

**New Jersey President's Council  
Academic Issues Committee  
September 30, 2016  
10:00 am (via conference call)  
Caldwell University**

**Minutes**

**Present:** Nancy Blattner (Chair)

**Present (Presidents):** Christopher Capuano, Sue Henderson, Joann LaPerla-Morales

**Also Present:** Basil Baltzis, Nancy Becker, James Burkley, Rafael Castilla, Willard Gingerich, Chris Grevesen, Margaret Hamilton, Roberta Harvey, Jackie Taylor, Jeff Toney, Edward Ogle, Lori Vermeulen

**Also Present:** Eric Taylor

**Excused:** R. Barbara Gitenstein, Anne Prisco, Jianping Wang, Allison Samay

**Recording:** Sharon Kievit

I. Call to Order/Roll Call

II. Approval of the Minutes of the August 26, 2016 meeting

It was moved by Dr. Castilla, seconded by Dr. Gingerich, that the minutes of the August 26, 2016 meeting be approved. The motion carried unanimously.

III. New Programs

**A. Felician University**

1. Doctor of Psychology in Counseling Psychology (42.2803)

First Reader: Christopher Capuano, Fairleigh Dickinson University

Second Reader: Joanne LaPerla-Morales

Dr. Capuano summarized the submitted proposal stating that it contains a strong assessment plan, includes learning outcomes and a qualified consultant's report. Dr. Capuano noted that the program exceeds the institution's mission, but it is in alignment with the institution's strategic plan. It was noted that the program exceeds Felician University's mission.

Dr. LaPerla-Morales concurred with Dr. Capuano's review. It was moved by Dr. Capuano, and seconded by Dr. LaPerla-Morales, that this request be recommended to the President's Council. The motion carried. Dr. Ogle abstained.

## **B. Kean University**

### 1. Doctor of Speech – Language Pathology (51.021)

First Reader: Sue Henderson, New Jersey City University

Second Reader: Nancy Becker, Caldwell University

Dr. Henderson summarized the submitted proposal stating it is a clinical doctoral program. It supports the institution's strategic plan and mission, includes an assessment plan, qualified consultant's report, and response from the institution. It was noted that that the program exceeds Kean University's mission. Dr. Becker concurred with Dr. Henderson's review. It was moved by Dr. Henderson, and seconded by Dr. Becker, that this request be recommended to the President's Council. The motion carried. Dr. Toney abstained.

## **C. New Jersey City University**

### 1. Master of Science – Business Analytics and Data (52.1299)

First Reader: Jeff Toney, Kean University

Second Reader: Michael Smith, Berkeley College\*

\*Chris Grevesen reported in the absence of Dr. Smith.

Dr. Toney summarized the submitted proposal stating that it supports the institution's strategic plan and mission and includes an assessment plan. While the consultant supports the proposal, Dr. Toney noted that the consultant's report was perfunctory. Dr. Capuano and Dr. Gingerich questioned the consultant's field of expertise. Dr. Blattner noted that the consultant's resume is extensive in the business field. Dr. Grevesen concurred with Dr. Toney's review. It was moved by Dr. Toney, and seconded by Dr. Grevesen, that this request be recommended to the President's Council. The motion carried. Dr. Henderson abstained.

### 2. Bachelor of Science – Global Business (52.1101)

First Reader: Basil Baltzis, New Jersey Institute of Technology

Second Reader: Anne Prisco, Felician University\*

\*Dr. Ogle reported in the absence of Dr. Prisco.

Dr. Baltzis summarized the submitted proposal stating that it supports the institution's strategic plan and mission, includes an assessment plan and qualified consultant's report. Dr. Baltzis stated that there is an outcomes map, but he would have preferred to have seen how the program's goals relate to the institution's strategic plan. Dr. Ogle concurred with Dr. Baltzis's review. It was moved by Dr. Baltzis, and seconded by Dr. Ogle, that this request be recommended to the President's Council. The motion carried. Dr. Henderson abstained.

## **D. Ramapo College of New Jersey**

### 1. Master of Science in Accounting (52.0301)

First Reader: Lori Vermeulen, Stockton University

Second Reader: Roberta Harvey, Rowan University

Dr. Vermeulen summarized the submitted proposal stating that it supports the institution's strategic plan and mission, includes an assessment plan and qualified consultant's report. Dr. Vermeulen stated that there is weak evidence of student demand for the program. Dr. Harvey stated that the assessment and learning outcomes were not robust enough. Dr. Harvey felt that the consultant's report was very perfunctory. Dr. Harvey's overall recommendation was approval of the program in spite of her concerns regarding the assessment plan given the

nature of the program. It was moved by Dr. Vermeulen, and seconded by Dr. Harvey, that this request be recommended to the President's Council. The motion carried.

**Note:** Dr. Blattner excused herself at this point to meet with an on-campus accreditation team and President LaPerla-Morales graciously agreed to takeover as chair.

#### **E. Rutgers University – New Brunswick**

1. Master of Engineering – Energy Systems (14.2701)  
First Reader: Willard Gingerich, Montclair State University  
Second Reader: Jianping Wang\*

\*Dr. Becker (Caldwell University) reported in the absence of Dr. Wang.

Dr. Gingerich summarized the submitted proposal stating that it supports the institution's strategic plan and mission, includes an assessment plan and qualified consultant's report. Dr. Becker concurred with Dr. Gingerich's review. It was moved by Dr. Gingerich, and seconded by Dr. Becker, that this request be recommended to the President's Council. The motion carried. Mr. Burkley abstained.

#### **IV. Other Action Items**

##### **A. Daemen College**

1. Licensure Petition – Degree Programs in Lakewood New Jersey  
[www.state.nj.us/highereducation/higheddocs/Daemen\\_Petition\\_2016.pdf](http://www.state.nj.us/highereducation/higheddocs/Daemen_Petition_2016.pdf)  
Password: Scarlet\$2016  
First Reader: Rafael Castilla, Eastwick College  
Second Reader: Basil Baltzis, New Jersey Institute of Technology

Dr. Castilla summarized the proposed licensure petition for approval to offer the Master of Science in Elementary School Teachers in Grades K-6 and Students with Disabilities and the Master of Science in Preschool through Grade 4(P-3) and Students with Disabilities. Daemen College proposes to offer these programs from an instructional site located in Bnos Bais Yaakov, Lakewood, New Jersey. Dr. Castilla recommended the licensure petition for approval. Dr. Baltzis supported Dr. Castilla's recommendation. It was moved by Dr. Castilla and seconded by Dr. Baltzis that the institution's licensure petition be recommended to the President's Council for approval. The motion carried.

##### **B. Temple University**

1. BS in Nursing Degree - Authorization to offer the clinical component  
[http://www.state.nj.us/highereducation/higheddocs/Temple\\_Clinical-Petition\\_2015.p](http://www.state.nj.us/highereducation/higheddocs/Temple_Clinical-Petition_2015.p)  
Password: bronZe\$2015  
First Reader: R. Barbara Gitenstein\*, The College of New Jersey  
Second Reader: James Burkley, Rutgers University

\*Dr. Jackie Taylor reported in the absence of Dr. Gitenstein.

Dr. Taylor summarized the proposed petition for initial licensure to offer the clinical component of Temple University's Bachelor of Science in Nursing Program at the New Jersey facilities of the Cooper Health System and recommended it for approval. Mr.

