Reader: Rafael Castilla, Eastwick College

Dr. Becker reviewed the proposal stating the consultant does not meet the requirements set forth by the AIC. Additionally, the consultant's report is identical to the report received in another proposal. Dr. Becker recommended that the proposal be returned for this reason. Dr. Castilla supported Dr. Becker's recommendation.

Action Item: Essex County College will be asked to resubmit the report with a qualified consultant's report. The proposal will be reconsidered after the resubmission is reviewed.

4. AS – Finance (52.0801)

First Reader: Joann LaPerla-Morales, Middlesex County College

Second Reader: Anne Prisco, Felician College*

Dr. LaPerla-Morales reviewed the proposal stating that the consultant's report does indicate that the consultant visited the institution, but no response to the consultant's report was included, no clear curriculum mapping of outcomes to courses or program assessment was included. Dr. LaPerla-Morales recommended that the petition be returned for these reasons. Dr. Ogle supported Dr. LaPerla-Morale's recommendation.

Action Item: Essex County College will be asked revise the proposal to include the AIC recommendations. The proposal will be reconsidered after the resubmission is reviewed.

E. Felician University

1. BS in Business Analytics (52.1301)

First Reader: Sue Henderson, New Jersey City University

Second Reader: Rafael Castilla, Eastwick College

Dr. Henderson summarized the proposal stating that it supports the institution's strategic plan and mission, includes an excellent assessment plan and qualified consultant's report. Dr. Castilla concurred with Dr. Henderson's review. It was moved by Dr. Henderson and seconded by Dr. Castilla that this proposal be recommended to the NJPC. The motion carried (Dr. Ogle abstained).

2. BA in Early Childhood Education, Pre-K through Grade 3 (13.1209)

First Reader: Susan Davenport, Stockton University

Second Reader: Roberta Harvey, Rowan University

Dr. Davenport summarized the proposal stating that it supports the institution's strategic plan and mission, includes an assessment plan and qualified consultant's report. Dr. Harvey concurred with Dr. Davenport's review. It was moved by Dr. Davenport and seconded by Dr. Harvey that this proposal be recommended to the NJPC. The motion carried (Dr. Ogle abstained).

F. Hudson County Community College

1. AS in Criminal Justice (43.0107)

First Reader: Jianping Wang, Mercer County Community College
Second Reader: Nancy Becker, Caldwell University

Dr. Wang summarized the proposal stating that it supports the institution's strategic plan and mission, includes an assessment plan and qualified consultant's report. Dr. Becker concurred with Dr. Wang's review. It was moved by Dr. Wang and seconded by Dr. Becker that this proposal be recommended to the NJPC. The motion carried.

G. Kean University

1. MA in Forensic Psychology (42.2812)

First Reader: Roberta Harvey, Rowan University
Second Reader: Willard Gingerich, Montclair State University

Dr. Harvey summarized the proposal stating that it supports the institution's strategic plan and mission, includes an assessment plan and qualified consultant's report. Dr. Gingerich concurred with Dr. Harvey's review. It was moved by Dr. Harvey and seconded by Dr. Gingerich that this proposal be recommended to the NJPC. The motion carried (Dr. Toney abstained).

H. Middlesex County College

1. AS in Business Information Systems Transfer (11.1101)

First Reader: Anne Prisco, Felician University*
Second Reader: Nancy Becker, Caldwell University

*Dr. Edward Ogle reported in the absence of Dr. Prisco

Dr. Ogle summarized the proposal stating that it supports the institution's strategic plan and mission, includes an assessment plan and qualified consultant's report. Dr. Becker concurred with Dr. Ogle's review. It was moved by Dr. Ogle and seconded by Dr. Becker that this proposal be recommended to the NJPC. The motion carried (Dr. LaPerla-Morales abstained).

I. Monmouth University

1. BA in Interdisciplinary Studies for Elementary Educators (13.1202)

First Reader: Sue Henderson, New Jersey City University
Second Reader: Nancy Becker, Caldwell University

Dr. Henderson summarized the proposal stating that it supports the institution's strategic plan and mission, includes a qualified consultant's report, but it does not contain learning outcomes and an assessment plan. Dr. Becker concurred with Dr. Henderson's concerns. The committee agreed not to move on the proposal without the learning outcomes and assessment plan.

