

**New Jersey President's Council  
Academic Issues Committee  
November 4, 2016  
10:00 am (via conference call)  
Caldwell University**

**Minutes**

**Present:** Nancy Blattner (Chair)

**Present (Presidents):** Sue Henderson, Joann LaPerla-Morales

**Also Present:** Basil Baltzis, Beth Castiglia, Nancy Becker, James Burkley, Rafael Castilla, Margaret Hamilton, Roberta Harvey, Robert Kleinschmidt, Edward Ogle, Jackie Taylor, Jeff Toney, Lori Vermeulen

**Also Present:** Allison Samay, Eric Taylor

**Recording:** Sharon Kievit

- I. Call to Order/Roll Call
- II. Approval of the Minutes of the September 29, 2016 meeting

The minutes of the September 29 meeting were accepted as written.

III. New Programs

**A. Atlantic Cape Community College**

1. AA – Studio Arts (50.0702)

First Reader: Lori Vermeulen, Stockton University

Second Reader: Sue Henderson, New Jersey City University

Dr. Vermeulen summarized the submitted proposal stating that it is a conversion of the Studio Arts option within the Liberal Arts AA to a full AA in Studio Arts. that exceeds the institution's mission. The Convertin Options Waiver form was submitted. The proposal fits with the institution's strategic plan and includes a robust assessment plan. There is no consultant's report since a conversion does not require the report. Dr. Henderson concurred with Dr. Vermeulen's review. It was moved by Dr. Vermeulen, and seconded by Dr. Henderson that this request be recommended to the President's Council. The motion carried.

2. AFA – Associate in Fine Arts Studies (50.0702)

First Reader: Jeff Toney, Kean University

Second Reader: Nancy Becker, Caldwell University

Dr. Toney summarized the submitted proposal stating that it supports the institution's strategic plan and mission, includes an exceptional assessment plan and qualified consultant's report.

The need for the program is clearly stated. Dr. Becker concurred with Dr. Toney's review. It was moved by Dr. Toney, and seconded by Dr. Becker, that this request be recommended to the President's Council. The motion carried.

#### **B. Eastern International College**

##### 1. AAS-DH to BS-DH (51.0602)

First Reader: Rafael Castilla, Eastwick College

Second Reader: Michael Smith, Berkeley College\*

Dr. Castiglia reported in the absence of Dr. Smith.

Dr. Castilla summarized the submitted proposal stating that it should be returned to the institution for the following reasons (1) the assessment plan does not incorporate general education courses and it must do so; (2) the relationship of the program to the institution's strategic plan does not inform the committee of how the program fits into the EIC's strategic plan and what effect, if any, it would have on existing programs; (3) the need for a dental hygiene program at a baccalaureate level needs better justification, (4) institutions offering similar programs must be identified, and (5) the degree requirements should include information for EIC graduates of the AAS program as well as for graduates of other institutions. Dr. Castiglia agreed with Dr. Castilla's summary. After discussion, the AIC agreed that the proposal would not be recommended to the the NJPC at this time.

**Action Item:** The proposal will be returned to the institution so that the AIC concerns may be addressed. The proposal will be reconsidered after resubmission.

#### **C. Essex County College**

##### 1. AS in Supply Chain Management (52.0203)

First Reader: Jianping Wang, Mercer County Community College\*

Second Reader: Jon Connolly, Sussex County Community College\*\*

\*Dr. Robert Kleinschmidt reported in the absence of Dr. Wang.

\*\*Dr. Nancy Becker reported in the absence of Dr. Connolly.

Dr. Kleinschmidt summarized the submitted proposal stating that it is well developed and supports the institution's strategic plan and mission and includes an assessment plan. Dr. Becker concurred with Dr. Kleinschmidt's review. Dr. Baltzis stated that the wording of the student learning outcomes could be improved. It was moved by Dr. Kleinschmidt, and seconded by Dr. Becker, that this request be recommended to the President's Council. The motion carried.

IV. Other Action Items

V. For Your Information

#### **A. Bergen Community College**

Program Terminations –

Associate in Arts, Liberal Arts, Social Sciences (24.0101)

Certificate in Transfer Studies, Liberal Arts (24.0101)

Certificate in Culinary Science (12.0503)  
Certificate of Achievement in Catering (12.0503)  
Certificate of Achievement in Hospitality Operations (52.0901)

**B. Essex County College**

Program Option Change – AS – Engineering – Removal of Biomedical Engineering Track (14.0101)