Burkley supported Dr. Taylor's recommendation. It was moved by Dr. Taylor and seconded by Mr. Burkley that the institution's licensure petition be recommended to the President's Council for approval. The motion carried.

#### V. For Your Information

##### A. Kean University

1. BA in Mathematical Sciences, Data Analytics Option (27.0101)

##### B. Montclair State University

1. Post-Baccalaureate Certificate Program – Business Analytics (52.1301)

##### C. New Jersey Institute of Technology

1. Initiation of Master's-level certificate programs
  - Graduate Certificate in Big Data Essentials (CIP Code 11.0101)
  - Graduate Certificate in Biomedical Device Development (CIP Code 26.9999)
  - Graduate Certificate in Financial Mathematics (CIP Code 27.0301)
  - Graduate Certificate in Intelligent Transportation Systems (CIP Code 14.0801)
  - Graduate Certificate in Quantitative Tools in Finance (CIP Code 27.0301)
  - Graduate Certificate in Supply Chain Engineering (CIP Code 14.3501)
  - Graduate Certificate in Construction Management (CIP Code 14.0801)
  - Graduate Certificate in Project Management (CIP Code 52.0201)

##### D. Ocean County College

1. Certificate Termination – Dietary Manager (51.3103)

##### E. Rowan University

1. Initiation of new program options
  - Minor in Chemical Engineering (CIP 14.0701)
  - Specialization in Advanced Manufacturing within the BS in Mechanical Engineering (CIP 14.1901)
  - Specialization in Reading Practitioner within the MA in Reading (CIP 13.1315)
  - Specialization in Reading Specialist within the MA in Reading (CIP 13.1315)
  - Specialization in Chemical Engineering within the PhD in Engineering (CIP 14.0701)
  - Specialization in Mechanical Engineering within the PhD in Engineering (CIP 14.1901)
  - Specialization in Civil & Environmental Engineering within the PhD in Engineering (CIP 14.0801)
  - Specialization in Materials Science & Engineering within the PhD in Engineering (CIP 14.1801)
  - ***Certificates of Undergraduate Study***
  - Applied Spanish (CIP 16.0905)

- Spanish American Literature and Culture (CIP 16.0905)
  - Peninsular Spanish Literature and Culture (CIP 16.0905)
  - Middle East Studies (CIP 05.0108)
  - Public History (CIP 51.0105)
  - Forensic Studies (CIP 43.0106)
  - Geographic Information Science (CIP 45.0702)
  - Sustainable Urbanism (CIP 45.0701)
  - Access, Success, and Equity for Educational Innovation (CIP 13.0499)
  - Management and Leadership (CIP 52.0201)
  - Mobile Application Development (CIP 11.0299)
  - Computer Programming (CIP 11.0201)
  - Fundamental Computing (CIP 15.1204)
  - Health Physics (CIP 51.2205)
  - Materials Engineering (CIP 14.1801)
2. Certificate of Graduate Study in Interprofessional Health Organizations Leadership (CIP 13.0401)
  3. Certificate of Graduate Study in Strategic Innovation (CIP 52.0213)
  4. Certificate of Advanced Graduate Study in Community College Leadership (CIP 13.0407)
  5. Certificate of Advanced Graduate Study in Educational Leadership (CIP 13.0401)
  6. Accelerated dual degree: Bachelor of Arts in International Studies/Master of Business Administration (CIP 30.2001/52.0201)
  7. Nomenclature Change: Bachelor of Science in Planning to Bachelor of Science in Community & Environmental Planning (CIP 04.0301)

#### **F. Sussex County Community College**

1. Initiation of New Option - AA - Liberal Arts – Music Option (24.0101)
2. Initiation of New Option - AAS - Technical Studies – Building Construction (15.9999)
3. Initiation of New Option- AAS - Technical Studies - Cosmetology Option (15.9999)
4. Initiation of New Option – AAS – Technical Studies – Electronic Music Option (15.9999)
5. Initiation of New Option – AAS – Technical Studies – Welding Option (15.9999)
6. Initiation of New Certificate of Achievement– AAS – Health and Exercise (31.0505)
7. Initiation of New Certificate of Achievement – Music Fundamentals (15.9999)
8. Reactivation of Retired Option – AAS Business Management – Food/Beverage Management Option (52.0201)
9. Reactivation of Retired Option – AAS Business Management – Hotel/Restaurant Management/Option (52.0201)

#### VI. Old Business

##### **A. AIC Manual**

Dr. Harvey stated that more guidance was requested pertaining to the preparation of assessment plans in proposals. Four examples were shared with the committee. The next step is to reach out to the recommended institutions (Hudson County Community College, The College of New Jersey, Kean University, NJIT) to request permission to include copies of their assessment plans in the appendix of the AIC manual.

VII. New Business

**Next meeting date – Friday, November 4 – 10:00 am via conference call**

**Conference call information - [800-501-8979](tel:800-501-8979) - use the access code 618-3000 when prompted**

**Proposal Submission Date – Friday, October 21**

The meeting adjourned at 11:20 am.

**New Jersey President's Council  
Academic Issues Committee  
November 4, 2016  
10:00 am (via conference call)  
Caldwell University**

**Minutes**

**Present:** Nancy Blattner (Chair)

**Present (Presidents):** Sue Henderson, Joann LaPerla-Morales

**Also Present:** Basil Baltzis, Beth Castiglia, Nancy Becker, James Burkley, Rafael Castilla, Margaret Hamilton, Roberta Harvey, Robert Kleinschmidt, Edward Ogle, Jackie Taylor, Jeff Toney, Lori Vermeulen

**Also Present:** Allison Samay, Eric Taylor

**Recording:** Sharon Kievit

- I. Call to Order/Roll Call
- II. Approval of the Minutes of the September 29, 2016 meeting

The minutes of the September 29 meeting were accepted as written.

III. New Programs

**A. Atlantic Cape Community College**

1. AA – Studio Arts (50.0702)

First Reader: Lori Vermeulen, Stockton University

Second Reader: Sue Henderson, New Jersey City University

Dr. Vermeulen summarized the submitted proposal stating that it is a conversion of the Studio Arts option within the Liberal Arts AA to a full AA in Studio Arts. that exceeds the institution's mission. The Convertin Options Waiver form was submitted. The proposal fits with the institution's strategic plan and includes a robust assessment plan. There is no consultant's report since a conversion does not require the report. Dr. Henderson concurred with Dr. Vermeulen's review. It was moved by Dr. Vermeulen, and seconded by Dr. Henderson that this request be recommended to the President's Council. The motion carried.

2. AFA – Associate in Fine Arts Studies (50.0702)

First Reader: Jeff Toney, Kean University

Second Reader: Nancy Becker, Caldwell University

Dr. Toney summarized the submitted proposal stating that it supports the institution's strategic plan and mission, includes an exceptional assessment plan and qualified consultant's report.

The need for the program is clearly stated. Dr. Becker concurred with Dr. Toney's review. It was moved by Dr. Toney, and seconded by Dr. Becker, that this request be recommended to the President's Council. The motion carried.

#### **B. Eastern International College**

##### 1. AAS-DH to BS-DH (51.0602)

First Reader: Rafael Castilla, Eastwick College  
Second Reader: Michael Smith, Berkeley College\*

Dr. Castiglia reported in the absence of Dr. Smith.

