

**New Jersey President's Council
Academic Issues Committee
January 15, 2016 – 10:00 –11:30 am**

Via Conference Call

Minutes

Present Via Phone: Nancy Blattner (Chair), Gale Gibson, Sue Henderson, Joanne LaPerla-Morales, Barbara-Jayne Lewthwaite, Anne Prisco

Also Present Via Phone: Basil Baltzis, Nancy Becker, James Burkley, Rafael Castilla, Susan Davenport, Williard Gingerich, Sharon Kievit, Jennifer Palmgren, Allison Samay, Eric Taylor, Jackie Taylor, Jeff Toney, Marianne Vakalis

Not Present: R. Barbara Gitenstein, Roberta Harvey, Michael Smith, Jianping Wang

I. Call to Order/Roll Call

II. Approval of the Minutes of the December 9, 2015 Meeting

Dr. Castilla noted that the December 9 minutes should be amended to reflect his support of the Passaic County Community College RN to BSN program. The minutes will be revised. There being no other comments, it was moved by Dr. Henderson, and seconded by Dr. Gibson, that the minutes of the December 9, 2015 meeting be approved. The motion carried unanimously.

III. New Programs

A. College of Saint Elizabeth

1. Bachelor of Social Work (44.0801)

First Reader: Barbara-Jayne Lewthwaite, Centenary College

Second Reader: Susan Davenport, Stockton University

Dr. Lewthwaite summarized the submitted proposal stating that it supports the institution's strategic plan, includes a qualified consultant's report and an assessment plan with measurable expectations. Dr. Davenport concurred with Dr. Lewthwaite's review. It was moved by Dr. Lewthwaite and seconded by Dr. Davenport that this request be recommended to the NJPC. The motion carried.

B. County College of Morris

1. Associate of Applied Science, Information Technology (11.0103)

First Reader: Joann LaPerla-Morales, Middlesex County College

Second Reader: Gale Gibson, Essex County College

Dr. LaPerla-Morales summarized the submitted proposal stating that the proposal consolidates three offerings into one offering and that the consultant's report was well structured and adequate. Dr. Gibson agreed with Dr. LaPerla-Morales' summary. After further discussion, the committee decided that the proposal could not be moved

forward without an assessment plan. The committee agreed that a request would be made of Dr. Yaw at the County College of Morris for a copy of the proposal's assessment plan.

C. Felician University

1. Master of Science in Computer Science (11.0701)

First Reader: Sue Henderson, New Jersey City University

Second Reader: Basil Baltzis, New Jersey Institute of Technology

Dr. Henderson summarized the submitted proposal and stated that it meets the mission of the institution and includes responses to the consultant's recommendations, which the institution plans to implement. Dr. Baltzis concurred with Dr. Henderson's review. A discussion followed regarding assessment of the program and confirmation of the consultant's onsite visit. It was moved by Dr. Henderson and seconded by Dr. Baltzis that this request be recommended to the NJPC. The motion carried. (Dr. Prisco abstained).

Note: Dr. Prisco will confirm date of consultant's visit and report back to the committee.

IV. Other Action Items

A. Soller's

1. Licensure Petition to offer Master's Degree Programs in New Jersey

First Reader: Rafael Castilla, Eastwick College

Second Reader: Jeff Toney, Kean University

Dr. Castilla summarized the resubmitted proposal and stated earlier concerns were clarified. Dr. Toney supported Dr. Castilla's summary. It was moved by Dr. Castilla and seconded by Dr. Toney that that this request be recommended to the NJPC. The motion carried.

Note: Dr. Toney noted that he was not the second reader for the Soller's petition in August. The second reader was Michael McDonough.

B. The College of New Jersey

1. Bachelor of Arts – Journalism and Professional Writing (Program Conversion of Existing Option to Full Program Status) (09.0401)

First Reader: Willard Gingerich, Montclair State University

Second Reader: James Burkley, Rutgers University

Dr. Gingerich summarized the submitted proposal and stated it aligns with the institution's mission and strategic plan and includes a robust assessment. Dr. Burkley concurred with Gingerich's review. It was moved by Dr. Gingerich and seconded by Dr. Burkley that this request be recommended to the President's Council. The motion carried.