Action Item: Monmouth University will be asked to provide the learning outcomes and an assessment plan. The proposal will be reconsidered after the resubmission is reviewed.

J. New Jersey Institute of Technology

1. Ph.D. in Business Data Science (52.1301)

First Reader: Willard Gingerich, Montclair State University

Second Reader: Jeff Toney, Kean University

Dr. Gingerich summarized the proposal stating that it was a model proposal that supports the institution's strategic plan and mission, includes an assessment plan and qualified consultant's report. Dr. Toney concurred with Dr. Gingerich's review. It was moved by Dr. Gingerich and seconded by Dr. Toney that this proposal be recommended to the NJPC. The motion carried (Dr. Baltzis abstained).

K. Ocean County Community College

1. Associate in Science Degree in Hospitality, Recreation, and Tourism Management (52.0901)

First Reader: Dr. Jianping Wang, Mercer County College

Second Reader: Joann La Perla-Morales, Middlesex County College

Dr. LaPerla-Morales summarized the proposal stating that it supports the institution's strategic plan and mission and includes an assessment plan and qualified consultant's report. Dr. Blattner concurred with Dr. La Perla-Morales's review. It was moved by Dr. La Perla-Morales and seconded by Dr. Blattner that this proposal be recommended to the NJPC. The motion carried. (Note: Dr. Wang abstained from reporting on this proposal because she was previously affiliated with Ocean County College).

L. Pillar College (Please see Old Business - this item should have been considered Old Business; it appeared on the 4-1-16 agenda)

1. Master of Arts Degree in Counseling (42.2899)

First Reader: Roberta Harvey, Rowan University

Second Reader: Barbara-Jayne Lewthwaite, Centenary College

M. Rowan College at Burlington County

1. Associate of Applied Science Degree in Paramedic Science (51.0904)(Also a certificate program)

First Reader: Basil Baltzis, NJIT

Second Reader: Nancy Becker, Caldwell University

Dr. Baltzis summarized the proposal and stated that a clarification is needed of the institution's relationship with Virtua Health especially since the program coordinator and faculty will be Virtua Health employees and accreditation will be Virtua West Jersey, Inc. Additionally, the assessment plan needs elaboration and there is no clear curriculum mapping of outcomes to courses. Dr. Becker concurred with Dr. Baltzis's recommendations.

Action Item: Rowan College at Burlington County will be asked to clarify the institution's relationship with Virtua Health and provide the learning outcomes and assessment plan. The proposal will be reconsidered after the resubmission is reviewed.

N. Rowan College at Gloucester County

1. Associate in Science in Environmental Sustainability (03.0104)

First Reader: Rafael Castilla, Eastwick College

Second Reader: Dr. Jianping Wang, Mercer County College

Dr. Castilla summarized the proposal stating that the learning outcomes and assessment plan need to be revised. There are only two learning outcomes, the assessment plan is incomplete, a curriculum map is not included, and there was no site visit. Dr. Castilla also noted concerns about the appropriateness of the consultant's credentials as well as a potential conflict of interest as a faculty member at Rowan University. The committee affirmed these concerns.

Action Item: Rowan College at Gloucester County will be asked to provide a more thoroughly developed learning outcomes assessment plan and to engage a new consultant. The proposal will be reconsidered after the resubmission is reviewed.

O. Rowan University

1. BA in Geology (40.0601)

First Reader: Susan Davenport, Stockton University

Second Reader: Sue Henderson, New Jersey City University

Dr. Davenport summarized the proposal stating that it supports the institution's strategic plan and mission, includes an assessment plan and qualified consultant's report. Dr. Henderson concurred with Dr. Davenport's review. It was moved by Dr. Davenport and seconded by Dr. Henderson that this proposal be recommended to the NJPC. The motion carried (Dr. Harvey abstained).

2. BS in Geology (40.0601)

First Reader: Susan Davenport, Stockton University

Second Reader: Sue Henderson, New Jersey City University

Dr. Davenport summarized the proposal stating that it supports the institution's strategic plan and mission, includes an assessment plan and qualified consultant's report. Dr. Henderson concurred with Dr. Davenport's review. It was moved by Dr. Davenport and seconded by Dr. Henderson that this proposal be recommended to the NJPC. The motion carried (Dr. Harvey abstained).