Dr. Castilla summarized the submitted proposal stating that it should be returned to the institution for the following reasons (1) the assessment plan does not incorporate general education courses and it must do so; (2) the relationship of the program to the institution's strategic plan does not inform the committee of how the program fits into the EIC's strategic plan and what effect, if any, it would have on existing programs; (3) the need for a dental hygiene program at a baccalaureate level needs better justification, (4) institutions offering similar programs must be identified, and (5) the degree requirements should include information for EIC graduates of the AAS program as well as for graduates of other institutions. Dr. Castiglia agreed with Dr. Castilla's summary. After discussion, the AIC agreed that the proposal would not be recommended to the the NJPC at this time.

**Action Item:** The proposal will be returned to the institution so that the AIC concerns may be addressed. The proposal will be reconsidered after resubmission.

#### **C. Essex County College**

##### 1. AS in Supply Chain Management (52.0203)

First Reader: Jianping Wang, Mercer County Community College\*  
Second Reader: Jon Connolly, Sussex County Community College\*\*

\*Dr. Robert Kleinschmidt reported in the absence of Dr. Wang.

\*\*Dr. Nancy Becker reported in the absence of Dr. Connolly.

Dr. Kleinschmidt summarized the submitted proposal stating that it is well developed and supports the institution's strategic plan and mission and includes an assessment plan. Dr. Becker concurred with Dr. Kleinschmidt's review. Dr. Baltzis stated that the wording of the student learning outcomes could be improved. It was moved by Dr. Kleinschmidt, and seconded by Dr. Becker, that this request be recommended to the President's Council. The motion carried.

IV. Other Action Items

V. For Your Information

#### **A. Bergen Community College**

Program Terminations –

Associate in Arts, Liberal Arts, Social Sciences (24.0101)

Certificate in Transfer Studies, Liberal Arts (24.0101)



Certificate in Culinary Science (12.0503)  
Certificate of Achievement in Catering (12.0503)  
Certificate of Achievement in Hospitality Operations (52.0901)

**B. Essex County College**

Program Option Change – AS – Engineering – Removal of Biomedical Engineering Track (14.0101)

**C. NJIT**

Initiation of New Graduate Certificate Programs  
Graduate Certificate in Business and Information Systems Implementation (11.0401)  
Graduate Certificate in Data Mining (11.0101)  
Graduate Certificate in Management Essentials (52.0201)  
Graduate Certificate in Management of Technology (52.0201)  
Graduate Certificate in Network Security and Information Assurance (11.0101)  
Graduate Certificate in Power Systems Engineering (14.1001)  
Graduate Certificate in Technical Communication Essentials (09.0100)

**D. Rider University**

1. New Program Option - BA in Elementary Education – Concentration in Multidisciplinary Studies (24.0101)
2. Nomenclature Change – BA in Theatre to BA in Acting (50.0506)
3. Nomenclature Change – BM: Musical Theatre – Piano Track (50.0509) to BM: Musical Theatre – Music Direction (50.0509)

**E. Rowan University**

1. Certificates of Undergraduate Study:  
Philosophy (CIP 38.0101 Philosophy)  
Asian Philosophy and Religion (CIP 38.999 Philosophy and Religious Studies, Other)  
Religion Studies (CIP 38.0201 Religion/Religious Studies)  
Ethics (CIP 38.0104 Applied and Professional Ethics; 38.0103 Ethics)  
Professional Preparedness (CIP 30.9999 Multi-/Interdisciplinary Studies, Other)  
Business Analytics (CIP 52.1399 Management Sciences and Quantitative Methods, Other)  
Financial Forensics and Fraud Investigations (CIP 43.0117 Financial Forensics and Fraud Investigation)  
Global Business (CIP 52.1101 International Business/Trade/Commerce)  
Industrial Organizational Psychology (CIP 42.2804 Industrial and Organizational Psychology)  
Combat Systems Engineering (CIP 14.1001 Electrical and Electronics Engineering)
2. Specializations:  
Specialization in Global Business and Leadership within the Bachelor of Science in Business Administration (CIP 52.1101 International Business/Trade/Commerce)  
Specialization in Music Therapy (CIP 51.2305 Music Therapy/Therapist)

- Specialization in Biomedical Engineering within the Master of Science in Engineering (CIP 14.0501 Bioengineering and Biomedical Engineering)
3. Post Baccalaureate Certificate in Music Therapy (CIP 51.2305 Music Therapy/Therapist)
    - Certificates of Graduate Study:
      - Certificate of Graduate Study in Urban Health Disparities (CIP 51.22080 Community Health and Preventative Medicine)
      - Certificate of Graduate Study in Early Childhood Special Education (CIP 13.1015 Education/Teaching of Individuals in Early Childhood Special Education Programs)
      - Certificate of Graduate Study in Combat Systems Engineering (CIP 14.1001 Electrical and Electronics Engineering)
      - Certificate of Graduate Study in Engineering Analytics and Quality Control (CIP 14.0101 Engineering, General)
      - Certificate of Advanced Graduate Study in Chief School Administrator Certification (CIP 13.0401 Educational Leadership and Administration, General)
  4. Nomenclature Changes:
    - Nomenclature Change: Specialization in Graphics and Visualization within the Bachelor of Science in Computer Science changed to Specialization in Graphics, Visualization, and Gaming Technology (CIP 11.0803 Computer Graphics)
    - Nomenclature Change: Specialization in Networking and Operating Systems within the Bachelor of Science in Computer Science changed to Specialization in Networking Systems (CIP 11.0901 Computer Systems Networking and Telecommunications)

**F. Rutgers University – Newark and New Brunswick**

1. Nomenclature Change – Institutional Program Title of the BS – Management (52.0201) Leadership and Management (Newark)
2. Nomenclature Change – Institutional Program Title of the BS – Management (52.0201) Leadership and Management (New Brunswick)

VI. Old Business

VII. New Business

**A. 'Virtual' visit of consultant**

In response to an email request from a president at a New Jersey institution of higher education, Dr. Blattner opened a discussion regarding whether consultants need to come to campus or whether the consultant could visit the campus 'virtually.' After a lengthy conversation, the AIC felt that a consultant should continue to visit the campus for the following reasons: In addition to reviewing the facilities (libraries, labs, classrooms, student gathering/study space), a consultant who comes to campus has the opportunity to observe interactions between students and faculty members. The opinion was also expressed that an

on-site visit would likely be more thorough, both in terms of the time spent as well as in terms of the number of people who were engaged in the 'visit.' But the most important reason expressed was the message that a consultant's visit underscores the institutional commitment to the process as well as the state's demonstration of accountability in vetting new programs during a time when accountability in higher education is being increasingly challenged.

**Next meeting date – Friday, December 2 - 10:00 am via conference call**

**Conference Call information - [800-501-8979](tel:800-501-8979) and use the access code 618-3000 when prompted**

**Proposal Submission Date – Friday, November 18**

**New Jersey President's Council  
Academic Issues Committee  
January 20, 2017  
10:00 am (via conference call)  
Caldwell University**

**Minutes**

**Present:** Nancy Blattner (Chair)

**Present (Presidents):** Christopher Capuano, Jon Connolly, Sue Henderson, Joann LaPerla-Morales, Jianping Wang,

**Also Present:** Basil Baltzis, Beth Castiglia, Nancy Becker, James Burkley, Rafael Castilla, Willard Gingerich, Roberta Harvey, Robert Klein Schmidt, Edward Ogle, Jackie Taylor, Jeff Toney, Lori Vermeulen

**Also Present:** Allison Samay

**Recording:** Sharon Kievit

I. Call to Order/Roll Call

II. Approval of the Minutes of the December 2, 2016 meeting

The minutes of the December 2, 2016 meeting were accepted as written.

