

**New Jersey President's Council  
Academic Issues Committee  
Minutes  
September 14, 2012**

<b>Present:</b>	Dr. R. Barbara Gitenstein, Chair	The College of New Jersey
	Dr. Eugene Cornacchia	Saint Peter's College
	Dr. Sue Henderson	New Jersey City University
	Dr. Willard Gingerich	Montclair State University
	Dr. Anne Prisco	Felician College
	Dr. Marianne Vakalis	Berkeley College
	Dr. Rafael Castilla	Eastwick College
	Mr. Jim Burkley	Rutgers University
	Dr. Mort Rozanski	Rider University
	Dr. Patricia Donohue	Mercer County Community College
	Ms. Iris Duffield	NJ Higher Education
	Ms. Allison Samay	President's Council
	Ms. Heather Fehn	The College of New Jersey

**I. Call to Order**

The meeting was called to order at 2:05 p.m.

**II. Approval of the May 23, 2012 AIC meeting minutes**

It was moved and seconded to approve the minutes of May 23, 2012. Dr. Gitenstein abstained from the vote. The motion carried.

**III. New Programs (10 Action Items)**

**A. Berkeley College - Bachelor of Fine Arts (B.F.A.) in Graphic Design**

It was moved by Dr. Rozanski, seconded by Dr. Cornacchia, that this program be recommended to the Presidents' Council. Recusal noted for Marianne Vakalis, Berkeley College. The motion carried.

**B. Camden County College – Associate in Applied Science (A.A.S.) in Preschool Teacher Education**

It was moved by Dr. Donohue, seconded by Dr. Vakalis, that this program be recommended to the Presidents' Council. The motion carried unanimously.

**C. County College of Morris – Associate of Science (A.S.) in Computer Science**

It was moved by Dr. Prisco, seconded by Dr. Donohue, that this program be recommended to the Presidents' Council. The motion carried unanimously. Dr. Gitenstein indicated that the proposal from the County College of Morris was well organized and should be considered a model proposal for institutions to follow in the future.

**D. Fairleigh Dickinson University – Master of Science (M.S.) in Service**

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Innovation and Leadership

It was moved by Dr. Cornacchia, seconded by Dr. Rozanski, that this program be recommended to the Presidents' Council. The motion carried unanimously.

E. **Monmouth University** – Master of Science (M.S.) in Physician Assistant

It was moved by Dr. Rozanski, seconded by Dr. Gingerich, that this program be recommended to the Presidents' Council. The motion carried unanimously.

F. **Montclair University** – Bachelor of Science (B.S.) in Sustainability Science

It was moved by Dr. Donohue, seconded by Dr. Vakalis, that this program be recommended to the Presidents' Council. Recusal noted for Dr. Gingerich, Montclair University. The motion carried.

G. **Montclair University** – Master of Science (M.S.) in Sustainability Science

It was moved by Dr. Cornacchia, seconded by Dr. Rozanski, that this program be recommended to the Presidents' Council. Recusal noted for Dr. Gingerich, Montclair University. The motion carried.

H. **Rutgers University, New Brunswick** – Master of Arts (M.A.) in Religious Studies

It was moved by Dr. Rozanski, seconded by Dr. Gingerich, that this program be recommended to the Presidents' Council. Recusal noted for Mr. Burkley, Rutgers University. The motion carried.

I. **Thomas Edison State College** – Master of Arts (M.A.) in Educational Technology and Online Learning

It was moved by Dr. Vakalis, seconded by Dr. Donohue, that this program be recommended to the Presidents' Council. The motion carried unanimously.

IV. **Other Action Items (22 Action Items)**

A. **Bergen Community College** - change in degree designation - from an Associate in Science (A.S.) to an Associate in Fine Arts (A.F.A.) for the Music Business degree program

It was moved by Dr. Rozanski, seconded by Dr. Donohue, that this program be recommended to the Presidents' Council. The motion carried unanimously.

B. **Bergen Community College** – change in degree designation from an Associate

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in Science (A.S.) to(A.F.A.) for the Music Technology degree program

It was moved by Dr. Vakalis, seconded by Dr. Rozanski, that this program be recommended to the Presidents' Council. The motion carried unanimously.

**C. Camden County College** –\_Associate in Science (A.S.) in Business Administration

It was moved by Dr. Donohue, seconded by Dr. Vakalis, that this program be recommended to the Presidents' Council. The motion carried unanimously.

**D. University of Medicine and Dentistry of New Jersey** – adding the following new partners in the existing joint Associate in Science (A.S.) in Occupational Therapy Assistant Program:

1. Camden County College
2. Cumberland County College
3. Hudson County College
4. Raritan Valley Community College

It was moved by Dr. Rozanski, seconded by Dr. Donohue, that this program be recommended to the Presidents' Council. The motion carried unanimously.

**E. University of Medicine and Dentistry of New Jersey** – adding the following new partners in the existing joint Bachelor of Science (B.S.) degree program in Medical Imaging:

1. Bloomfield College
2. Fairleigh Dickinson University
3. Felician College
4. Georgian Court University
5. New Jersey City University
6. Ramapo College of New Jersey
7. Rutgers, The State University of New Jersey

It was moved by Dr. Vakalis, seconded by Dr. Rozanski, that this program be recommended to the Presidents' Council. Recusals noted for Dr. Prisco, Felician College and Mr. Jim Burkley, Rutgers, The State University of New Jersey. The motion carried.

**F. University of Medicine and Dentistry of New Jersey** – adding Ocean County College as a new partner in the following 7 existing join programs:

1. Associate in Science (A.S.) in Psychosocial Rehabilitation and Treatment
2. Associate in Science (A.S.) in Occupational Therapy Assistant

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3. Associate in Science (A.S.) in Respiratory Care
4. Associate in Applied Science (A.A.S.) in Dental Hygiene
5. Associate in Applied Science (A.A.S.) in Respiratory Therapy
6. Certificate in Dental Assisting
7. Certificate in Dietary Management

It was moved by Dr. Donohue, seconded by Dr. Rozanski, that this program be recommended to the Presidents' Council. The motion carried unanimously.

**G. University of Medicine and Dentistry of New Jersey** – adding Raritan Valley Community College as a new partner in the existing joint certificate program in Dietary Management

It was moved by Dr. Donohue, seconded by Dr. Vakalis, that this program be recommended to the Presidents' Council. The motion carried unanimously.

**V. Information Items (46 items)**

The information was acknowledged for the following 46 information items:

**A. Camden County College**

1. **Certificates of Achievement**
  - a. Electronic Health Records: Certificate – Consultant
  - b. International Health Care
  - c. Independent Skills Pathways – Certificate of Postsecondary Studies
2. **Change in Nomenclature**
  - a. From: Liberal Arts & Science: International Studies Option To: Liberal Arts and Science: Language and International Studies Option

**B. Cumberland County College**

1. **New Certificate Programs**
  - a. Alcohol and Drug Counseling (CADC)
  - b. Networking Associate
2. **New Career Certificate Programs**
  - a. Engineering Technology/Electronics Technology
  - b. Infant Toddler
  - c. Networking Associate

**C. DeVry University**

1. **Change in Nomenclature**
  - a. From: Associate in Applied Science (A.A.S) in

Electroneurodiagnostic Technology To: Associate in Applied  
 Science (A.A.S) in Neurodiagnostic Technology

**D. Fairleigh Dickinson University**

1. **Change in Nomenclature**
  - a.From: Multilingual Master of Arts (M. A.) To: Master of Arts (M.A.) in TESL/TEFL
  - b.From: Certificate in Children's Book Illustration To: Certificate in Illustration for the Web, eBooks and Print
2. **New Certificate Program**
  - a.Certification in Communicating for Professional Success
  - b.Dual Certification in Elementary and Special Education

**E. Monmouth University**

1. **New Certificate Program**
  - a.Applied Behavior Analysis
2. **Revision of Curriculum and Change in Nomenclature**
  - a.Existing undergraduate minor from: Writing to: Professional Writing
3. **New Undergraduate Minor**
  - a.Minor in General Management
  - b.Minor in Irish Studies
4. **Changes in Nomenclature**
  - a.From: MS-CS Computer Networks – 'A' Track To: MS-CS Computer networks – Thesis Track
  - b.From: MS-CS Computer Networks – 'B' Track To: MS-CS Computer Networks – Non-Thesis Track
  - c.From: MS-CS Databases and Intelligent Information Systems – 'A' Track To: MS-CS Databases and Intelligent Information Systems – Thesis Track
  - d.From: MS\_CS Databases and Intelligent Information Systems – 'B' Track To: MS-CS Databases and Intelligent Information Systems – Non-Thesis Track
  - e.From: MS\_CS Security of Computer Systems & Networks – 'A' Track To: MS\_CS Security of Computer Systems & Networks – Thesis Track
  - f.From: MS\_CS Security of Computer Systems & Networks – 'B' Track To: MS\_CS Security of Computer Systems & Networks – Non-Thesis Track
  - g.From: Post-Master's Certificate in Adult Psychiatric and Mental Health Advanced Practice Nursing To: Post Master's Certificate in Family Psychiatric and Mental Health Nurse Practitioner
  - h.From: RN to MSN Direct – Adult Psychiatric and Mental Health Advanced Practice Nursing To: RN to MSN Direct – Family Psychiatric & Mental Health Nurse Practitioner

