

**New Jersey President's Council  
Academic Issues Committee  
August 28, 2015 - 10:00 - 11:45 am**

**Caldwell University  
Quigley Board Room, Newman Center**

**Minutes**

**Present:** Basil Baltzis, Nancy Blattner (Chair), James Burkely, Rafael Castilla, Willard Gingerich, Barbara Gitenstein, Roberta Harvey, Sue Henderson, Barbara-Jayne Lewthwaite, Michael Smith, Jeff Toney

**Present Via Phone:** Susan Davenport, Joann LaPerla Morales, Anne Prisco, Eric Taylor

**Also Present:** Nancy Becker, Heather Fehn, Sharon Kievit, Edward Ogle, Allison Samay

**Also Present Via Phone:** NaKesha Davis, Mark McCormick

**Not Present:** Gale Gibson

I. Call to Order/Roll Call

II. Approval of the Minutes of the May 15, 2015 Meeting

It was moved by Dr. Gitenstein, seconded by Dr. Henderson, that the minutes of the May 15, 2015 meeting be approved. The motion carried unanimously.

III. New Programs

**A. Bergen Community College**

1. AAS in Fashion Apparel Design (50.0407)

First Reader: Gale Gibson

Second Reader: Joanne LaPerla-Morales

In the absence of Dr. Gibson, NaKesha Davis summarized the submitted proposal using Dr. Gibson's notes. Dr. Joanne LaPerla-Morales also commented on the proposal and stated that she is recusing herself from action on the proposal since her spouse is employed by Bergen Community College. It was moved by NaKesha Davis (in the absence of Dr. Gibson), and seconded by Dr. Blattner, that this request be recommended to the President's Council. The motion carried.

## **B. Fairleigh Dickinson University**

### 1. Bachelor of Science Degree Health Studies/Allied Health Services (51.000)

First Reader: Anne Prisco

Second Reader: Barbara-Jayne Lewthwaite

In the absence of Anne Prisco, Edward Ogle summarized the submitted proposal. It was moved by Dr. Ogle, and seconded by Dr. Lewthwaite, that this request be recommended to the President's Council. The motion carried.

### 2. Master of Science – Physician Assistant Studies (51.0912)

First reader: Barbara-Jayne Lewthwaite

Second reader: Harvey Kesselman (Permanent Designee – Susan Davenport)

Dr. Lewthwaite summarized the submitted proposal. It was moved by Dr. Lewthwaite, and seconded by Dr. Davenport, that this request be recommended to the President's Council. The motion carried.

### 3. Bachelor of Science in Civil Engineering (14.0801)

First Reader: Harvey Kesselman (Permanent Designee – Susan Davenport)

Second Reader: Anne Prisco

Dr. Davenport summarized the submitted proposal. It was moved by Dr. Davenport, and seconded by Dr. Blattner, that this request be recommended to the President's Council. The motion carried.

## **C. Passaic County Community College**

### 1. AS in Liberal Arts – Nutrition (24.0101)

First Reader: Gale Gibson

Second Reader: Mark McCormick

In the absence of Dr. Gibson, NaKisha Davis summarized the submitted proposal using Dr. Gibson's notes. It was moved by Dr. Gitenstien, and seconded by Dr. Blattner, that this request be recommended to the President's Council. The motion carried.

## **D. Rider University**

### 1. Bachelor of Science in Health Sciences (51.000)

First Reader: Jeff Toney

Second Reader: Roberta Harvey

Dr. Toney summarized the submitted proposal. The committee agreed to return the proposal to the institution to request additional information regarding assessment, specifically learning outcomes. The consultant's report was acceptable but an institutional response was not included and should be included with the re-submission.

### 2. Bachelor of Arts in Organizational Psychology (42.2804)

First Reader: Roberta Harvey

Second Reader: Jeff Toney

Dr. Harvey summarized the submitted proposal. The committee agreed to return the proposal to the institution to request that the assessment section be bolstered and that an institutional response that addresses the consultant's concerns be included in the proposal.

## **E. Rutgers University**

1. Bachelor of Science – Aerospace Engineering (14.0201)

First Reader: R. Barbara Gitenstein

Second Reader: Sue Henderson

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Gitenstein, and seconded by Dr. Henderson, that this request be recommended to the President's Council. The motion carried.

2. Master of Science Degree – Global Sport Business (31.0504)

First Reader: Jeff Toney

Second Reader: R. Barbara Gitenstein

Dr. Toney summarized the submitted proposal. It was moved by Dr. Toney, and seconded by Dr. Gitenstein, that this request be recommended to the President's Council. The motion carried.

## **Other Action Items**

### **A. Felican College**

1. Petition for University Designation and a Name Change to Felician University

First Reader: Barbara-Jayne Lewthwaite

Second Reader: Basil Baltiz

Dr. Lewthwaite summarized the proposed petition. It was moved by Dr. Lewthwaite and seconded by Dr. Baltiz that the institution's university designation petition be recommended to the President's Council for recommendation to Secretary of Higher Education. The motion carried.