3. Bachelor of Fine Arts – Biomedical Art and Visualization (51.2703)

First Reader: J. Barbara Gitenstein, The College of New Jersey

Second Reader: James Burkley, Rutgers University

Dr. Gitenstein summarized the proposal stating that it supports the institution's strategic plan and mission, includes an assessment plan and qualified consultant's report. Dr. Burkley concurred with Dr. Gitenstein's review. It was moved by Dr. Gitenstein and seconded by Dr. Burkley that this proposal be recommended to the NJPC. The motion carried (Dr. Harvey abstained).

4. BS in Community Health Advocacy and Education (51.2299)

First Reader: James Burkley, Rutgers University

Second Reader: Jeff Toney, Kean University

Dr. Burkley summarized the proposal stating that it supports the institution's strategic plan and mission, includes an assessment plan and qualified consultant's report. Dr.

Toney concurred with Mr. Burkley's review. It was moved by Mr. Burkley and seconded by Dr. Toney that this proposal be recommended to the NJPC. The motion carried (Dr. Harvey abstained).

P. Rutgers University – Camden

1. BA in Digital Studies (09.0702)

First Reader: Willard Gingerich, Montclair State University

Second Reader: Roberta Harvey, Rowan University

Dr. Gingerich summarized the proposal stating that it supports the institution's strategic plan and mission, includes an assessment plan and qualified consultant's report. Dr. Harvey concurred with Dr. Gingerich's review. It was moved by Dr. Gingerich and seconded by Dr. Harvey that this proposal be recommended to the NJPC. The motion carried (Mr. Burkley abstained).

Q. Rutgers University – New Brunswick

1. Master of Health Administration (51.2211)

First Reader: R. Barbara Gitenstein, The College of New Jersey

Second Reader: Jeff Toney, Kean University

Dr. Gitenstein summarized the proposal stating that it supports the institution's strategic plan and mission, includes an assessment plan and qualified consultant's report. Dr. Toney concurred with Dr. Gitenstein's review. It was moved by Dr. Gitenstein and seconded by Dr. Toney that this proposal be recommended to the NJPC. The motion carried (Mr. Burkley abstained).

2. Master of Science in Packaging Engineering (15.1503)

First Reader: Roberta Harvey, Rowan University

Second Reader: Susan Davenport, Stockton University

Dr. Harvey summarized the proposal stating that it supports the institution's strategic plan and mission, includes an assessment plan and qualified consultant's report. Dr. Davenport concurred with Dr. Harvey's review. It was moved by Dr. Harvey and seconded by Dr. Davenport that this proposal be recommended to the NJPC. The motion carried (Mr. Burkley abstained).

R. Thomas Edison State University

1. MS in Healthcare Management (52.0201)

First Reader: Rafael Castilla, Eastwick College

Second Reader: Nancy Becker, Caldwell University

Dr. Castilla summarized the proposal stating that it supports the institution's strategic plan and mission, includes an assessment plan and qualified consultant's report. Dr. Becker concurred with Dr. Castilla's review. It was moved by Dr. Castilla and seconded by Dr. Becker that this proposal be recommended to the NJPC. The motion carried.

S. Union County College

1. AS in Supply Chain Management (52.0203)

First Reader: Nancy Becker, Caldwell University

Second Reader: Basil Baltzis, NJIT

Dr. Becker summarized the proposal stating that it supports the institution's strategic plan and mission, includes an assessment plan and qualified consultant's report. Dr. Baltzis concurred with Dr. Becker's review. It was moved by Dr. Becker and seconded by Dr. Baltzis that this proposal be recommended to the NJPC. The motion carried.

IV. Other Action Items

A. Eastern School of Acupuncture and Traditional Medicine

Petition for Licensure

First Reader: Basil Baltzis, NJIT

Second Reader: Dr. Jianping Wang, Mercer County Community College

Dr. Baltzis summarized the petition and recommended that it be approved. Dr. Wang supported Dr. Baltzis' recommendation. It was moved by Dr. Baltzis and seconded by Dr. Wang that this proposal be recommended to the NJPC. The motion carried.