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- i. From: MSN-Adult Psychiatric & Mental Health advanced Practice Nursing To: MSN – Family Psychiatric & Mental Health Nurse Practitioner
- j. From: MSN-Adult Nurse Practitioner To: MSN – Adult-Gerontological Nurse Practitioner
- k. From: RN to MSN – Adult Nurse Practitioner To: RN to MSN – Adult-Gerontological Nurse Practitioner
- l. From: Post-Master’s Certificate in Adult Nurse Practitioner To: Post Master’s Certificate in Adult-Gerontological Nurse Practitioner
- m. Existing Graduate Endorsement Program From: Substance Awareness Coordinator To: Student Assistance Coordinator
- n. Existing Undergraduate Minor From: Criminal Justice/Forensic Investigation To: Forensic Investigation

**F. Montclair University**

- 1. **Change in Nomenclature**
  - a. Existing degree program From: Bachelor of Arts (B.A.) in Dance Education To: Bachelor of Arts (B.A.) in Dance
- 2. **New Post-Baccalaureate Certificate Program**
  - a. Adolescent Advocacy
  - b. Infant and Early Childhood Mental Health

**G. Passaic County Community College**

- 1. **New Certificate Programs**
  - a. Health Information Technology Certificates:
    - i. Implementation and Management of Health Information Systems
    - ii. Technical Support of Health Information Systems
  - b. Hospitality/Retail Management Certificate

**H. Ramapo College**

- 1. **Change in Nomenclature**
  - a. Existing Degree Program From: Information Systems to Information Technology Management

**I. Rider University**

- 1. **Change in Nomenclature**
  - a. Existing Graduate Certificate From: Communication and Change in Organizations To: Leadership for Change and Crisis in Organizations

**J. Rutgers, The State University of New Jersey – New Brunswick**

- 1. **New Graduate Certificate Programs**

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- a. Graduate Certificate in Religious Studies
  - b. Graduate Certificate in Religions in America
  - c. Graduate Certificate in Religion and Conflict
  - d. Graduate Certificate in Contemplative Studies
2. **Initiation of Option**
- a. Master of Science (M.S.) in Computational Biology and Molecular Biophysics – option limited to students within an established doctoral program

**K. University of Medicine and Dentistry of New Jersey**

1. **Initiation of Option**
- a. Drug Safety & Pharmacovigilance Track within the Master of Science (M.S.) in Clinical Trials Sciences

**VI. New Business**

**A. Immaculata University**

1. Petition for Licensure from Immaculata University to Offer a RN to BSN and MSN degree programs at Catholic Health East Health System hospital locations

It was moved by Dr. Gingerich, seconded by Dr. Vakalis, that this program be recommended to the Presidents' Council. Abstention noted for Dr. Prisco. The motion carried.

The committee discussed the process for approving out of state petitions. Ms. Duffield described the process and indicated that there is a 60 day comment period included for feedback. Members of the committee suggested that a check list for out of state petitions be developed, consistent with the checklist for proposed programs from New Jersey institutions. Checklist should include consultant reports and institutional responses.

**B. Changes to AIC Manual**

The committee discussed short-term and long-term changes for the manual. Short-term changes, to be implemented for this academic year, include: enhanced pagination, table of contents, and order of documents (consultant report should come before letters from institutions). There needs to be notification to presidents that the AIC designee and the administrator who writes institutional letters of response to program proposals acts on behalf of the institution. Dr. Gitenstein indicated that she would provide a summary of the meeting to the presidents at the next Presidents' Council meeting and the notification will become part of the Presidents' Council minutes.

Long-term changes to the manual include: learning outcomes plans, the relationship of program to strategic planning, clear guidelines for on-line

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programs and guidelines to improve consistency of consultant reports. Members also suggested that a sample report and program announcement be included in the manual to establish the expected standard for proposals.

There was extensive discussion about how to improve the institutional and council response to petitions for licensure from out of state institutions. The committee discussed the possibility of adding a fee for out of state petitions. Dr. Gitenstein indicated that she would meet with Secretary Hendricks to further explore these issues.

Ms. Duffield indicated that although DeVry University has been treated as an in-state institution for purposes of AIC matters, the institution is technically based out-of-state. Dr. Gitenstein indicated that this issue should be brought to the Presidents' Council for further consideration.

**Next meeting via teleconference: Thursday, October 4, 2012 at 2 p.m**

**Call-in information:**

**866-561-0569**

**Participant code: 8531284#**



**New Jersey President's Council  
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October 4, 2012**

<b>Present:</b>	R. Barbara Gitenstein, Chair	The College of New Jersey
	Nancy Blattner	Caldwell College
	Jim Burkley	Rutgers University
	Rafael Castilla	Eastwick College
	Eugene Cornacchia	Saint Peter's University
	Willard Gingerich	Montclair State University
	Sue Henderson	New Jersey City University
	Peggy Kenrick for Judy Redling	NJIT
	Freda Zackin	UMDNJ
	Ms. Allison Samay	President's Council
	Ms. Heather Fehn	The College of New Jersey

**I. Call to Order**

The meeting was called to order at 2:05 p.m.

**II. Approval of the September 14, 2012 AIC meeting minutes**

It was moved and seconded to approve the minutes of May 23, 2012. Nancy Blattner abstained from the vote. The motion carried.

**III. New Programs (1 Action Item)**

**A. Rowan University – Master of Science (M.S.) in Pharmaceutical Sciences**

It was moved by Dr. Cornacchia, seconded by Dr. Gingerich, that this program be recommended to the Presidents' Council. The motion carried.

**IV. Information Items (23 items)**

**A. County College of Morris**

1. **Initiation of 19 Certificates of Achievement**
  - a. Advanced Electronics
  - b. Advanced Mechanical Analysis
  - c. Assembly & Testing
  - d. Basic Electronics
  - e. Basic Telecommunications Fundamentals
  - f. Culinary Arts
  - g. Digital Technology
  - h. Engineering Technology
  - i. Garden Center

- j. Grounds
- k. Maintenance
- l. Horticulture Apprentice
- m. Information Security
- n. Landscape Contractor
- o. Landscape Design
- p. Mechanical CAD
- q. Media Technology
- r. Systems Networking
- s. Web Development

**B. Middlesex County College**

- 1. **Termination of Joint Program**
  - a. Joint Dental Assisting Certificate Program with UMDNJ

**C. Ocean County College**

- 1. **Termination of a Program**
  - a. Associate of Science (A.S.) Degree in Business Administration, Economics Option

**D. Salem Community College**

- 1. **Initiation of 3 Certificate Programs**
  - a. Certificate – Administrative Assistant Certificate (academic certificate)
  - b. Career Certificate – Sustainable Energy Technology: Green Construction Technology
  - c. Career Certificate – Sustainable Energy Technology: Weatherization Technology

**V. New Business**

**A. Eastwick College**

- 1. Petition for Relicensure and Establishment of a New Branch Campus

It was moved by Dr. Cornacchia, seconded by Dr. Henderson, that this program be recommended to the Presidents' Council. Recusal noted for Dr. Gingerich. The motion carried.

The committee discussed the process by which out of state institutions are granted licensure and expressed concern regarding the differences in expectations for these institutions vs. those from in-state. President Gitenstein indicated that she would set up a meeting with Secretary Hendricks and Iris Duffield to pursue this matter.

**VI. Old Business**

**A. Changes to AIC Manual**

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Changes to the manual will be routed to the Secretary's office for inclusion and will then be posted on the NJPC website.