III. New Programs

**A. College of Saint Elizabeth**

1. Master of Arts – Social Media Design and Management (11.1099)

First Reader: Anne Prisco, Felician University\*

Second Reader: Christopher Capuano, Fairleigh Dickinson University

\*Dr. Edward Ogle reported in the absence of Dr. Prisco.

Dr. Ogle summarized the submitted proposal stating that it is well developed, supports the institution's strategic plan and mission, includes a comprehensive assessment plan and consultant's report. Dr. Ogle expressed concern with regard to the consultant's academic credentials. While the consultant's report was well done, the consultant does not have the required academic credentials. Dr. Capuano concurred with Dr. Ogle's review and concern.

**Action:** The committee agreed that the proposal should be returned to the College of Saint Elizabeth because the consultant lacked the required academic credentials. While the consultant's report was thorough, the committee does not feel that the consultant had the necessary academic credentials to review a graduate level proposal. The AIC is requesting that a second consultant with appropriate academic credentials review the program.

2. Masters of Public Health (51.2201)

First Reader: Sue Henderson, New Jersey City University

Second Reader: Lori Vermeulen, Stockton University

Dr. Henderson summarized the submitted proposal stating that it is well developed, supports the institution's strategic plan and mission and includes an adequate assessment plan. The institution plans on seeking accreditation for the program and there is sufficient student demand for the program. Dr. Vermeulen concurred with Henderson's review. It was moved by Dr. Henderson, and seconded by Dr. Vermeulen, that this proposal be recommended to the President's Council. The motion carried.

3. BS and Minor in Sport Management and Marketing

First Reader: Jeff Toney, Kean University

Second Reader: James Burkley, Rutgers University

Dr. Toney summarized the submitted proposal stating that it is well developed, supports the institution's strategic plan and mission and includes an assessment plan. Mr. Burkley concurred with Dr. Toney's review. A discussion followed pertaining to faculty credentials and the fact that this is an emerging field. The committee concluded to approve the program because the curriculum is vigorous enough and the consultant made numerous recommendations that were accepted by the institution. It was moved by Dr. Toney, and seconded by Mr. Burkley, that this proposal be recommended to the President's Council. The motion carried.

**Note** – Essex County College submissions were all resubmissions. They will be summarized in the Old Business section of the minutes.

**B. Rider University**

1. Doctor of Education in Educational Leadership (13.0401)

First Reader: R. Barbara Gitenstein, TCNJ\*

Second Reader: Jeff Toney, Kean University

\*Dr. Jackie Taylor reported in the absence of Dr. Gitenstein.

Dr. Taylor summarized the submitted proposal stating it is a hybrid program that exceeds mission. The proposal is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan and an excellent consultant's report. Dr. Toney concurred with Dr. Taylor's review. It was moved by Dr. Taylor, and seconded by Dr. Toney, that this proposal be recommended to the President's Council. The motion carried.

2. BS in Computer Science (11.1071)

First Reader: Roberta Harvey, Rowan University

Second Reader: Sue Henderson, New Jersey City University

Dr. Harvey summarized the submitted proposal stating that it is well developed, supports the institution's strategic plan and mission and includes an assessment plan. Dr. Henderson concurred with Dr. Harvey's review. It was moved by Dr. Harvey, and seconded by Dr. Henderson, that this proposal be recommended to the President's Council. The motion carried.

### **C. Rowan University**

1. BS in Supply Chain and Logistics (52.0203)

First Reader: Willard Gingerich, Montclair State University

Second Reader: Christopher Capuano, Fairleigh Dickinson University

Dr. Gingerich summarized the submitted proposal stating it is a conversion program, which replaces an existing program in the business college. The program is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan, and robust consultant's report. Dr. Capuano concurred with Dr. Gingerich's review. It was moved by Dr. Gingerich, and seconded by Dr. Capuano, that this proposal be recommended to the President's Council. The motion carried.

### **D. Salem Community College**

1. Bachelor of Applied Science Degree in Scientific Glass Technology (48.9999)

First Reader: Margaret Hamilton, Camden County College

Second Reader: Nancy Becker, Caldwell University

This proposal was withdrawn by the institution.

### **E. Sussex County College**

1. Associate in Science Degree in Exercise Science (31.050)

First Reader: Jianping Wang, Mercer County Community College

Second Reader: Joann La Perla-Morales, Middlesex County College

This proposal was withdrawn by the institution.

## **IV. Other Action Items**

There were no items to discuss.

## **V. For Your Information**

### **A. Atlantic Cape Community College**

1. Change in Nomenclature:

1. Health Services, AS – Health/Medical Preparatory Programs, Other (51.1199) to Health Science, AS – Health/Medical Preparatory Programs, Other (51.1199)

2. iPhone Programmer (Certificate of Achievement), Computer Programming/Programming General (11.0201) to Smartphone Programmer (Certificate of Achievement), Computer Programming/Programmer, General (11.0201)

2. Discontinued Programs:

1. Respiratory Therapy, AAS

2. Computer Security Certificate

3. Android Programmer (Certificate of Achievement)

4. Bilingual Office Assistant Specialist (Certificate of Achievement)

5. Civics Professional (Certificate of Achievement)

6. Educational Office Specialist (Certificate of Achievement)

7. Electronic Business Professional (Certificate of Achievement)
8. Hospitality Marketing Professional (Certificate of Achievement)
9. Legal Office Specialist (Certificate of Achievement)
10. Medical Office Specialist (Certificate of Achievement)
11. Restaurant Supervision Professional (Certificate of Achievement)
12. Visual Communication Professional (Certificate of Achievement)

**B. County College of Morris**

**1. Program Terminations**

AAS Telecommunications Systems (15.0305)

AAS Telecommunications Systems Technology Networking Option (15.0305)

**C. Georgian Court University**

**1. Nomenclature Change**

Pre-bachelor's certificate in Holistic Health to Pre-bachelor's certificate in Integrative Health (51.3306)

**D. Kean University**

**1. Termination – BA in Art History (50.0703)**

**2. New Options – BA in History**

Honors Second Major Middle School Certification (54.0101)

Honors Teacher Certificate P-12 Option (54.0101)

Honors Teacher of Studies with Disabilities K-12 Option (54.0101)

**E. New Jersey Institute of Technology**

**1. Program Initiations**

Graduate Certificate in Applied Statistical Methods (27.0501)

Graduate Certificate in Biostatistics Essentials (27.0501)

Graduate Certificate in Finance for Managers (52.0201)

Graduate Certificate in Information Security (11.0101)

Graduate Certificate in IT Administration (11.0103)

Graduate Certificate in Social Media Essentials (09.0100)

Graduate Certificate in Software Engineering, Analysis and Design (11.0101)

Graduate Certificate in Web Systems Development (11.0401)

**2. Initiation of Program Option**

Cyber Defense Option – Master of Science in Cyber Security and Privacy Degree Program (11.1003)

**F. Ocean County College**

**1. Program Terminations**

Legal Secretary Certificate of Proficiency (22.0302)

Information Systems Option of the AS Degree in Computer Science (11.0101)

### **G. Ramapo College of New Jersey**

1. New Minor – Contemplative Studies (38.0201)
2. New Concentration – Accounting – Existing MBA Program (52.0301)

### **H. Rider University**

1. New Program Options – Master’s Degree in Clinical Health Counseling  
Dance/Movement Therapy Specialization (51.3601)  
Music Therapy Specialization (51.2305)

### **I. Rutgers University – New Brunswick**

1. Graduate Certificate in Applied Behavior Analysis (42.2814)

## VI. Old Business

### **A. Eastern International College**

1. DH-AAAs to BSDH (51.0602) (previously submitted November 4, 2016)  
First Reader: Rafael Castilla, Eastwick College  
Second Reader: Michael Smith, Berkeley College\*

\*Dr. Castigla reported in the absence of Dr. Smith.