B. Relay Graduate School of Education

ReLicensure Petition

First Reader: Rafael Castilla, Eastwick College

Second Reader: Barbara-Jayne Lewthwaite, Centenary University

Dr. Castilla summarized the petition and recommended that it be approved. Dr. Gingerich expressed his opposition and pointed out the issue with the credentials of the dean and faculty, which changed the motion to not recommending the relicensure petition for approval.

C. Rowan College at Burlington County

3+1 Option

First Reader: Joann LaPerla-Morales, Middlesex County College

Second Reader: Nancy Becker, Caldwell University

Dr. Joann LaPerla-Morales summarized Rowan College at Burlington County's response to the AIC request subsequent to the April 1 meeting. Rowan College at Burlington's request for a 3+1 program with Rowan University was returned to the college for a consultant's report. The consultant's report was submitted with eight recommendations and the college responded to each of the recommendations.

With respect to the recommendation regarding the concern to find faculty to teach the 300 level courses, the college acknowledged the challenge and indicated that a process for faculty development with Rowan University created a new designation, "Rowan-affiliated faculty" so that Rowan College at Burlington County faculty would have access to Rowan University's library collections and educational programs. In the complete proposal for the 3+1, the Rowan College at Burlington detailed the list of faculty with doctorate degrees who would be eligible to teach in the 3 +1 program. Therefore, it would seem that Rowan College at Burlington has responded to the recommendation regarding faculty. Dr. LaPerla-Morales recommended that the proposal be approved.

Dr. Becker supported Dr. LaPerla-Morales recommendation. It was moved by Dr. LaPerla-Morales and seconded by Dr. Becker that this proposal be recommended to the NJPC. The motion carried. (Dr. Harvey abstained).

D. Rowan College at Gloucester County

3+1 Option

First Reader: Joann LaPerla-Morales, Middlesex County College

Second Reader: Nancy Becker, Caldwell University

Dr. Joann LaPerla-Morales summarized Rowan College at Gloucester County's response to the AIC request subsequent to the April 1 meeting. Rowan College at Gloucester's request for a 3+1 program with Rowan University was returned to the college for a consultant's report. The consultant's report was submitted with eight recommendations and the college responded to each of the recommendations.

With respect to the recommendation regarding the concern to find faculty to teach the 300 level courses, the college acknowledged the challenge and indicated that a process for faculty development with Rowan University created a new designation, "Rowan-affiliated faculty" so that Rowan College at Gloucester County faculty would have access to Rowan University's library collections and educational programs. In the complete proposal for the 3+1, the Rowan College at Gloucester detailed the list of faculty with doctorate degrees who would be eligible to teach in the 3 +1 program. Therefore it would seem that the Rowan College at Gloucester has responded to the recommendation regarding faculty. Dr. LaPerla-Morales recommended that the proposal be approved. Dr. Becker supported Dr. LaPerla-Morales recommendation. It was moved by Dr. LaPerla-Morales and seconded by Dr. Becker that this proposal be recommended to the NJPC. The motion carried. (Dr. Harvey abstained).

E. Rowan University

BA in Liberal Studies with a specialization in Literacy Studies to full degree, BA in Literacy Studies (program conversion) (24.0101)

First Reader: R. Barbara Gitenstein, The College of New Jersey

Second Reader: Nancy Becker, Caldwell University

Dr. Gitenstein summarized the proposal and recommended that it be approved.

Dr. Becker supported Dr. Gitenstein's recommendation. It was moved by

Dr. Gitenstein and seconded by Dr. Becker that this proposal be recommended to the NJPC. The motion carried. (Dr. Harvey abstained).

F. Syracuse University

1. Petition for Licensure to Offer Two Undergraduate Courses at NJ High Schools

First Reader: Susan Davenport, Stockton University

Second Reader: James Burkley, Rutgers University

Dr. Davenport reviewed the petition and recommended that it be approved. Mr. Burkley agreed with Dr. Davenport's recommendation. It was moved by Dr. Davenport and seconded by Mr. Burkley that this proposal be recommended to the NJPC. The motion carried.

G. Temple University

1. Petition for Licensure – ABA Post-Graduate Certificate Program

First Reader: Jeff Toney, Kean University

Second Reader: Willard Gingerich, Montclair State University

Dr. Toney reviewed the petition and recommended that it be approved. Dr. Gingerich agreed with Dr. Toney's recommendation. It was moved by Dr. Toney and seconded by Dr. Gingerich that this proposal be recommended to the NJPC for approval. The motion carried.