## **VII. Adjournment**

**New Jersey President's Council  
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**Present (via telephone):**

R. Barbara Gitenstein, Chair	The College of New Jersey
Jim Burkley	Rutgers University
Rafael Castilla	Eastwick College
Eugene Cornacchia	Saint Peter's College
Willard Gingerich	Montclair State University
Sue Henderson	New Jersey City University
Thomas Isekenegbe	Cumberland County College
Judy Redling	NJIT
Jeff Toney	Kean University
Freda Zackin	UMDNJ
Glenn Lang	NJ Higher Education
Allison Samay	President's Council

**Not Present:**

Nancy Blattner	Caldwell College
Edythe Abdullah	Essex County College
William Austin	Warren County Community College
Ali Houshmand	Rowan University
Anne Prisco	Felician College

**I. Call to Order**

**II. Approval of the November 9, 2012 AIC meeting minutes**

It was moved by Dr. Cornacchia and seconded by Dr. Isekenegbe to approve the minutes of October 4, 2012. The motion carried.

**III. New Programs (8 Action Item)**

**A. Atlantic Cape Community College**

1. Associate in Applied Science (A.A.S.) in Baking and Pastry

It was moved by Dr. Castilla and seconded by Dr. Henderson that this program be recommended to the Presidents' Council. The motion carried.

**B. Camden County College**

1. Associate in Science in Fire Science Administration

It was moved by Dr. Isekenegbe and seconded by Dr. Henderson that this

program be recommended to the Presidents' Council. The motion carried.

**C. Eastern International College**

1. Associate in Applied Science (A.A.S.) in Cardiovascular Technology

It was moved by Dr. Redling and seconded by Dr. Henderson that this program be recommended to the Presidents' Council. In discussion, it was noted that the AIC manual for next year should highlight the need for the analysis of local/regional needs for these types of programs. The motion carried.

2. Associate in Applied Science (A.A.S.) in Health Care Administration

It was moved by Dr. Redling and seconded by Dr. Henderson that this program be recommended to the Presidents' Council. The motion carried.

**D. Eastwick College**

1. Associate in Applied Science (A.A.S.) in Business

It was moved by Dr. Zackin and seconded by Dr. Isekenegbe that this program be recommended to the Presidents' Council. Dr. Castilla recused himself from the vote. The motion carried.

**E. Rowan University**

1. Master of Science (M.S.) in Bioinformatics

It was moved by Dr. Castilla and seconded by Dr. Gingerich that this program be recommended to the Presidents' Council. In discussion, it was noted that CIP codes will need to be included to this proposal as it is submitted to the New Jersey President's Council for action. The motion carried.

2. Bachelor of Science (B.S.) in Bioinformatics

It was moved by Dr. Cornacchia and seconded by Dr. Toney that this program be recommended to the Presidents' Council. The motion carried.

3. Master of Science (M.S.) in Nursing

It was moved by Dr. Gingerich and seconded by Dr. Henderson that this program be recommended to the Presidents' Council. The motion carried.

**IV. Information Items (25 items)**

The committee acknowledged receipt and reviewed the following items:

**A. Atlantic Cape Community College**

**1. Certificate of Achievement**

- a. Commercial Pilot

**B. Cumberland County College**

**1. Career Certificates**

- a. Retail Sales  
b. Office Administration  
c. Office Administration - Government  
d. Office Administration - Legal  
e. Teacher's Aid in Early Childhood Ed.  
f. Landscape Technician  
g. Justice Studies: Private Security  
h. Justice Studies: Homeland Security  
i. Floriculture  
j. Entrepreneurship/Small Business Leadership  
k. Construction Supervision

**C. Felician College**

**1. Change in Degree Designation**

- a. From: Bachelor of Science (B.S.) in Computer Information Systems To:  
Bachelor of Science (B.S.) in Computer Science

**D. Monmouth University**

**1. Changes in Nomenclature**

- a. From: Master of Science in Nursing (M.S.N.) Family Psychiatric and Mental Health Nurse Practitioner To: Master of Science in Nursing (M.S.N.) Psychiatric Mental Health Nurse Practitioner  
b. From: Master of Science in Nursing (M.S.N.) Family Psychiatric and Mental Health Practitioner RN to MSN Direct To: Master of Science in Nursing (M.S.N.) Psychiatric Mental Health Practitioner RN to MSN Direct  
c. Post Master's Certificate in Family Psychiatric and mental Health Nurse Practitioner To: Post Master's Certificate in Psychiatric Mental Health Nurse Practitioner  
d. Bachelor of Science (B.S.) in Business Administration with a Concentration in Management To: Bachelor of Science (B.S.) in Business Administration with a Concentration in Management and Decision Sciences (includes revised curriculum)  
e. Bachelor of Science (B.S.) in Medical Technology (affiliated with Jersey Shore Medical Center and Monmouth Medical Center) To: Bachelor of Science in Medical Laboratory Science

**2. Shelving of Undergraduate and Graduate Programs**

- a. Master of Science (M.S.) in Financial Mathematics
- b. New Jersey Track, Master of Arts (M.A.) in English
- c. Graduate Certificate in Educational Technology
- d. Post Master's Reading Specialist Endorsement
- e. Post Master's Principal Endorsement
- f. Post Master's Counseling Endorsement
- g. Concentration in Home Land Security, Bachelor of Arts (B.A.) in Criminal Justice

**V. New Business**

**VI. Old Business**

A. Bergen Community College

- a. Change in degree designation from Associate in Science (A.S.) Professional Studies, Music Business to Associate in Fine Arts (A.F.A.) Music, Music Business Option

It was moved by Dr. Gingerich and seconded by Dr. Redling that this program be recommended to the Presidents' Council. The motion carried.

**VII. Adjournment**

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**Present (via telephone):**

James Burkley	Rutgers University
Rafael Castilla	Eastwick College
Willard Gingerich	Montclair University
Barbara Gitenstein	The College of New Jersey
Sue Henderson	New Jersey City University
Thomas Isekenegbe	Cumberland County
Judith Redling	New Jersey Institute of Technology
Charles Rooney	Felician College

**Also Present (via telephone):**

Glenn Lang	Office of the Secretary of Higher Education
Allison Samay	NJ President's Council
Eric Taylor	Office of the Secretary of Higher Education

**Not Present:**

Edythe Abdullah	Essex County College
William Austin	Warren County College
Nancy Blattner	Caldwell College
Eugene Cornacchia	Saint Peter's College
Ali Houshmand	Rowan University
Jeff Toney	Kean University
Freda Zackin	University of Medicine and Dentistry of New Jersey

**I. Call to Order**

**II. Approval of the November 30, 2012 AIC meeting minutes**

It was moved by Dr. Castilla and seconded by Dr. Henderson to approve the minutes of November 30, 2012. Dr. Castilla offered three editorial changes to the minutes which were accepted as a friendly amendment to the motion. The motion carried.

**III. New Programs (9 Action Items)**

**A. Berkley College**

1. Locating an Existing Degree Programs at the Woodland Park Campus
  - a. BFA in Interior Design
  - b. BS in Interior Design Management
  - c. AAS in Interior Design

It was moved by Dr. Castilla and seconded by Dr. Henderson that these programs be recommended to the Presidents' Council. Dr. Gitenstein summarized the submitted proposal. The motion carried.



### **B. Rowan University**

1. Conversion of Programs within an Existing Master of Science to Full Degree Status:
  - a. Master of Science in Chemical Engineering
  - b. Master of Science in Civil Engineering
  - c. Master of Science in Electrical and Computer Engineering
  - d. Master of Science in Engineering Management
  - e. Master of Science in Mechanical Engineering

It was moved by Dr. Rooney and seconded by Dr. Henderson that these programs be recommended to the Presidents' Council. Dr. Gitenstein summarized the submitted proposal. The motion carried.

### **C. William Paterson University of New Jersey**

1. New Program
  - a. Psy.D. – Doctor of Psychology in Clinical Psychology

It was moved by Dr. Rooney and seconded by Dr. Henderson that this program be recommended to the Presidents' Council as a program that exceeds the mission of the institution and will require further approval by the Office of the Secretary of Higher Education. The motion carried.

The committee discussed the importance for institutions to consider petitioning for a change to the mission, when appropriate, versus submitting multiple programs which exceed the institution's mission for approval.