**C. NJIT**

Initiation of New Graduate Certificate Programs  
Graduate Certificate in Business and Information Systems Implementation (11.0401)  
Graduate Certificate in Data Mining (11.0101)  
Graduate Certificate in Management Essentials (52.0201)  
Graduate Certificate in Management of Technology (52.0201)  
Graduate Certificate in Network Security and Information Assurance (11.0101)  
Graduate Certificate in Power Systems Engineering (14.1001)  
Graduate Certificate in Technical Communication Essentials (09.0100)

**D. Rider University**

1. New Program Option - BA in Elementary Education – Concentration in Multidisciplinary Studies (24.0101)
2. Nomenclature Change – BA in Theatre to BA in Acting (50.0506)
3. Nomenclature Change – BM: Musical Theatre – Piano Track (50.0509) to BM: Musical Theatre – Music Direction (50.0509)

**E. Rowan University**

1. Certificates of Undergraduate Study:  
Philosophy (CIP 38.0101 Philosophy)  
Asian Philosophy and Religion (CIP 38.999 Philosophy and Religious Studies, Other)  
Religion Studies (CIP 38.0201 Religion/Religious Studies)  
Ethics (CIP 38.0104 Applied and Professional Ethics; 38.0103 Ethics)  
Professional Preparedness (CIP 30.9999 Multi-/Interdisciplinary Studies, Other)  
Business Analytics (CIP 52.1399 Management Sciences and Quantitative Methods, Other)  
Financial Forensics and Fraud Investigations (CIP 43.0117 Financial Forensics and Fraud Investigation)  
Global Business (CIP 52.1101 International Business/Trade/Commerce)  
Industrial Organizational Psychology (CIP 42.2804 Industrial and Organizational Psychology)  
Combat Systems Engineering (CIP 14.1001 Electrical and Electronics Engineering)
2. Specializations:  
Specialization in Global Business and Leadership within the Bachelor of Science in Business Administration (CIP 52.1101 International Business/Trade/Commerce)  
Specialization in Music Therapy (CIP 51.2305 Music Therapy/Therapist)

- Specialization in Biomedical Engineering within the Master of Science in Engineering (CIP 14.0501 Bioengineering and Biomedical Engineering)
3. Post Baccalaureate Certificate in Music Therapy (CIP 51.2305 Music Therapy/Therapist)
    - Certificates of Graduate Study:
      - Certificate of Graduate Study in Urban Health Disparities (CIP 51.22080 Community Health and Preventative Medicine)
      - Certificate of Graduate Study in Early Childhood Special Education (CIP 13.1015 Education/Teaching of Individuals in Early Childhood Special Education Programs)
      - Certificate of Graduate Study in Combat Systems Engineering (CIP 14.1001 Electrical and Electronics Engineering)
      - Certificate of Graduate Study in Engineering Analytics and Quality Control (CIP 14.0101 Engineering, General)
      - Certificate of Advanced Graduate Study in Chief School Administrator Certification (CIP 13.0401 Educational Leadership and Administration, General)
  4. Nomenclature Changes:
    - Nomenclature Change: Specialization in Graphics and Visualization within the Bachelor of Science in Computer Science changed to Specialization in Graphics, Visualization, and Gaming Technology (CIP 11.0803 Computer Graphics)
    - Nomenclature Change: Specialization in Networking and Operating Systems within the Bachelor of Science in Computer Science changed to Specialization in Networking Systems (CIP 11.0901 Computer Systems Networking and Telecommunications)

**F. Rutgers University – Newark and New Brunswick**

1. Nomenclature Change – Institutional Program Title of the BS – Management (52.0201) Leadership and Management (Newark)
2. Nomenclature Change – Institutional Program Title of the BS – Management (52.0201) Leadership and Management (New Brunswick)

VI. Old Business

VII. New Business

**A. 'Virtual' visit of consultant**

In response to an email request from a president at a New Jersey institution of higher education, Dr. Blattner opened a discussion regarding whether consultants need to come to campus or whether the consultant could visit the campus 'virtually.' After a lengthy conversation, the AIC felt that a consultant should continue to visit the campus for the following reasons: In addition to reviewing the facilities (libraries, labs, classrooms, student gathering/study space), a consultant who comes to campus has the opportunity to observe interactions between students and faculty members. The opinion was also expressed that an

on-site visit would likely be more thorough, both in terms of the time spent as well as in terms of the number of people who were engaged in the 'visit.' But the most important reason expressed was the message that a consultant's visit underscores the institutional commitment to the process as well as the state's demonstration of accountability in vetting new programs during a time when accountability in higher education is being increasingly challenged.

**Next meeting date – Friday, December 2 - 10:00 am via conference call**  
**Conference Call information - [800-501-8979](tel:800-501-8979) and use the access code 618-3000 when prompted**

**Proposal Submission Date – Friday, November 18**