H. The College of New Jersey

1. BS/MAT in Urban Education (13.0410) (Conversion of an Existing Program Option to Full Program Status)

First Reader: James Burkley, Rutgers University

Second Reader: Basil Baltzis, NJIT

Mr. Burkley reviewed the petition and recommended that it be approved. Dr. Baltzis concurred with Mr. Burkley's recommendation. It was moved by Mr. Burkley and seconded by Dr. Baltzis that this proposal be recommended to the NJPC for approval. The motion carried (Dr. Gitenstein abstained).

V. Old Business

A. Eastern International College

1. RN to BSN (51.3801) (Discussion to be led by Dr. Blattner)

Dr. Blattner stated that this request is similar to the requests received from Union County College and Passaic County Community College. Those petitions were not recommended for approval by the AIC to the NJPC. Both proposals are currently being reviewed by the Office of the Secretary of Higher Education. The AIC agreed that it would be best not to act on this similar petition until a decision has been received on the other two from the Office of the Secretary of Higher Education. Additionally, the AIC is returning this application based on the quality of information contained in the proposal. The actual program assessment plan needs elaboration because there is no clear curriculum mapping of outcomes to courses. Also, for most outcomes the measure is "80% of students getting a 77% minimum grade in clinical examinations and analyses assignments." Grades obtained are not true assessments. There is no institutional response to the external reviewer but rather a letter to Dr. Ann Marie Graff who is (or was at submission time) Interim President of EIC. It is EIC's prerogative to determine if the institution should invest time and resources to revise the proposal, but most likely the AIC will not recommend it for approval to the NJPC. Eric Taylor stated that a decision would not be made until the fall 2016 on the petitions from Union County College and Passaic County Community College.

B. Pillar College

1. Conversion AA-Biblical Studies to AA – General Studies (24.0102)

(previously submitted 4-1-16 – response to AIC request)

First Reader: Michael Smith, Berkeley College

Second Reader: Basil Baltzis, NJIT

Note: Dr. Smith did not participate in the call because of his inauguration. He had previously provided his comments to Dr. Blattner, which she read to the committee. Dr. Blattner stated Pillar College has decided to no longer offer AA-Biblical Studies since it mirrors AA-General Studies. As requested, the institution submitted a curriculum map and updated board resolution. Dr. Smith recommended that the proposal be accepted. Dr. Baltzis agreed with Dr. Smith's recommendation. It was moved by Dr. Blattner and seconded by Dr. Baltzis that this proposal be recommended to the NJPC for approval. The motion carried.

2. Master of Arts Degree in Counseling (42.2899)

(previously submitted 4-1-16 – response to AIC request)

First Reader: Roberta Harvey, Rowan University

Second Reader: Barbara-Jayne Lewthwaite, Centenary College

Dr. Harvey summarized the resubmitted proposal stating that as requested by the AIC it provided an expanded learning outcomes assessment plan and a response to the consultant's report. Dr. Harvey noted that the institution adequately addressed the AIC's concerns but two other concerns remained, the exceeding of mission and the objections from other institutions that the program would be duplicative.

Dr. Harvey stated that the institution's request to exceed mission to offer a master's program appeared to be based on specific interest by their undergraduate student population in pursuing graduate study in counseling at the institution. Dr. Harvey further noted that the institution responded to the objections by stating that the curriculum is faith-based and therefore not overly duplicative. Dr. Harvey recommended that the proposal be accepted and Dr. Lewthwaite supported the comments. It was moved by Dr. Harvey and seconded by Dr. Lewthwaite that this proposal be recommended to the NJPC for approval. The motion carried.