## **IV. Information Items (36 items)**

- The committee acknowledged receipt and reviewed the following items:

### **A. Atlantic Cape**

1. Initiation of Certificate of Achievement in Android Programmer

### **B. Brookdale Community College**

1. Discontinuations of Programs and Certificates
  - a. Computer-Aided Drafting and Design A.A.S.
  - b. Computer-Aided Drafting and Design Academic Credit Certificate of Achievement
  - c. Social Sciences A.A. Ethnic Studies Option

### **C. Mercer County Community College**

1. Intent to Terminate Program

- a. A.A.S. Insurance and Financial Services

#### **D. Monmouth University**

##### 1. Change of CIP Codes

- a. Post Master's Certificate: Family Psychiatric and Mental Health Nurse Practitioner from 51.3803 to 51.3805
- b. School Nursing Certificate from 51.3808 to 51.3899
- c. School Nursing – Non Instructional Certificate from 51.3808 to 51.3899
- d. Play Therapy Certificate from 44.0799 to 44.0701
- e. Spanish Language Certificate from 16.9999 to 16.0905

##### 2. Curricular Revisions

- a. Post Master's Certificate: Family Psychiatric and Mental Health Nurse Practitioner from 27 to 33 credits
- b. Post Master's Certificate: Family Nurse Practitioner from 27 to 30 credits

#### **E. Montclair State University**

##### 1. Termination of Certificate Programs

- a. Post MBA Certificate program in Finance
- b. Post MBA Certificate program in International Business
- c. Post MBA Certificate program in Management
- d. Post MBA Certificate program in Management Information Systems
- e. Post MBA Certificate program in Marketing

#### **F. Passaic County**

##### 1. Initiation of Certificate Programs

- a. Alcohol and Drug Certificate
- b. Implementation, Technical and Software Support Specialist in Electronic Health Records Systems Certificate
- c. Workflow Redesign and Information Management Specialist in Electronic Health Record Systems Certificate
- d. American Sign Language and Deaf Studies Certificate
- e. Infant Toddler Certificate
- f. Computerized Accounting Certificate
- g. Cyber Security and Computer Forensics Certificate
- h. Fitness Specialist Certificate
- i. Emergency Management Certificate
- j. Sales Associate Certificate
- k. PC Basic Skills Certificate
- l. Trainer for Electronic Health Records Systems
- m. Graphic Design and Digital Media Certificate

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2. Change in Nomenclature
  - a. From: English as a Second Language Program To: English Language Studies
3. Initiation of a Program Option
  - a. A.S. in Human Services Option in Mental Health

**G. Union County College**

1. Change in Nomenclature
  - a. From: A.A.S. in Hotel, Tourism and Restaurant program To: A.A.S. in Hotel, Restaurant and Tourism Management program
2. Initiation of a Program Option
  - a. Sustainability Science option in the A.S. in Engineering program.

**H. UMDNJ**

1. Removal of Partners in Joint Program
  - a. Removal of Felician College as a partner in the Joint Associate Degree program in Psychosocial Rehabilitation and Treatment at the UMDNJ – School of Health Related Professions
  - b. Removal of Middlesex County College as a partner in the Joint Dental Assisting program at UMDNJ-School of Health Related Professions

**V. New Business**

**A. April Meeting Date Change**

Dr. Gitenstein indicated that due to the Association of Governing Boards Conference, the April 19, 2013 meeting will need to be rescheduled. Committee members will be contacted to identify an alternative date.

**VI. Old Business**

**A. Changes to AIC Manual for 2013-2014**

- Dr. Gitenstein raised the following issues regarding potential changes for the 2013-2014 AIC Manual. The committee was asked to give these and other possible changes consideration in preparation for a full discussion at the next meeting of the AIC.
  - Reference to the status of UMDNJ (throughout the document)
  - I. A. Purpose and Statutory Basis: The NJPC has requested that this section be modified to incorporate an enhancement of the committee's role with regard to program quality.
  - I. B. section modified to address role and responsibilities of designees, a proposal for committee members to serve as readers for action items, and to address the appropriate use of recusal votes
  - Change "Commission" to Office of the Secretary of Higher Education (throughout the document)

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- Change to the document cover to eliminate reference of the “Academic Affairs Committee”
- Description of the proposal for a new program: evaluation of program and relationship to the strategic plan of the institution. Suggestion was made to remove item c. and accept the proposed item 3 as a way to highlight the importance of the relationship of the program to the strategic plan.
- Reference regarding employment need should more strongly identify New Jersey and regional
- Section 2A – add reference to electronic distribution of the program announcement. Suggestion was made to incorporate an email list and use of NJPC website for program announcements.
- Suggestions for further changes by committee members should be forwarded to Dr. Gitenstein for incorporation into the next version of the manual for discussion at the March meeting.

**New Jersey President's Council  
Academic Issues Committee  
Minutes  
March 8, 2013**

**Present (via telephone):**

<b>Edythe Abdullah</b>	<b>Essex County College</b>
<b>Nancy Blattner</b>	<b>Caldwell College</b>
<b>James Burkley</b>	<b>Rutgers University</b>
<b>Rafael Castilla</b>	<b>Eastwick College</b>
<b>Willard Gingerich</b>	<b>Montclair University</b>
<b>Barbara Gitenstein</b>	<b>The College of New Jersey</b>
<b>Thomas Isekenegbe</b>	<b>Cumberland County</b>
<b>Ann Prisco</b>	<b>Felician College</b>
<b>Judith Redling</b>	<b>New Jersey Institute of Technology</b>
<b>Jeff Toney</b>	<b>Kean University</b>
<b>Freda Zackin</b>	<b>University of Medicine and Dentistry of New Jersey</b>

**Also Present (via telephone):**

<b>Glenn Lang</b>	<b>Office of the Secretary of Higher Education</b>
<b>Allison Samay</b>	<b>NJ President's Council</b>
<b>Eric Taylor</b>	<b>Office of the Secretary of Higher Education</b>

**Not Present:**

<b>William Austin</b>	<b>Warren County College</b>
<b>Eugene Cornacchia</b>	<b>Saint Peter's College</b>
<b>Sue Henderson</b>	<b>New Jersey City University</b>
<b>Ali Houshmand</b>	<b>Rowan University</b>

**I. Call to Order**

**II. Approval of the February 1, 2013 AIC meeting minutes**

It was moved by Dr. Isekenegbe and seconded by Dr. Abdullah to approve the minutes of February 1, 2013. The motion carried.

**III. New Program (1 Action Item)**

**A. Atlantic Cape Community College**

1. Associate in Science in Biomedical Science 26.0102

It was moved by Dr. Isekenegbe and seconded by Dr. Abdullah that these programs be recommended to the Presidents' Council. Dr. Gitenstein summarized the submitted proposal. The motion carried unanimously.

**IV. Other Action Items (9 Action Items)**

**A. Atlantic Cape Community College**

1. Conversion to Associate in Science in Chemistry 40.0501

It was moved by Dr. Abdullah and seconded by Dr. Blattner that these programs be recommended to the Presidents' Council. Dr. Gitenstein summarized the submitted proposal. The motion carried unanimously.

**B. Offering Joint Programs Between Cumberland County College and Salem Community College**

1. Associate in Science Degree Program: Game Design 50.0411

It was moved by Dr. Abdullah and seconded by Dr. Redling that this program be recommended to the Presidents' Council. Dr. Gitenstein summarized the submitted proposal. The motion carried unanimously.

2. Associate in Science Degree Program: Paralegal Studies 22.0302

It was moved by Dr. Castilla and seconded by Dr. Abdullah that this program be recommended to the Presidents' Council. Dr. Gitenstein summarized the submitted proposal. The motion carried unanimously.

**C. Rutgers University – Camden - Conversions of Options to Full Program Status with Degree Designation Changes**

1. Bachelor of Arts in Biology, Research-Intensive Option to Bachelor of Science in Biology 26.0101
2. Bachelor of Arts in Chemistry, Traditional Option to Bachelor of Science in Chemistry 40.0501
3. Bachelor of Arts in Biology, Computational and Integrative Option to Bachelor of Science in Computational and Integrative Biology 26.1104
4. Bachelor of Arts in Mathematics, Specialist Option to Bachelor of Science in Mathematics 27.0101
5. Bachelor of Arts in Physics, Research-Intensive Option to Bachelor of Science in Physics 40.0801

It was moved by Dr. Zackin and seconded by Dr. Prisco that these programs be recommended to the Presidents' Council. Dr. Gitenstein summarized the submitted proposal. Mr. Burkley recused himself from the vote. The motion carried.

**D. University of Medicine & Dentistry of New Jersey**

1. Conversion to Master of Science in Clinical Laboratory Science 51.1099

It was moved by Dr. Isekenegbe and seconded by Dr. Redling that this program be recommended to the Presidents' Council. Dr. Gitenstein summarized the submitted proposal. Dr. Zackin recused herself from the vote.

The motion carried.

Dr. Gingerich indicated that an action item submitted by Montclair for a B.S. in Public Health conversion did not appear on the agenda for action. This item, mistakenly omitted, will be considered at the April 3, 2013 meeting.