Dr. Castilla summarized the resubmitted proposal stating that it is now better developed and includes an improved assessment plan. It was noted that the bachelor’s degree program exceeds the institution’s programmatic mission. Dr. Castigla concurred with Dr. Castilla’s review. The AIC discussed the value of BS degree in dental hygiene and agreed that a degree in health services or health sciences might better serve the student. After discussion, it was moved by Dr. Castilla, and seconded by Dr. Castigla, that this proposal be recommended to the President’s Council. The motion carried. (Dr. Connolly abstained).

### **B. Essex County College**

1. AS in Environmental Science (03.0104) (Previously submitted November 4, 2016)  
First Reader: Michael Smith, Berkeley College\*  
Second Reader: Rafael Castilla, Eastwick College

\*Beth Castiglia reported on behalf of Dr. Smith.

Dr. Castiglia summarized the submitted proposal stating that it is well developed, supports the institution’s strategic plan and mission, includes an assessment plan and a highly qualified consultant’s report. Dr. Castilla concurred with Dr. Castiglia’s review. It was moved by Dr. Castiglia, and seconded by Dr. Castilla, that this proposal be recommended to the President’s Council. The motion carried.

2. AAS in Health Information Technology (51.0707)  
(Previously submitted May 13, 2016)

First Reader: Basil Baltzis, NJIT  
Second Reader: Jianping Wang, Mercer County Community College

Dr. Baltzis summarized the resubmitted proposal stating that the institution has addressed the concerns of the AIC. It is well developed, supports the institution’s strategic plan and mission



and includes an assessment plan with clear curriculum mapping. Dr. Wang concurred with Dr. Baltzis' review. It was moved by Dr. Baltzis, and seconded by Dr. Wang that this proposal be recommended to the President's Council. The motion carried.

3. Associate in Applied Science – Cybersecurity and Network Technology (11.1001)  
(Previously submitted May 13, 2016)

First Reader: Joann LaPerla-Morales

Second Reader: Jon Connolly, Sussex County Community College\*

\*Dr. Nancy Becker reported on behalf of Dr. Connolly.

Dr. LaPerla-Morales summarized the resubmitted proposal stating that it is well developed, supports the institution's strategic plan and mission and includes an assessment plan. Dr. Becker concurred with Dr. LaPerla-Morales' review. It was moved by Dr. LaPerla-Morales, and seconded by Dr. Becker, that this proposal be recommended to the President's Council. The motion carried.

4. Associate in Applied Science – Software Development Technology (11.0201)  
(Previously submitted May 13, 2016)

First Reader: Rafael Castilla, Eastwick College

Second Reader: Yves Salomon-Fernandez, Cumberland County College

Dr. Castilla summarized the resubmitted proposal stating that it is well developed, supports the institution's strategic plan and mission and includes an assessment plan. Dr. Salomon-Fernandez concurred with Dr. Castilla's review. It was moved by Dr. Castilla, and seconded by Dr. Salomon-Fernandez, that this proposal be recommended to the President's Council. The motion carried.

## VII. New Business

Dr. Joann LaPerla-Morales stated that the AIC needs to address whether consultants should come from outside New Jersey since particularly for two-year institutions, an in-state consultants could be from an institution with which the two-year school may wish to articulate. The committee agreed that this is an issue that should be addressed. Dr. Blattner will speak to Rich Levao about the committee's concerns and this subject will be placed on the February 24 AIC agenda.

Dr. Connolly stated that he was not aware that he had been appointed to the AIC. Though an email had been sent from the committee, he was unaware of the appointment, perhaps because of the large number of emails received in the president's office. Dr. Connolly stated that going forward he will be an active member of the committee. Dr. Blattner thanked Dr. Connolly and stated that she will address the issue of notification of new committee members with Rich Levao.

**Next meeting date – Friday, February 24, 2017 – 10:00 am via conference call**  
**Conference Call information - [800-501-8979](tel:800-501-8979) and use the access code 618-3000 when prompted**

**Proposal Submission Date – Friday, February 10, 2017**

**New Jersey President's Council  
Academic Issues Committee  
February 24, 2017  
10:00 am (via conference call)  
Caldwell University**

**Minutes**

**Present:** Nancy Blattner (Chair)

**Present (Presidents):** Jon Connolly, Joann LaPerla-Morales

**Also Present:** Nurden Aiden, Basil Baltzis, Nancy Becker, James Burkley, Rafael Castilla, Willard Gingerich, Chris Grevesen, Roberta Harvey, Edward Ogle, Allison Samay, Eric Taylor, Jackie Taylor, Jeff Toney, Lori Vermeulen

**Recording:** Sharon Kievit

- I. Call to Order/Roll Call
- II. Approval of Minutes of the January 20, 2017 Meeting

The minutes of the January 20 meeting were approved. The minutes will be amended to reflect that Dr. Rafael Castilla abstained on the motion for the Rider University Doctor of Education in Educational Leadership proposal.

- III. New Programs

**A. College of Saint Elizabeth**

1. BS in Computer Software Engineering (14.0901)  
First Reader: Christopher Capauno, Fairleigh Dickinson University\*  
Second Reader: Anne Prisco, Felician University\*

\*Dr. Edward Ogle reported on behalf of Dr. Prisco and Dr. Capauno.

Dr. Ogle summarized the submitted proposal stating that it supports the institution's strategic plan and mission, includes an adequate assessment plan and qualified consultant's report that contains constructive comments. It was moved by Dr. Ogle and seconded by Dr. Blattner that this request be recommended to the President's Council. The motion carried.

2. Master's Degree and Certificate in Applied Behavioral Analysis (13.1013)  
First Reader: Sue Henderson, New Jersey City University\*  
Second Reader: Basil Baltzis, NJIT

\*Dr. Nurdan Aiden reported on behalf of Dr. Henderson.

Dr. Aiden summarized the submitted proposal stating that it supports the institution's strategic plan and mission, includes an assessment plan and qualified consultant's report that contains constructive comments. Dr. Baltzis stated that the assessment plan is flawed and that he could not support recommending the proposal to the NJPC. After further discussion, the committee agreed with Dr. Baltzis' recommendation.

**Action Item:** The proposal will be returned to the institution so that the following concerns with the assessment plan can be addressed.

- The verbs used in the PA regarding student learning outcomes are not action verbs which would lead to a clearer understanding of what would be assessed.
- The "Assessment Matrix" shows identical "Assessments and Evidence of Student Learning" for all four SLOs without indication of what assessment tool will be used where.
- The mapping of SLOs to courses seems to indicate that each SLO is assessed in multiple courses which begs the question how the overall assessment of a particular SLO will be determined.
- There is no "closing of the loop" regarding assessment: who reviews the assessment results and how actions will be taken when assessment concludes targets have not been met.