VI. For Your Information

A. Atlantic Cape Community College

1. Business Administration Certificate - New Certificate Program – (12.0503)
2. Fine Arts Professional – New Certificate of Achievement Program – (50.0702)
3. Unmanned Aircraft Systems Specialist – New Certificate of Achievement Program (49.0101)

B. Bergen Community College

1. Associate in Science, Professional Studies, Sport Management – New Program Option (24.0101)

C. Brookdale Community College

1. AAS - Medical Laboratory Technology – Discontinuance (51.1004)

D. Camden County College

1. Automotive Service Management Certificate of Achievement – – Termination (47.0604)
2. Computer Integrated Manufacturing Technology – Certificate of Achievement - Termination - (15.0699)
3. Computer Graphics Option: Electronic Publishing Task – Degree Termination (24.0101)
4. Laser/Electro-Optic Technology Fiber Optic Option – Degree Termination – (15.0304)
5. Certificate of Achievement: Homeland Security (43.0119)

E. Eastwick College

1. Certificate Program Termination – Medical Assisting with Patient Care Technician (51.0801)
2. Certificate Program Termination – Medical Assisting with Vascular Sonography (51.0901)
3. Certificate Program Termination – Medical Assisting with Vascular Sonography and Externship (51.0901)

F. Essex County College

1. Word Processing – Certificate – Termination (52.0401)
2. Retail Sale Specialist – Certificate – Termination (52.0299)
3. Business Administration: Office Administration and Computer Technology Option – Certificate – Termination (52.1801)
4. Business Paraprofessional – Certificate – Termination (52.0201)
5. AAS Environmental Science – Termination (03.0104)
6. Business Professional Certificate (52.0201)
7. Computer and Network Support Certificate (11.1001)
8. Cybersecurity Certificate (11.1001)
9. Database System Administration Certificate (11.0301)
10. Software Development and Programming Certificate (11.0201)

G. Fairleigh Dickinson University

1. Master of Arts in Corporate and Organizational Communication to Master of Arts in Communication (09.0100)

H. Georgian Court University

1. BA Latino/a and Business Studies to BA Latino Business Studies – Nomenclature Change ()

I. Hudson County Community College

1. Program Title Change – AS Cooperative Nursing to AS Nursing (51.3801)

J. Kean University

1. BS Management: Entrepreneurship Option – New Program Option (52.0201) (Letter from Veterans Affairs – SAA)
2. BA in English: English in Global Settings – New Program Option (23.0101)

K. Monmouth University

1. Race and Ethnic Studies – new undergraduate minor (05.0200)
2. Environmental Biology – new undergraduate minor (26.1305)
3. Childhood Studies – new undergraduate minor (19.0706)
4. Master of Science in Clinical Mental Health Counseling – nomenclature change - (51.1508)
5. Non-Instructional School Nurse Endorsement – nomenclature change – Graduate Certificate Program(51.3801)
6. Master of Education – School of Education – Reinstatement (13.0101)

L. Montclair State University

1. Human Resources Management – Post-Baccalaureate Certificate Program (52.1001)
2. Nomenclature Changes
BFA in Graphic Design to BFA in Visual Communication Design (50.0409)
BFA in Industrial Design to BFA in Product Design (50.0404)
BA in Fine Arts to BA in Visual Arts (50.0701)
3. Project Management – Post Baccalaureate Certificate Program (52.0211)
4. Program Terminations
Master of Arts in Environmental Studies (03.0103)
Post-baccalaureate Certificate Program – Health Education (13.1307)
Post-baccalaureate Certificate Program – Food Safety (19.0599)

M. New Jersey City University

1. Master of Science with a Major of Nursing - Specialization in Nursing Education (CIP 51.3801)

N. Passaic County Community College

1. Career Certificate – Video Production (10.0202)
2. Certificate of Achievement – Basic Video Production (10.0202)

O. Ramapo College of New Jersey

1. Certificate Program – Children’s Yoga Teacher Certification (51.2306)
2. MSN tracks – Family Nurse Practitioner and Nurse Administrator (51.3808)
3. Minor in Digital Filmmaking (50.0602)
4. Minor in Plant Studies (01.1101)
5. Nomenclature Change – Substance Abuse Minor – Substance Use Disorders (51.1501)
6. Minor in American Studies (05.0102)

P. Rowan College at Gloucester County

1. AA – Arts and Sciences: Radio, Television and Film – New Program Option (09.0799)

Q. Rowan College at Burlington County

1. Paramedic Science Certificate (51.0904)

R. Rutgers University – Camden

1. BA in Biology with Business minor and the Master of Business Administration (52.0201) Change of Credit Requirements

S. Rutgers University – New Brunswick

1. Institutional Program Title of MS, M.Phil., and Ph.D. in Computational Biology and Molecular Biophysics – Nomenclature Change – Quantitative Biomedicine (30.0101)