**V. Information Items (23 Items)**

The committee reviewed and acknowledged the following information items:

**A. Atlantic Cape Community College**

1. Initiation of Certificate of Achievement
  - a. Project Management 52.0211

**B. Bergen Community College**

1. Initiation of a Program Option
  - a. AAS, Business Administration – Publishing Operations and Management Option 52.9999

**C. Camden County College**

1. Initiation of a Program Option
  - b. Associate in Applied Science in Computer Integrated Manufacturing Engineering Technology: Precision Machining Option 15.0899
2. Initiation of Certificate of Achievement
  - a. Certificate of Achievement in Precision Machining Technology 48.0501
3. Termination of Certificates of Achievement
  - a. Electronic Health Records: Implementation Support Specialist (EHI.CA) 51.0707
  - b. Electronic Health Records: Practice Workflow & Information Management Redesign Specialist (EHP.CA) 51.0707
  - c. Electronic Health Records Trainer (EHT.CA) 51.0707

**D. Montclair State University**

1. Initiation of Post-Baccalaureate Certificate Programs
  - a. Computational Linguistics 16.0102
  - b. Early Childhood Inclusive Education 13.1015
  - c. Teaching Bilingual Learners in Early Childhood and Elementary Settings 13.0201
  - d. Environmental Forensics 03.0104
2. Change in Nomenclature
  - a. From: M.Ed. Inclusive Early Childhood Education To: M.Ed. in Inclusive Education 13.1001 (updated CIP)
  - b. From: pre-bachelor's certificate program in Translation and Interpretation in Spanish To: Spanish Translation 16.0905
  - c. From: post-baccalaureate certificate program in Translational and Interpretation in Spanish To: Translational and Interpreting in Spanish

16.0905

**E. Passaic County Community College**

1. Initiation of New Certificate Programs
  - a. AutoCAD-Drafting 11.0801
  - b. Network Administration 11.0901
  - c. Child Development Associate 13.0101
  - d. Microsoft Software Specialist 11.0601
  - e. PC Basic Skills 11.0101
2. Change in Nomenclature
  - a. From: Internet Web Page Developer Certificate To: Web Technology Certificate 11.0801

**F. Salem Community College**

1. Initiation of New Certificate Programs
  - a. Allied Health 510001
  - b. Glass Art 500799
2. Change in Nomenclature
  - a. From Associate in Fine Arts – Digital Media To: Associate in Fine Arts – Computer Graphic Art 500409

**VI. New Business (1 action item)**

**A. Petition for Relicensure – Eastern International College**

It was moved by Dr. Castilla and seconded by Dr. Abdullah that this petition be recommended to the Presidents' Council. Dr. Gitenstein summarized the submitted proposal. The motion carried.

**VII. Old Business**

**A. Changes to AIC Manual for 2013-2014**

The Committee discussed the following with regard to changes to the AIC Manual:

- Anyone who had suggested changes to the manual should submit them as soon as possible so that a full discussion can occur at the April meeting.
- Concerns were raised regarding changes to the manual that would allow the committee to address concerns regarding the quality of programs submitted for action.
- The chair reminded the committee that the officers of the President's Council had charged the committee to consider modifications regarding quality standards. The vehicles for determining quality being proposed in this draft are coincident with Middle States standards and criteria,



specifically, learning outcomes assessment and how programs are tied to institutional strategic plans.

- Committee members were encouraged to speak with their sector officers of the NJPC to clarify their understanding of the charge regarding the modifications to the manual on quality and should come to the April meeting with further suggestions for modification.

### **VIII. Adjournment**

**New Jersey President's Council  
Academic Issues Committee  
Minutes  
April 3, 2013**

**I. Call to Order**

**II. Approval of the March 8, 2013 AIC meeting minutes**

It was moved by Dr. Henderson and seconded by Dr. Houshmand to approve the minutes of February 1, 2013. The motion carried.

**III. New Programs (9 Action Items)**

**A. Rider University**

1. Bachelor of Arts in Criminal Justice (43.0104)

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Cornacchia and seconded by Dr. Houshmand that these programs be recommended to the Presidents' Council. The motion carried unanimously.

**B. Rowan University**

1. Bachelor of Science in Biomedical Engineering (14.0501)

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Henderson and seconded by Dr. Gingerich that this program be recommended to the Presidents' Council. Dr. Houshmand recused himself from the vote. The motion carried.

Approval granted with the minor modification by consultant – disability - addressed

2. Bachelor of Science in Translational Biomedical Sciences (26.9999)

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Castilla and seconded by Dr. Prisco that this program be recommended to the Presidents' Council. Dr. Houshmand recused himself from the vote. The motion carried.

3. Master of Biomedical Sciences (26.0102)
4. Master of Science in Biomedical Sciences (26.0102)

Dr. Gitenstein summarized the submitted proposals. It was moved by Dr. Henderson and seconded by Dr. Redling that these programs be recommended to the Presidents' Council. Dr. Houshmand recused himself from the vote. The motion carried.

Gingerich confirmed that all faculty will go to Rowan. Yes, all grants and funding

5. Master of Science in Cell and Molecular Biology (26.0406)
6. Doctor of Philosophy in Cell and Molecular Biology (26.0406)

Dr. Gitenstein summarized the submitted proposals. It was moved by Dr. Gingerich and seconded by Dr. Henderson that these programs be recommended to the Presidents' Council. Dr. Houshmand recused himself from the vote. The motion carried.

Williard confirming that all faculty will go. Glen point of info – MSCHE substantive change – PHD program approved pending approval of secretary, asked for clarification from DAG to not have to go through exceeding mission.

7. Master of Science in Molecular Pathology and Immunology (26.0910, Pathology) (26.0507, Immunology)

Dr. Gitenstein summarized the submitted proposals. It was moved by Dr. Prisco and seconded by Dr. Henderson that these programs be recommended to the Presidents' Council. Dr. Houshmand recused himself from the vote. The motion carried.

**C. Rutgers University, New Brunswick**

1. Master of Arts in East Asian Languages and Cultures (16.0300)

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Ukachukwu and seconded by Dr. Houshmand that this program be recommended to the Presidents' Council. Mr. Burkley recused himself from the vote. The motion carried.

**IV. Other Action Items (2 Action Items)**

**A. Montclair State University**

1. Conversion of Public Health concentration to Bachelor of Science in Public Health (51.22010000)

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Castilla and seconded by Dr. Toney that this program be recommended to the Presidents' Council. Dr. Gingerich recused himself from the vote. The motion carried.

**B. The College of New Jersey**

1. Change in Degree Designation From: Bachelor of Science in Engineering Science (BS) To: Bachelor of Science in Engineering Science (BSES) (14301)

Dr. Henderson summarized the submitted proposal. It was moved by Dr. Houshmand and seconded by Dr. Gingerich that this program be recommended to the Presidents' Council. Dr. Gitenstein recused herself from the vote. The motion carried.

**V. Information Items (21 Items)**

The committee reviewed and acknowledged the following information items:

- A. Camden County College**
  - 1. Initiation of Certificate of Achievement
    - a. Vocational Studies - Certificate of Postsecondary Studies (30.9999)
  
- B. County College of Morris**
  - 1. Program Termination
    - a. Associate in Applied Science in Computer Science
  - 2. Initiation of Program Option
    - a. Nutrition Track within the Associate of Science in Biology
  
- C. Fairleigh Dickinson**
  - 1. Change in Nomenclature
    - a. From M.A. Industrial Psychology (422804) To: M.A. Industrial/Organizational Psychology (422804)
  
  - 2. Change in Designations (Correction of errors)
    - a. From: Post-master's Communicating for Professional Success (520501) To: Pre-Master's Communication for Professional Success (520501)
    - b. From: Pre-Master's Adult Nurse Practitioner (513803) To: Post-Master's Adult Nurse Practitioner
    - c. From: Pre-Master's Nurse Educator (513817) To: Post-Master's Nurse Educator (513817)
  
  - 3. Initiation of Graduate Certificate Program
    - a. Pre-Master's Organizational Leadership (422804)
  
  - 4. Initiation of Combined Degree
    - a. Combined Bachelor of Science/Pharm. D. Program
  
- D. Georgian Court University**
  - 1. Initiation of Certificate Programs
    - a. Post baccalaureate Graduate Certificate in Business Essentials (52.0201)
    - b. Past baccalaureate Graduate Certificate in Nonprofit Management (52.0206)
  
- E. Monmouth University**
  - 1. Initiation of Program Options
    - a. Bachelor of Science in Nursing
    - b. Minor in Homeland Security
  
  - 2. Shelving of Graduate Programs
    - a. Master of Education
    - b. Master of Arts Teaching Elementary Track (K-5), with Teacher of Supplemental Instruction in Reading and Mathematics
    - c. Post Master's Certificate in Curriculum Studies
    - d. Post Master's Endorsement in School Business Administrator

- e. Post Master's Certificate in Education

**F. The College of New Jersey**

- 1. Changes in Nomenclature
  - a. From: BFA in Fine Arts, BFA in Digital Arts, BFA in Graphic Design To: BFA in Visual Arts with specializations in Fine Arts; Lens-Based Art: Photography and Video; and Graphic Design (500701)
  - b. From: BS in Math/Science/Technology for Early Childhood and Elementary Education To: Integrative-STEM Education (iSTEM Education) (131202)

**G. Thomas Edison State College**

- 1. Initiation of Master of Arts in Liberal Studies Graduate Certificate in Professional Communications (09.9999)

**VI. Old Business**

**A. Changes to AIC Manual for 2013-2014**

Dr. Gitenstein thanked those who contributed comments for the revision of the AIC Manual.