## **For Your Information**

### **A. Bergen Community College**

1. Certificate of Achievement, Fashion Design Fundamentals (50.0407)
2. Certificate of Achievement, Fashion Product Development (50.0404)

### **B. College of Saint Elizabeth**

1. Renaming of Program – Justice Studies to Criminal Justice (43.0103)

### **C. Georgian Court University**

1. Academic Program Nomenclature Change –  
BA Humanities (24.0103) to BA Interdisciplinary Studies (30.000)

### **D. Hudson County Community College**

1. Academic Certificate in Medical Coding (510707)
2. Certificate of Achievement in Emergency Medical Technician (EMT) (51.0810)
3. Degree Option – Biotechnology to AS Science and Mathematics (30.0101)

**E. Kean University**

1. Termination of Dual Degree Program in Occupational Therapy (51.3501)

**F. Montclair State University**

1. New Post-Baccalaureate Certificate Program – Homeland Security (43.0301)
2. Advanced Certificate in Music Education (13.1312)

**G. Ocean County College**

1. Certificate of Proficiency in Middle Eastern Studies (05.0108)

**H. Passaic County Community College**

1. Termination Career Certificate in Corrections (43.0102)
2. Termination of AAS in Criminal Justice – Correction Option and Termination of Career Certificate in Corrections (43.0102)
3. Career Certificate in Plumbing Technology (46.0502)

**I. Raritan Valley Community College**

1. Corrections, Certificate (Program Deletion) (43.0102)
2. Termination of Law Enforcement, Associate of Applied Science (43.0103)
3. Graphic Design, Associate of Fine Arts in Visual Arts will change to Visual Communications, Associate of Fine Arts in Visual Arts (50.0101)
4. Chemical Dependency, Certificate of Completion (51.1501)
5. Early Childhood STEM, Certificate of Completion (13.1210)
6. Tax Preparer, Certificate of Completion (52.0302)

**J. Rutgers University**

1. Master of Science Degree in Public Affairs (44.0501) (Rutgers University – Camden)

**K. Sussex County Community College**

1. AAS – Graphic Design – Illustration Option (New Option) (50.0409)
2. Career Certificate – Elder Law Specialist (22.0103)
3. Termination of AFA Studio Arts – Design Option (50.0702)

**Old Business**

**A. College of Saint Elizabeth**

1. BS and MS in Health Administration (43.0103)

First Reader: Roberta Harvey

Second Reader: Nancy Blattner (in place of Dario Cortes)

Dr. Harvey summarized the re-submitted proposal. It was moved by Dr. Harvey, and seconded by Dr. Blattner that this request be recommended to the President's Council. The motion carried.

## **B. Passaic County Community College**

### 1. AAS in Culinary Arts – Response (12.0503)

First Reader: Gale Gibson

Second Reader: Joann LaPerla-Morales

Dr. LaPerla-Morales summarized the re-submitted proposal. It was moved by Dr. LaPerla-Morales, and seconded by Dr. Blattner, that this request be recommended to the President’s Council. The motion carried.

## **C. Rowan University**

### 1. Bachelor of Arts in Construction Management (revised) (46.0412)

First Reader: James Burkley

Second Reader: Willard Gingerich

Dr. Burkley summarized the re-submitted proposal. It was moved by Jim Burkley, and seconded by Dr. Gingerich, that this request be recommended to the President’s Council. The motion carried.

### 2. Bachelor of Arts in Disaster Preparedness and Emergency Management (resubmission) (43.0302)

First Reader: Willard Gingerich

Second Reader: James Burkley

Dr. Gingerich summarized the re-submitted proposal. It was moved by Dr. Gingerich, and seconded by Jim Burkley, that this request be recommended to the President’s Council. The motion carried.

## **D. Sussex County Community College**

### 1. AAS in Agricultural Business (01.0101)

First Reader: Gale Gibson

Second Reader: Joann LaPerla-Morales

Dr. LaPerla-Morales summarized the re-submitted proposal. It was moved by Dr. LaPerla-Morales, and seconded by Dr. Blattner, that this request be recommended to the President’s Council. The motion carried.

### 2. AS in Horticultural Science (01.1101)

First Reader: Michael McDonough, Raritan Valley Community College

Second Reader: Rafael Castilla, Eastwick College

Dr. Castilla summarized the re-submitted proposal. It was moved by Dr. Castilla, and seconded by Dr. Blattner, that this request be recommended to the President’s Council. The motion carried.

## **VII. New Business**

### **A. Immaculata University**

1. Re-Licensure to offer Bachelor of Science and Master of Science in Nursing in NJ

First Reader: Michael McDonough

Second Reader: Rafael Castilla

Dr. Castilla summarized the submitted proposal. It was moved by Dr. Castilla, and seconded by Dr. Blattner, that this request be recommended to the President's Council for recommendation to Secretary of Higher Education. The motion carried.

### **B. Sollers**

1. Petition to Offer Master's Degree Programs in NJ

First Reader: Rafael Castilla

Second Reader: Michael McDonough

Dr. Toney summarized the submitted proposal. The committee agreed that it could not support recommending the petition to the President's Council for recommendation to the Secretary of Higher Education. Concerns include the "jump" from offering certificate programs to master's degrees, Title IV eligibility (or lack there of), lack of CIP codes, and course descriptions.

**C.** Dr. Toney asked if the AIC manual would be revised. Dr. Blattner responded that topic, manual revisions, would be included on the October agenda.

**D.** A suggestion was made that the committee should offer an AIC proposal preparation training session. Dr. Blattner agreed to assist in planning this initiative. Dr. Gitenstein offered that a training session was offered in the past, but was not well attended.

The meeting adjourned at 11:50 am.

**Next Meeting Date - Friday, October 9 - 10:00 am - via conference call**

**Call - 800-501-8979 - Participant Code - 618-3000#**