T. Salem Community College

1. AA Criminal Justice to AS Criminal Justice (Change in Degree Designation)(43.0107)

U. The College of New Jersey

1. Nomenclature Change – M.Ed. in Developmental Reading to M.Ed. in Literacy (13.1315)

V. Thomas Edison State University

1. Undergraduate Certificate – General Management (52.0201)
2. Undergraduate Certificate – Healthcare Management (51.0701)

W. Union County College

1. Program Terminations –
 - AAS - Construction Engineering Technology (15.0201)
 - AAS - Game Design Creation (10.0304)
 - AAS - Mechanical Engineering Technology (15.0805)
 - AAS - Business and Computer Applications Technology (52.0407)
 - AA - Humanities and Social Institutions (24.0101)
 - AA - International Studies (24.0101)
 - AS - Nuclear Medicine Technology (51.0905)
2. Certificate of Achievement - Supply Chain Management (52.0203)
3. American Sign Language and Deaf Studies from AA to AS – Degree Designation Change (16.1699)
4. Computer Science from AA to AS – Degree Designation Change (11.0101)
5. Termination of Program Option – Liberal Arts, Illustration Option (24.0101)
6. Nomenclature Change – Office Professional Certificate to Certificate of Achievement (52.0401)

7. Nomenclature Change – Educational Interpreter Program Certificate to Certificate of Achievement (16.1699)

VII. New Business

A. AIC Manual (Revisions – Draft)

Dr. Blattner and Dr. Henderson led the discussion regarding the revisions to the AIC manual. The following edits to the AIC Manual were agreed upon:

1. Finalize table of contents (p.2)
2. Review and Finalize current membership list (Appendix A)
3. Insert dates for 2016-17 meetings (Appendix B)
4. Consult institutions on whether or not they are at the Post-Master's or
5. Professional level (Appendix C)
6. Insert a sample new certificate for Appendix J-4

B. NJPC Bylaws ARTICLE 15: Committees (Revision)

Dr. Blattner stated that the following changes have been suggested to address the membership requirements of the Academic Issues Committee. The proposed changes affect Article 15, namely Committees, and are indicated in red type. According to Article 17 of the NJPC Bylaws, the bylaws may be amended at any regularly scheduled meeting of the Presidents' Council upon twenty days' written notification to all members of the Council. A simple majority of those present will constitute a vote of approval. These amendments will be a proposed action item on the June 6 Presidents' Council meeting agenda.

NJPC Bylaws

ARTICLE 15: Committees

The committee structure of the Presidents' Council is vital to the interactive cooperation of higher education institutions in the State of New Jersey. The chair of the executive board should make every attempt to involve every member of the Presidents' Council as members of standing committees or ad hoc committees. Every effort should be made to have balanced representation from all four sectors as set forth in Article 8.3 on all committees.

*The chair, in consultation with the Presidents' Council, shall appoint the following standing committees and committee chairs: academic issues committee, budget and governmental relations committee, advocacy and accountability committee, and transfer committee. Each committee, with the exception of the executive board, will consist of not fewer than five Council members and may have other members as the Council shall deem appropriate. Membership on the standing committees will normally be for two years, but may be extended. Designees of presidents may be permitted to serve on standing committees, with the exception of the nominating committee, except that presidents must comprise the majority of both committee members and membership at any meeting and a designee must be authorized by his or her president to vote and not simply observe. **As an exception, provosts and vice presidents for academic affairs who serve as designees for their presidents may comprise the majority of the members of the Academic Issues Committee; however, a president shall serve as the chair of the Academic Issues***

Committee. *At the determination of any committee chair, committee meetings may be convened by means of conference calling or other method of telecommunications. Responsibilities specifically designated to standing committees are meant to be illustrative of the scope and statutory responsibility and should not be construed so as to limit functions subsequently assigned said committees by the chair of the Presidents' Council.*

15.a. *The Academic Issues Committee, **chaired by a president member**, will deal with issues of academic interest to the President's Council, i.e., educational, research, service, and administrative. The Committee will be responsible for New Program Review.*

The AIC manual revision will be included on the agenda at the August 2016 meeting. Dr. Blattner thanked Dr. Lewthwaite for many years of service on the committee. The committee members thanked Dr. Blattner for her leadership over the past year.

The meeting adjourned at 12:15 pm.