**ACADEMIC ISSUES COMMITTEE**

**Wednesday, May 23, 2012, 1 p.m.**

**In-Person Meeting on Rider University's Lawrenceville Campus**

**REVISED MINUTES**

**Present:**

Dr. Mordechai Rozanski, Chair	Rider University
Dr. Joanne Bruno	New Jersey City University
Mr. James Burkley	Rutgers, The State University of New Jersey
Dr. Eugene Cornacchia	Saint Peter's College
Dr. Patricia Donohue	Mercer County Community College
Ms. Iris Duffield	New Jersey Higher Education
Dr. Willard Gingerich	Montclair State University
Dr. Jeff Toney	Kean University
Dr. Marianne Vakalis	Berkeley College
Ms. Christine Zelenak	Rider University

**Call to Order**

The meeting was called to order at 1:28 p.m.

**I. Approval of the minutes of the April 13, 2012 meeting**

It was moved and seconded to approve the minutes of April 13, 2012. The motion carried unanimously with one abstention.

**II. 23 NEW PROGRAMS (Action Items)**

A. Atlantic Cape Community College

**1. Associate in Science (A.S.) in Pre-Aerospace Engineering**

It was moved and seconded to recommend this program to the Presidents' Council. The motion carried unanimously.

B. Bergen Community College

**1. Associate in Applied Science (A.A.S.) in Music – Music Business**

It was moved and seconded to recommend this program to the Presidents' Council. The motion carried unanimously.

**2. Associate in Applied Science (A.A.S.) in Music – Recording Technology**

It was moved and seconded to recommend this program to the Presidents' Council. The motion carried unanimously.

C. Berkeley College

**1. Associate in Applied Science (A.A.S.) in Health Sciences**

It was moved and seconded to recommend this program to the Presidents' Council. The motion carried unanimously with the abstention of Dr. Marianne Vakalis, Berkeley College.

**2. Associate in Applied Science (A.A.S.) in Medical Assistant**

It was moved and seconded to recommend this program to the Presidents' Council. The motion carried unanimously with the abstention of Dr. Marianne Vakalis, Berkeley College.

**3. Associate in Applied Science (A.A.S.) in Surgical Technology**

It was moved and seconded to recommend this program to the Presidents' Council. The motion carried unanimously with the abstention of Dr. Marianne Vakalis, Berkeley College.

D. Burlington County College

**1. Associate in Science (A.S.) in Sustainability – Policy and Management**

It was moved and seconded to recommend this program to the Presidents' Council. The motion carried unanimously.

E. Camden County College

**1. Associate in Applied Science (A.A.S.) in Web Design and Development**

This program was approved unanimously and recommended to the Presidents' Council by the AIC in an email that followed the May 23, 2012 meeting.

F. Eastwick College

**1. Associate in Applied Science (A.A.S.) in Occupational Therapy Assistant**

It was moved and seconded to recommend this program to the Presidents' Council. The motion carried unanimously with the abstention of Dr. Willard Gingerich, Montclair State University.

G. Georgian Court University

**1. Bachelor of Arts (B.A.) in Digital Design**

It was moved and seconded to recommend this program to the Presidents' Council. The motion carried unanimously.

**2. Bachelor of Fine Arts (B.F.A.) in Graphic Design and Multimedia**

It was moved and seconded to recommend this program to the Presidents' Council. The motion carried unanimously.

H. Kean University

**1. Bachelor of Music (B.M.) in Performance with an Emphasis in Pedagogy**

It was moved and seconded to recommend this program to the Presidents' Council. The motion carried unanimously with the abstention of Dr. Jeff Toney, Kean University.

I. Mercer County Community College

**1. Associate in Science (A.S.) in Sustainability**

It was moved and seconded to recommend this program to the Presidents' Council. The motion carried unanimously with the abstention of Dr. Patricia Donohue, Mercer County Community College.



J. Montclair State University

**1. Bachelor of Arts (B.A.) in Communication and Media Arts**

It was moved and seconded to recommend this program to the Presidents' Council. The motion carried unanimously with the abstention of Dr. Willard Gingerich, Montclair State University.

K. County College of Morris

**1. Associate in Applied Science (A.A.S.) in Culinary Arts and Science**

It was moved and seconded to recommend this program to the Presidents' Council. The motion carried unanimously.

L. Raritan Valley Community College

**1. Associate of Science (A.S.) in Human Services/Pre-Social Work**

It was moved and seconded to recommend this program to the Presidents' Council. The motion carried unanimously.

M. Rider University

**1. Master of Arts (M.A.) in Business Communication**

It was moved and seconded to recommend this program to the Presidents' Council. The motion carried unanimously with the abstention of Dr. Mordechai Rozanski, Rider University.

**2. Registered Nurse (R.N.) to Bachelor of Science in Nursing (B.S.N.)**

Dr. Rozanski noted that Rider received no objections during the 30 day review period when this Program Announcement was circulated; however, The College of New Jersey raised concerns about its viability, the potential impact on other institutions, and the limited availability of qualified nursing faculty. The Committee discussed these concerns, noting the endorsement Rider has received from other institutions, namely, Mercer County Community College, which is the site for Felician College's nursing program, and Thomas Edison State College and Drexel University, both of which offer online programs enrolling New Jersey students. The Committee also recognized Princeton HealthCare System's strong support of the program, noting that the need for highly qualified nursing professionals has never been greater and continues to rise, with the Institute for Medicine calling for at least 80% of all nursing professionals nationwide to be BSN prepared by 2020. Dr. Susan Lorenz, Vice President of Patient Care Services

and Chief Nursing Officer at Princeton HealthCare System remarked that because Rider has created a program with the adult learner in mind, its plan for offering a hybrid program which offers nurses the choice of completing their requirements online or with a mix of campus- or work-based courses, greatly enhances the flexibility of this particular nursing program. She also offered to collaborate with Rider's administration on its search for a full-time faculty member and will serve on its advisory board.

It was moved and seconded to recommend this program to the Presidents' Council. The motion carried unanimously with the abstention of Dr. Mordechai Rozanski, Rider University.

N. Rowan University

**1. Master of Science in Nursing (MSN)**

Dr. Rozanski asked the Committee to consider Rowan University's new program proposal as it did not include an on-site visit by the Consultant. Rowan contends that the wording of the New Program Checklist and Academic Issues Committee makes it seem as if the on-site visit is optional. The Committee deliberated and concluded that Rowan must follow the new academic degree program standards identified in the Academic Issues Committee Manual. The decision to recommend this program to the Presidents' Council was subsequently tabled to enable the consultant to conduct the on-site visit.

O. Rutgers, The State University of New Jersey

**1. Master of Arts (M.A.) in Peace and Conflict Studies, Newark campus**

It was moved and seconded to recommend this program to the Presidents' Council. The motion carried unanimously with the abstention of Mr. James Burkley, Rutgers, The State University of New Jersey.

P. Sussex County Community College

**1. Associate in Applied Science (A.A.S.) in Criminal Justice Studies**

It was moved and seconded to recommend this program to the Presidents' Council. The motion carried unanimously.

Q. Thomas Edison State College

**1. Master of Business Administration (M.B.A.)**

It was moved and seconded to recommend this program to the Presidents' Council. The motion carried unanimously.

R. University of Medicine & Dentistry of New Jersey

**1. Doctor of Clinical Laboratory Science, School of Health Related Professions**

It was moved and seconded to recommend this program to the Presidents' Council. The motion carried unanimously.