## **B. Montclair State University**

### 1. Ph.D. in Clinical Psychology (42.2801)

First Reader: Jeff Toney, Kean University

Second Reader: Roberta Harvey, Rowan University

Dr. Toney summarized the submitted proposal stating that it supports the institution's strategic plan and mission, includes a clear assessment plan and a qualified consultant's report that contained thorough comments and criticism. Dr. Harvey concurred with Dr. Toney's summary though she did express a concern because the readers did not review the revised proposal once it was redesigned after the consultant's comments. It was moved by Dr. Toney and seconded by Dr. Harvey that this request be recommended to the President's Council. The motion carried. Dr. Gingerich was recused.

## **C. New Jersey City University**

### 1. Doctor of Education in Community College Leadership (13.0407)

First Reader: Lori Vermeulen, Stockton University

Second Reader: Joanne LaPerla-Morales, Middlesex County College

Dr. Vermeulen summarized the submitted proposal stating that it supports the institution's strategic plan and mission, includes an adequate assessment plan and qualified consultant's report that contains constructive comments. The program exceeds mission. Dr. LaPerla-Morales concurred with Dr. Vermeulen's summary. It was moved by Dr. Vermeulen and seconded by Dr. LaPerla-Morales

that this request be recommended to the President's Council. The motion carried. Dr. Aiden was recused.

**D. Rider University**

1. MA in Athletic Leadership (52.0213)

First Reader: Roberta Harvey, Rowan University

Second Reader: Michael Smith, Berkeley College\*

\*Chris Grevensen reported in the absence of Dr. Smith.

Dr. Harvey summarized the submitted proposal stating that it supports the institution's strategic plan and mission, includes a well aligned and meaningful assessment plan and qualified consultant's report that contains constructive comments. Dr. Grevensen concurred with Dr. Harvey's summary. It was moved by Dr. Harvey and seconded by Dr. Grevensen that this request be recommended to the President's Council. The motion carried. Rafael Castilla abstained.

**E. Rutgers University - Newark**

1. BA in Neuroscience and Behavior (26.1501)

First Reader: Willard Gingerich, Montclair State University

Second Reader: Jeff Toney, Kean University

Dr. Gingerich summarized the submitted proposal stating that it supports the institution's strategic plan and mission, includes an explicit assessment plan and robust consultant's report that contains constructive comments. Dr. Toney concurred with Dr. Gingerich's summary. It was moved by Dr. Gingerich and seconded by Dr. Toney that this request be recommended to the President's Council. The motion carried. Mr. Burkley abstained.

**F. Salem Community College**

1. Bachelor of Applied Science Degree in Scientific Glass Technology (48.9999)

First Reader: Jianping Wang, Mercer County Community College

Second Reader: Margaret Hamilton, Camden County College

The institution withdrew this proposal for consideration at this time.

**G. Stockton University**

1. MS – Data Science and Strategic Analytics (11.0802)

First Reader: James Burkley, Rutgers University

Second Reader: Basil Baltzis, NJIT

Mr. Burkley summarized the submitted proposal stating that it supports the institution's strategic plan and mission, includes an thorough assessment plan and qualified consultant's report that contains constructive comments. There is a question as to whether the program is a completely online or hybrid program. Dr. Baltzis concurred with Mr. Burkley's summary. It was moved by Mr. Burkley

and seconded by Dr. Baltzis that this request be recommended to the President's Council. The motion carried. Dr. Vermeulen abstained.

IV. Other Action Items

**A. Rutgers University (New Brunswick)**

1. Conversion of Option to Full Program with Degree Designation Change – Master of Engineering in Industrial and Systems Engineering (14.3501)

First Reader: R. Barbara Gitenstein, The College of New Jersey\*

Second Reader: Sue Henderson, New Jersey City University

\*Jackie Taylor reported on behalf of Dr. Gitenstein.

\*\*Nurdan Aiden reported on behalf of Dr. Henderson

Dr. Taylor summarized the submitted proposal stating that it is a conversion to a full program. The proposal supports the institution's strategic plan and mission, includes an adequate assessment plan. Dr. Aiden concurred with Dr. Taylor's summary. It was moved by Dr. Taylor, and seconded by Dr. Aiden, that this request be recommended to the President's Council. The motion carried. Mr. Burkley abstained.

V. For Your Information

**A. Brookdale Community College**

1. Change in Degree Designation and Nomenclature for the Fashion Merchandising Associate in Applied Science to Fashion Design and Merchandising Associate in Science (52.1902)

**B. Cumberland County College**

1. Academic Certificate – Health Science (51.000)

**C. Eastern School of Acupuncture and Traditional Medicine**

Certificate Offerings

1. Certificate in Acupuncture (51.3301)
2. Certificate in Traditional Herbal Medicine (51.3302)

**D. Georgian Court University**

1. Termination/Replacement - M.A. in Education (terminate) (13.0101) replace by M.A.T. (CIP Code 13.1001) for existing M.A. in Education programs that serve pre-service teachers, and by M.Ed. (CIP code 13.0101) for existing M.A. in Education programs that serve already certified teachers.

**E. NJIT**

Graduate Certificate Offerings

1. Graduate Certificate in Digital Marketing Design Essentials (23.1303)
2. Graduate Certificate in Instructional Design, Evaluation, and Assessment (23.1303)
3. Graduate Certificate in Pharmaceutical Management (14.9999)
4. Graduate Certificate in Pharmaceutical Manufacturing (14.9999)
5. Graduate Certificate in Pharmaceutical Technology (14.9999)
6. Graduate Certificate in Transportation Studies (14.0801)

**F. Ocean County College**

Termination of Programs

1. AS Degree in Respiratory Care (51.0908)
2. AAS Degree in Respiratory Therapy (51.0908)

**G. Passaic County College**

1. Career Certificate – Mental Health (44.0701)

**H. Rowan University**

1. Nomenclature change: Specialization in Jazz Studies within the Bachelor of Music to Specialization in Jazz and Commercial Music Performance (50.0910 Jazz/Jazz Studies)
2. Specialization in Comprehensive Mathematics within the BA in Mathematics (CIP 27.0101 Mathematics, General)
3. Specialization in Statistics within the BA in Mathematics (CIP 27.0501 Statistics, General)
4. Specialization in Mathematics Education within the BA in Mathematics (CIP 13.1311 Mathematics Teacher Education)

**I. Rutgers University – New Brunswick**

1. Master of Philosophy (M.Phil.) in Planning and Public Policy – Initiation of Option (04.0301)
2. Master of Philosophy (M.Phil.) in Women's and Gender Studies – Initiation of Option (05.0207)
3. Graduate Certificate Program in Gifted Education (13.1004)

**J. Sollers College**

Graduate Certificate Programs

1. Clinical Research (51.1005)
2. Drug Safety and Pharmacovigilance (51.9999)
3. Data Science (11.0401)
4. Clinical Data Science (11.401)

**K. The College of New Jersey**

1. Change in Degree Designation – BA in Mathematics to BS in Mathematics (27.0101)

VI. Old Business

**A. Cumberland County Community College**

1. AA – Child Advocacy Program (13.1011) (previously submitted 12/2/2016)

First Reader: Rafael Castilla, Eastwick College

Second Reader: Jon Connolly, Sussex County Community College

Dr. Castilla summarized the resubmitted proposal. He stated that the revised proposal now contains a board resolution, letters of support, statement of no objection, and an institutional response to the consultant's report, but it does not include a satisfactory learning outcomes assessment plan with a curriculum map. In fact, the assessment plan from the first proposal was verbatim in the resubmission. After discussion, it was agreed that the proposal should be returned to the institution requesting a revised learning outcomes assessment plan with a curriculum map.