C. Wilmington University

1. Licensure Petition to Bachelor Degree Completion Programs and Master's Degree Programs in New Jersey

First Reader: R. Barbara Gitenstein, The College of New Jersey*

Second Reader: Jeff Toney, Kean University

*Jackie Taylor, Provost, College of New Jersey, reported as Dr. Gitenstein's designee. Dr. Taylor summarized the submitted proposal and stated that it is a quality program and it should be approved. Dr. Toney supported Dr. Taylor's summary. It was moved by Dr. Taylor, and seconded by Dr. Toney that this request be recommended to the President's Council. The motion carried.

V. Old Business

A. Passaic County Community College – RN to BSN – Letters of Opposition and Support

B. Union County College – RN to BSN – Letters of Opposition and Support

Dr. Blattner stated that the RN to BSN programs would be discussed by the NJPC at the January 25 meeting.

Dr. Blattner reported that she was in receipt of a letter from the president of Ramapo College regarding the listing of Ramapo College in the AIC manual. Ramapo is currently listed as a "bachelor's-granting institution" and should be listed as a "master's-granting institution." The error has been noted and the change will be made when the AIC manual is updated. The change will be made to the online version immediately.

VI. For Your Information

A. Felician University

1. New Post-Baccalaureate Certificate Program – Teaching English as a Second or Foreign Language/ESL Language Instructor (CIP 13.1401)

B. Kean University

1. Post Masters Certificate in Applied Behavior Analysis: Autism and Developmental Disabilities (13.1013)

C. Rowan College at Gloucester County

Professional Development Certificates:

1. Digital Photography PDC (09.0702)
2. Engineering Technologies, Drafting and Design PDC (15.1302)
3. Engineering Technologies, Land Surveying PDC (15.1102)
4. Certified Clinical Medical Assistant PDC (51.0801)
5. Equine Science (01.0507)

D. Rowan University

Program Options:

1. Specialization in Anthropology (45.0299)
2. Concentration in Sustainable Built Environments (30.3301)
3. Concentration in Jewish Studies (38.02026)
4. Certificate of Undergraduate Study in Spanish (16.0905)
5. Certificate of Undergraduate Study in French (16.0901)
6. Certificate of Undergraduate Study in German (16.0501)
7. Certificate of Undergraduate Study in Italian (16.0902)
8. Certificate of Undergraduate Study in Japanese (16.0302)
9. Certificate of Undergraduate Study in Chinese (16.0301)
10. Certificate of Graduate Studies in Engineering for Educators Certificate of Graduate Studies in Accounting (13.1309, 13.1311, 13.1316, 14.1301)
11. Accelerated dual degree: BS/MS in Bioinformatics (52.0301)
12. Accelerated dual degree (articulation with Drexel University (26.1103) Thomas R. Kline School of Law): BS or BA/JD

E. Rutgers University

1. Master of Science - Computational Biology and Molecular Biophysics (New Brunswick – awarded only to students enrolled in the Ph.D. in Computational Biology and Molecular Biophysics) (30.0101)
2. Master of Philosophy in Computational Biology and Molecular Biophysics (New Brunswick – master’s degree option limited to students within the established doctoral program (30.0101)
3. Bachelor Science – Supply Chain and Marketing Science to Bachelor Science – Supply Chain Management (Newark – nomenclature change) (52.0203)
4. Bachelor Science – Supply Chain and Marketing Science to Bachelor Science – Supply Chain Management (New Brunswick – nomenclature change) (52.0203)

VII. New Business

Revisions to the AIC manual (particularly the regulations section) will be an agenda item for the February 26 meeting time permitting.

Next Meeting Date – Friday, February 26, 2016

Submission Date – February 12, 2016