**III. 4 ACTION ITEMS (Other)**

A. Camden County College

**1. Converting the Early Childhood Education track to full program status: Associate in Arts (A.A.) in Early Childhood Education**

This program was approved unanimously and recommended to the Presidents' Council by the AIC in an email that followed the May 23, 2012 meeting.

B. Rider University – *incorrectly identified on the March 2, 2012 as a change in nomenclature*

**1. Converting the Music track to full program status: Bachelor of Arts (B.A.) in Music Studies**

It was moved and seconded to recommend this program to the Presidents' Council. The motion carried unanimously with the abstention of Dr. Mordechai Rozanski, Rider University.

C. Rowan University – Offering independently a degree program originally approved to be offered as a joint degree with the University of Medicine & Dentistry of New Jersey

**1. RN to BSN degree program**

It was moved and seconded to recommend this program to the Presidents' Council. The motion carried unanimously.

- D. Rutgers, The State University of New Jersey
1. **Converting an option to full program status with degree designation change: Master of Science (M.S.) in Biomedical Engineering, Non-Thesis Option, to Master of Engineering (M.E.) in Biomedical Engineering, *New Brunswick campus***

It was moved and seconded to recommend this program to the Presidents' Council. The motion carried unanimously with the abstention of Mr. James Burkley, Rutgers, The State University of New Jersey.

#### IV. 78 INFORMATION ITEMS

The information was acknowledged for the following 78 information items.

- A. Atlantic Cape Community College
1. Initiation of 4 Options
    - a) **Computer Applications Option, Office Systems Technology, Associate in Applied Science (A.A.S.)**
    - b) **Middle/Elementary School Education Option, Liberal Arts, Associate in Arts (A.A.)**
    - c) **Professional Pilot Option, Aviation Studies, Associate in Science (A.S.)**
    - d) **Secondary Education Option, Liberal Arts, Associate in Arts (A.A.)**
  2. Initiation of 39 Professional Series Programs
    - a) **Accounting Specialist**
    - b) **Addiction Counseling Specialist**
    - c) **Baking and Pastry Specialization**
    - d) **Bilingual Office Assistant Specialist**
    - e) **Business Leadership Professional**
    - f) **Catering Specialization**
    - g) **Child Development Associate (CDA)**
    - h) **Civics Series**

- i) Computer Forensics Specialist**
- j) Computer Security Specialist**
- k) Computerized Accounting Specialist**
- l) Computing for Small Business Specialist**
- m) Desktop Publishing Specialist**
- n) Educational Office Specialist**
- o) Electronic Business Professional**
- p) Food Service Management Specialization**
- q) Geographic Information Systems Office Specialist**
- r) Help Desk Specialist**
- s) Hospitality Marketing Professional**
- t) Hot Food Specialization**
- u) Human Resources Professional**
- v) iPhone Programmer**
- w) Legal Office Specialist**
- x) Media Production Specialist**
- y) Medical Office Specialist**
- z) Microsoft Office Specialist**
- aa) Multimedia Specialist**
- bb) Office Assistant Specialist**
- cc) Office Automation Specialist**
- dd) Office Professional Specialist**
- ee) Office Receptionist Specialist**
- ff) Oracle Database and GIS Design Specialist**
- gg) Oracle SQL Programming and Database Design Specialist**
- hh) PC Specialist**
- ii) Records and Information Management Specialist**

- jj) Restaurant Supervision Professional**
- kk) Small Business Management Specialist**
- ll) Visual Communication Professional**
- mm) Web Design Professional**

**B. Bergen Community College**

1. Change in Nomenclature
  - a) Associate in Applied Science (A.A.S.) in Business, Legal Assistant will now be known as Associate in Applied Science (A.A.S.) in Legal Studies – Paralegal**
  - b) Associate in Applied Science (A.A.S.) in Health Professions – Respiratory Therapy will now be known as Associate in Applied Science (A.A.S.) in Health Professions – Respiratory Care**
  - c) Certificate of Achievement – Manufacturing Design will now be known as Certificate of Achievement – Manufacturing Design using Pro/Engineer®**
2. Initiation of 2 Certificates of Achievement
  - a) Computer Numerical Control (CNC) Programming**
  - b) Welding Technology**
3. Initiation of 2 Options
  - a) Associate in Arts (A.A.) in Liberal Arts, Latin American Studies option**
  - b) Associate in Science (A.S.) in Professional Studies, Health Science option**
4. Termination of a Program
  - a) Associate in Arts (A.A.) in Fine and Performing Arts, Electronic Music**

C. Berkeley College

1. Initiation of 4 Certificates
  - a) **Medical Assistant**
  - b) **Multi-Level Patient Care Technician**
  - c) **Practical Nurse**
  - d) **Surgical Processing Technician**

D. Brookdale Community College

1. Termination of a Certificate of Achievement
  - a) **Liberal Studies Transfer Academic Credit Certificate of Achievement**

E. Caldwell College

1. Intent to Terminate a Major
  - a) **French**

F. Camden County College - *acknowledged via email following the May 23, 2012 meeting*

1. Intent to Terminate 4 Certificates
  - a) **Fire Safety Technology: Fire Administration Certificate of Achievement**
  - b) **Fire Safety Technology: Fire Suppression Certificate of Achievement**
  - c) **Real Estate Sales Certificate**
  - d) **Management: Business Paraprofessional Certificate of Achievement**

G. College of Saint Elizabeth

1. Initiation of a Track
  - a) **Inclusive Elementary, Middle School Math or Science Education track**

H. Felician College

1. Initiation of a Post Masters Certificate

- a) **Principal Certification**

I. Montclair State University

1. Initiation of a Post-Baccalaureate Certificate

- a) **Developmental Models of Autism Intervention**

2. Intent to Terminate 6 Programs

- a) **Bachelor of Music (B.M.) in Music**

- b) **Pre-Bachelor's Certificate program in Gerontology**

- c) **Post-Baccalaureate Certificate program in Community Development**

- d) **Post-Baccalaureate Certificate program in Human Sexuality Education**

- e) **Post-Baccalaureate Certificate program in Object Oriented Computing**

- f) **Post-Baccalaureate Certificate program in Philosophy for Children**

J. County College of Morris

1. Termination of a Program

- a) **Group Teacher Program**

K. Raritan Valley Community College

1. Initiation of a 2 Certificates

- a) **Environmental Control Technology Certificate**

- b) **Dietary Manager Joint Certificate Program with the University of Medicine & Dentistry of New Jersey**

2. Initiation of an Option

- a) **Associate of Science (A.S.) in Science and Mathematics, Physics option**



3. Termination of 3 Programs
  - a) **Associate of Applied Science (A.A.S.) in Biotechnology**
  - b) **Associate of Arts (A.A.) in Human Services**
  - c) **Biotechnology Certificate**
  
- L. Rider University
  1. Change in Nomenclature
    - a) **Master of Arts (M.A.) in Educational Administration will now be known as Master of Arts (M.A.) in Educational Leadership**
  
- M. Rowan University
  1. Initiation of a Track
    - a) **Master of Science in Nursing (MSN) Clinical Leadership track**
  
- N. Somerset Christian College - *acknowledged via email following the May 23, 2012 meeting*
  1. Change of Degree Designation
    - a) **Associate in Biblical Studies (A.B.S.) to Associate of Arts (A.A.)**
  
- O. University of Medicine & Dentistry of New Jersey
  1. Initiation of a Program Track
    - a) **Psychiatric & Mental Health Nurse Practitioner track in the Doctor of Nursing Practice program at UMDNJ-School of Nursing**
  
  2. Termination of 2 Programs
    - a) **Joint BSN-RN degree between UMDNJ-School of Nursing and Rowan University**
    - b) **Adult Psychiatric & Mental Health track in the Master of Science in Nursing at UMDNJ-School of Nursing**

## **V. CLOSING REMARKS**

Dr. Rozanski highlighted some of the achievements and trends of the last two academic years:

- A. In 2011-2012, the AIC reviewed 59 new programs, 29 action items, and 232 information items.
- B. In the last two years, the AIC considered nearly 700 new programs, action and information items. Fairleigh Dickinson University brought forward the most with 236 items (99% of which were information items – certificates).
- C. There has been a notable growth in certificate programs, especially in business, education and homeland security.
- D. The AIC has noted a significant trend in the creation of sustainability, health sciences/nursing, culinary and hospitality, and leadership programs.
- E. In the last two years, the AIC has considered nine petitions for licensure, re-licensure, new campuses or transitioning to University status.

Dr. Rozanski noted that this is his final meeting as AIC chair. He thanked the Committee for their service these past two years. Dr. Barbara Gitenstein, President of The College of New Jersey, will take over as Chair for the next academic year.