**Action Item:** The proposal will be returned to the institution for a revised learning outcomes assessment plan with a curriculum map.

VII. New Business

1. Discussion - Rescheduling of the March meeting from March 17 to March 31  
The committee agreed to move the meeting to March 31. Sharon Kievit will inform members of the NJPC of the March AIC meeting and submission date.
2. Criteria for consultants: out of state consultants  
Dr. Blattner opened a discussion with regard to criteria for selection of consultants. It was agreed that the criteria for consultants should be consistent for all institutions. The committee agreed that consultants should be out of state consultants. It was noted that in special situations, in-state consultants may be the only alternative especially when there is a need for specialized expertise. With regard to the consultant site visits, it was clarified that as stated in the manual the consultant site visit is required. Dr. Blattner will take these recommendations to the NJPC for discussion and report back to the committee with regard to verbiage at the March meeting.

Basil Baltzis noted that the NJ state inventory list of new programs has not been updated since September 2016. Eric Taylor responded that there has been a changeover of staff in his office. He stated that the list will be updated shortly.

**The next meeting has been rescheduled for March 31. The new submission date is March 17. Conference Call information - [800-501-8979](tel:800-501-8979) and use the access code 618-3000 when prompted**

The meeting concluded at 11:30 am.



**New Jersey President's Council  
Academic Issues Committee  
March 31, 2017  
10:00 am (via conference call)  
Caldwell University**

**Minutes**

- Present:** Nancy Blattner (Chair)
- Present (Presidents):** Christopher Capuano, Jon Connolly, Sue Henderson, R. Barbara Gitenstein, Joann LaPerla-Morales
- Also Present:** Nurdan Aydin, Basil Baltzis, Joanne Cote Bonanno, James Burkley, Rafael Castilla, Chris Grevesen, Roberta Harvey, Edward Ogle, Allison Samay, Eric Taylor, Jeff Toney, Lori Vermeulen
- Recording:** Sharon Kievit

I. Call to Order/Roll Call

II. Approval of Minutes of the February 24, 2017 Meeting

The minutes of the February 24 meeting were approved as written.

III. New Programs

**A. Brookdale Community College**

1. AS in Education (13.0101)

First Reader: Rafael Castilla, Eastwick College

Second Reader: Jianping Wang, Mercer County Community College\*

\*Not present.

Dr. Castilla summarized the submitted proposal stating that it supports the institution's strategic plan and mission, includes an adequate assessment plan, highly qualified consultant's report that contains constructive comments and an institutional response to the consultant's report. It was moved by Dr. Castilla and seconded by Dr. Blattner that this request be recommended to the President's Council. The motion carried.

## **B. Montclair State University**

### **1. Master of Social Work (MSW) (44.0701)**

First Reader: Christopher Capuano, Fairleigh Dickinson University

Second Reader: James Burkley, Rutgers University

Dr. Capuano summarized the submitted proposal stating it is an outstanding proposal that should be used as a model for other proposals. It supports the institution's strategic plan and mission, includes a strong assessment plan and an extremely well qualified consultant's report. The university currently has the resources in place to support the program. It was moved by Dr. Capuano and seconded by Mr. Burkley that this request be recommended to the President's Council. The motion carried. Joanne Cote Bonanno abstained.

### **2. Master of Science – Information Technology (11.0103) (Conversion)**

First Reader: Roberta Harvey, Rowan University

Second Reader: Basil Baltzis, NJIT

Dr. Harvey summarized the submitted proposal stating that it is a conversion from an existing concentration. It supports the institution's strategic plan and mission, includes an adequate assessment plan for a graduate program and qualified consultant's report that contains constructive comments. Dr. Baltzis noted that clarification should be requested with regard to the outcomes' assessment plan. After discussion the committee agreed to recommend this proposal to the President's Council once the readers receive the requested assessment plan clarification. It was moved by Dr. Harvey and seconded by Dr. Baltzis that this request be recommended to the President's Council once clarification of the assessment plan is received. The motion carried. Joanne Cote Bonanno abstained.

### **3. Master of Science - Business Analytics (52.1301)**

First Reader: Anne Prisco, Felician University\*

Second Reader: Sue Henderson, New Jersey City University\*\*

\*Dr. Edward Ogle reported in the absence of Dr. Prisco.

\*\*Dr. Nurdan Aydin reported in the absence of Dr. Henderson since she needed to leave the call.

Dr. Ogle summarized the submitted proposal stating that the assessment plan is incomplete. He recommended that the proposal be returned to the institution for revision. Dr. Aydin concurred with Dr. Ogle's recommendation.

**Action Item:** The proposal will be returned to the institution so that the assessment plan concerns can be addressed.

## **C. Ramapo College**

### **1. BS in Elementary Education and Teaching (13.1202)**

First Reader: Jeff Toney, Kean University

Second Reader: Lori Vermeulen, Stockton University

Dr. Toney summarized the submitted proposal stating new courses need to be developed for the proposal to be complete and for an accurate assessment to be conducted by the consultant. The consultant's one-page CV does not list degrees or research experience. It is

recommended a new consultant be considered. Dr. Vermeulen concurred with Dr. Toney's recommendations.

**Action Item:** The proposal will be returned to the institution so the suggested revisions can be made.

#### **D. Rutgers University**

1. Master of Science – Supply Chain Analytics (52.1301)

First Reader: R. Barbara Gitenstein, TCNJ

Second Reader: Roberta Harvey, Rowan University

Dr. Gitenstein summarized the submitted proposal stating that it supports the institution's strategic plan and mission, includes an adequate assessment plan, a qualified consultant's report that contains positive comments and an institutional response. It was noted by Dr. Harvey that the consultant's report was substantive and credible. It was moved by Dr. Gitenstein and seconded by Dr. Harvey that this request be recommended to the President's Council. The motion carried. James Burkley abstained.

#### **E. Sussex County Community College**

1. AS in Exercise Science (31.0505)

First Reader: Joann LaPerla-Morales, Middlesex County College

Second Reader: Jeff Toney, Kean University

Dr. LaPerla-Morales summarized the submitted proposal stating that it supports the institution's strategic plan and mission, includes an adequate assessment plan and consultant's report. It was noted that two consultants reviewed this proposal. One in-state consultant visited the campus while the out-of-state consultant did not visit the institution; the two consultants collaborated on the report. Dr. Perla-Morales reviewed the consultants' reports. Dr. LaPerla-Morales noted that no full-time faculty are currently assigned to this program. Dr. Toney added that he would have liked to have seen a stronger assessment plan and an out-of-state consultant's report. After discussion of the faculty assigned to the program and the assessment plan, the committee decided to return the proposal to the institution.