The meeting was adjourned at 2:35 p.m.

**New Jersey President's Council  
Academic Issues Committee  
Minutes  
May 28, 2013**

**The College of New Jersey  
201 Paul Loser Hall**

**Present:** Barbara Gitenstein, Chair; Nancy Blattner; James Burkley; Rafael Castilla; Eugene Cornacchia; Gayle Gibson; Thomas Isekenegebe; Anne Prisco; Judith Redling; Freda Zackin (via telephone)

**Also Present:** Glenn Lang, Allison Samay, Eric Taylor

**Not Present:** Willard Gingerich; Sue Henderson; William Austin; Ali Houshmand

**I. Call to Order**

**II. Approval of the April 3, 2013 AIC meeting minutes**

It was moved by Dr. Cornacchia and seconded by Dr. Prisco that the minutes be approved. The motion carried.

**III. New Programs (7 Action Items)**

**A. Atlantic Cape Community College**

1. Associate in Science in Environmental Science (03.0104)

Dr. Gitenstein summarized the submitted proposal. The committee identified a conflict of interest with regard to the consultant who reviewed the program, as the consultant for this program was a part of the team that developed this program. Dr. Gitenstein will return the submission and ask the institution to provide an additional consultant report.

2. Associate in Applied Science in Radiologic Technology (51.0911)

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Castilla and seconded by Dr. Isekenegebe that this program be recommended to the Presidents' Council. The motion carried.

**B. Caldwell College**

1. Bachelor of Science in Health Science

(Note: This item was inadvertently left off the original AIC agenda, despite having been submitted by the deadline. Consequently, the committee reviewed the item and acted affirmatively on the new program via electronic means.)

**C. Eastwick College**

1. Associate in Applied Science in Mortuary Science (12.0301 and 12.0303)

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Isekenegbe and seconded by Dr. Blattner that this program be recommended to the Presidents' Council. Dr. Castilla recused himself from the vote. The motion carried.

**D. Thomas Edison State College**

1. Master of Science in Homeland Security (43.0301)

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Blattner and seconded by Dr. Redling that this program be recommended to the Presidents' Council. The motion carried.

**E. Rowan University**

1. Bachelor of General Studies (24.0102)

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Isekenegbe and seconded by Dr. Prisco that this program be recommended to the Presidents' Council. The motion carried.

**F. Rutgers University**

1. Master of Science in Business Analytics at Rutgers – Camden

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Cornacchia and seconded by Dr. Redling that this program be recommended to the Presidents' Council. Mr. Burkley recused himself from the vote. The motion carried.

**IV. Other Action Items (5 Action Items)**

**A. Atlantic Cape Community College**

1. Conversion of Mathematics Option in Science and Mathematics, A.S., to Associate in Science in Mathematics (27.0101)

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Isekenegbe and seconded by Dr. Prisco that this program be recommended to the Presidents' Council. The motion carried.

**B. Rutgers University**

1. Conversion of option to full program status with degree designation change From: Bachelor of Arts (B.A.) in Planning and Public Policy, Public Policy Option To: Bachelor of Science (B.S.) in Public Policy at Rutgers–New Brunswick

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Castilla and seconded by Dr. Prisco that this program be recommended to the Presidents' Council. Mr. Burkley recused himself from the vote. The motion carried.

**C. University of Medicine and Dentistry of New Jersey**

1. Adding a New Partner Institution to an Existing Associate /Baccalaureate Degree Joint Professional Program with UMDNJ

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Isekenegbe and seconded by Dr. Castilla that this program be recommended to the Presidents' Council. Dr. Zackin recused herself from the vote. The motion carried.

2. Addition of Warren County College as new partner for AS in Occupation Therapy Assistant Program

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Isekenegbe and seconded by Dr. Castilla that this program be recommended to the Presidents' Council. Dr. Zackin recused herself from the vote. The motion carried.

3. Addition of New Jersey City University as new partner in Joint BS Degree in Health Information Management

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Blattner and seconded by Dr. Castilla that this program be recommended to the Presidents' Council. Dr. Zackin recused herself from the vote. The motion carried.

**V. Information Items (18 Items)**

The Committee reviewed the following items submitted for information:

**a. Berkeley College**

1. Initiation of Program Option – Information Technology Management Minor in the Justice Studies-Criminal Justice Bachelor degree program
2. Initiation of Program Option - Management Minor in the Justice Studies-Criminal Justice Bachelor degree program

**b. Burlington County College**

1. Initiation of Certificate Programs
  - a. Alternative Energy Technologies (15.0503)
  - b. Building Energy Management (15.0503)

**c. Caldwell College**

1. Initiation of Certificate Program
  - a. Pre-Medical Post-Baccalaureate  
(Note: This item was inadvertently left off the original AIC agenda, despite having been submitted by the deadline. Consequently, the committee reviewed the item via electronic means.)

**d. Montclair State University**

1. Change in Nomenclature
  - a. From: BS/MS in Aquatics and Coastal Sciences To: BS/MS in Marine Biology and Coastal Sciences

**e. Raritan Valley Community College**

1. Intent to Terminate Degree Programs
  - a. Business Liberal Arts, Associate of Arts in Liberal Arts
  - b. Financial Services, Associate of Applied Science in Business Management
  - c. International Business Program, Associate of Applied Science
  - d. Management Information Systems, Associate of Science in Business Administration
  - e. Marketing, Associate of Applied Science

**F. Rider University**

1. Change in Degree Designation
  - a. From: Bachelor of Music To: Bachelor of Fine Arts
2. Initiation of a Program Option
  - a. Master of Music: Music in the United States and Public Musicology

**G. Rutgers University**

1. Transfer of University of Medicine and Dentistry Programs to Rutgers University

**H. University of Medicine and Dentistry of New Jersey**

1. Initiation of Program Option
  - a. Aging in the Master of Science in Health Sciences degree program
  - b. Health Leadership track for Ph.D. in Health Sciences
2. Change in Nomenclature
  - a. From: certificate program in Diagnostic Imaging Technology To: Radiologic Imaging Modalities
  - b. From: Adult Primary Care Nurse Practitioner Track and Adult Acute/Critical Care Nurse Practitioner Track To: Adult-Gerontology Primary Care Nurse Practitioner Track and Adult Gerontology Acute/Critical Care Nurse Practitioner Track within the MS in Nursing
3. Transfer of all academic programs

**VI. Old Business**

**VII. Changes to AIC Manual for 2013-2014**

The Committee reviewed the draft manual for 2013-2014 and highlighted the following areas:

- Section I. A. the following will be added to item 4 regarding the AIC responsibility to make recommendations on new programs: “(to be developed by the State College and University, Research Institutions, Independent Colleges and Universities and the Community College Sectors)” These sectors will be asked to develop standards of academic quality for review at the fall AIC meeting.

- Clarification of the reader for program proposals was added to indicate “sector appropriate” in Section I. B. 2.
- Section Table 1 “Consultant Selection Criteria” – time limit of 5 years to be added to conflict of interest section
- Section II. A. 3. a. 3. Modified to indicate that “Relationship of the program to institutional strategic plan and its effect on other institutional programs at the same institution.”
- Revised order of program proposal format: “new program checklist” will come before “program announcement cover page:
- Dr. Lang to indicate which sections of the manual are from the licensure regulations and are therefore not subject to modification by AIC.

### **VIII. New Business (4 Action Items, 1 FYI)**

#### **a. Institute for Health Education- Initial Licensure**

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Isekenegbe and seconded by Dr. Prisco that this program not be recommended to the Presidents’ Council. Dr. Gibson abstained from the vote. The motion carried.

The Committee indicated the reason for this action was based on concerns raised by the consultant’s report regarding quality of the delivery of programs, compliance with the expectations of its accrediting agency, governance structure, responsibility and evaluation of faculty, and the lack of robust assessable goals and objectives in the strategic plan.

#### **b. Relay School of Education – Initial Licensure**

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Isekenegbe and seconded by Dr. Redling that this program be recommended to the Presidents’ Council pending a satisfactory review of the quality of the faculty by the Secretary of Higher Education. Mr. Burkley voted in opposition of the motion. The motion carried.

#### **c. Strayer University - Relicensure and new location**

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Blattner and seconded by Dr. Castilla that this program be recommended to the Presidents’ Council. The motion carried.

#### **d. The Art Institute – Initial Licensure**

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Isekenegbe and seconded by Dr. Prisco that this program be recommended to the Presidents’ Council. The motion carried.

#### **e. Wilmington University - Proposed Certificate Programs (Information Item)**

This program was reviewed by the committee as an informational item.