**Action Item:** The proposal will be returned to the institution so suggested revisions can be made.

#### **IV. Other Action Items**

##### **A. Yeshiva Gedola Na'os Yaakov**

[http://www.state.nj.us/highereducation/higheddocs/YGNY Petition 2017.pdf](http://www.state.nj.us/highereducation/higheddocs/YGNY_Petition_2017.pdf)

Password: Blue#2017

1. Licensure Petition

First Reader: James Burkley, Rutgers University

Second Reader: Jon Connolly, Sussex County Community College

Mr. Burkley reviewed the submitted petition stating that it is a well prepared petition that meets all education licensure requirements and standards. It also contains a strong recommendation from the visiting team. It was moved by Mr. Burkley and seconded by

Dr. Connolly that this request be recommended to the President's Council. The motion carried.

V. For Your Information

**A. College of Saint Elizabeth**

1. Change in Degree Designation – BA to BS in Allied Health Studies (51.0999)

**B. County College of Morris**

1. Termination - AAS Computer Information Systems, Management Information Systems Option (52.1201)
2. Termination – AAS Computer Information Systems, Administrative Support Option (52.1201)

**C. Cumberland County College**

1. Revised Academic Certificate – Health Science (51.0000)

**D. DeVry University**

1. New Specialization – BS in Technical Management Updates and New Specialization

**E. Essex County College**

1. Termination – Renewable Energy Technology Certificate (15.0503)

**F. Monmouth University**

1. New Degree and Program Options
  - Undergraduate Certificate in Global Services, Leadership, and Development, effective fall 2017 (30.0201)
  - New Minor in Public History, School of Humanities and Social Services, effective fall 2017 (54.0101)
2. Program Terminations
  - Post-Master's Certificate – Nursing Administration (51.3802)
  - Post-Master's Certificate – Nursing Education (51.3817)
  - Software Design and Development (11.0201)
  - Software Development (14.0901)
  - Software Engineering (14.0903)
  - Criminal Justice: Homeland Security (42.0301)
3. Informational Items
  - Classification of Instructional Code and Title Change for BFA Degree in Art to Design and Animation, effective fall 2017 (50.0799 to 50.0401)
  - Change in the Graduate Certificate in Accounting from 18 credits to 24 credits, effective fall 2017 (52.0301)

## **G. Sollers College**

### 1. Short-term Certificate Programs

- Clinical Research Coordinator (51.0719)
- Clinical Research Nurse (51.3813)
- Drug Safety Specialist (51.9999)
- Risk-Based Monitoring (51.1005)
- Validation and Compliance (11.1003)
- Clinical Data Management with Oracle Clinical (51.1005)

## VI. Old Business

### **A. Atlantic Cape Community College**

#### 1. AA – Psychology (42.0101) (previously submitted 12/2/16))

First Reader: Joann LaPerla-Morales, Middlesex County College

Second Reader: Jianping Wang, Mercer County Community College\*

\*Not present.

Dr. LaPerla-Morales summarized the resubmitted proposal stating that the revision contains an adequate assessment plan that includes learning outcomes and a curriculum map. It was moved by Dr. LaPerla-Morales and seconded by Dr. Blattner that this request be recommended to the President's Council. The motion carried.

### **B. College of Saint Elizabeth**

#### 1. Master's Degree and Certificate in Applied Behavior Analysis (13.1013) (previously submitted (2/24/17)

First Reader: Sue Henderson, New Jersey City University\*

Second Reader: Basil Baltzis, NJIT

\*Dr. Nurdan Aydin reported in the absence of Dr. Henderson since she need to leave the call.

Dr. Aydin summarized the resubmitted proposal stating that the revision includes a revised assessment plan. Dr. Baltzis commented that the institution responded strongly in a short period of time to the committee's assessment concerns. It was moved by Dr. Aydin and seconded by Dr. Baltzis that this request be recommended to the President's Council. The motion carried.

#### 2. MA – Social Media Design and Management (11.1099) (previously submitted 1/20/17)

First Reader: Anne Prisco, Felician University\*

Second Reader: Christopher Capauno, Fairleigh Dickinson University

\*Dr. Ogle reported in the absence of Dr. Prisco.

Dr. Ogle summarized the submitted proposal stating that the second consultant has the appropriate academic credentials to review the program. The combination of the two consultant reports was appropriate and the consultants' recommendations strengthened the program. It was moved by Dr. Ogle and seconded by Dr. Capauno that this request be recommended to the President's Council. The motion carried.

**C. Essex County College**

1. AS Environmental Science (03.0104) (previously submitted 11/4/16 and 1/20/17)

First Reader: Michael Smith, Berkeley College

Second Reader: Rafael Castilla, Eastwick College

This petition was withdrawn by the institution.

VII. New Business

**Next meeting date – Friday, May 19, 2017 – 10:00 am**

**The meeting will be held at Caldwell University – Quigley Board Room – parking will be reserved on the side of the Newman Center. Lunch will be provided.**

**Proposal Submission Date – Friday, May 5, 2017**

**New Jersey President's Council  
Academic Issues Committee  
May 18, 2017  
10:00 am  
Quigley Board Room, Caldwell University**

**Minutes**

**Present:** Nancy Blattner (Chair)

**Present (Presidents):** Christopher Capuano\*, Jon Connolly\*

**Also Present:** Nurdan Aydin\*, Basil Baltzis, James Burkley, Rafael Castilla, Willard Gingerich, Chris Grevesen, Roberta Harvey, Mark McCormick\*, Edward Ogle, Eric Taylor\*, Lori Vermeulen  
\*Via Conference Call

**Note:** Due to commencement commitments Dr. R. Barbara Gitenstein, Dr. Jeff Toney, and Dr. Jianping Wang submitted written reviews of their assignments to the AIC Chair prior to the meeting.

**Recording:** Sharon Kievit

I. Call to Order/Roll Call

II. Approval of the Minutes of the March 31, 2017 meeting

The minutes of the March 31, 2017 meeting were accepted as written. Dr. McCormick abstained.

III. New Programs

**A. Brookdale Community College**

1. AS – Hospitality Management (52.0901)

First Reader: Jianping Wang, Mercer County Community College

Second Reader: Michael Smith, Berkeley College\*

\*Chris Grevesen reported in the absence of Dr. Smith.

Dr. Blattner read the summary of the proposal prepared by Dr. Wang. The submitted proposal is well documented, supports the institution's strategic plan and mission and includes an adequate assessment plan. It was moved by Dr. Blattner, and seconded by Dr. Grevesen, that this proposal be recommended to the President's Council. The motion carried.

## **B. Felician University**

### **1. BS – Exercise Sports Science (31.0505)**

First Reader: Christopher Capuano, Fairleigh Dickinson University

Second Reader: Willard Gingerich, Montclair State University

Dr. Capuano summarized the submitted proposal stating that the proposal is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan and a consultant's report. Dr. Gingerich concurred with Dr. Capuano's review. It was moved by Dr. Capuano, and seconded by Dr. Gingerich, that this proposal be recommended to the President's Council. The motion carried. Dr. Ogle abstained.

## **C. Hudson County Community College**

### **1. AAS – Construction Management (46.0499)**

First Reader: Joann LaPerla-Morales, Middlesex County College\*

Second Reader: James Burkley, Rutgers University

\*Dr. Mark McCormick reported in the absence of Dr. LaPerla-Morales

Dr. McCormick summarized the submitted proposal stating that the proposal is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan and a consultant's report. Mr. Burkley concurred with Dr. McCormick's review. It was moved by Dr. McCormick, and seconded by Mr. Burkley, that this proposal be recommended to the President's Council. The motion carried.

### **2. AA – Media and Communication (09.0102)**

First Reader: Anne Prisco, Felician University\*

Second Reader: Roberta Harvey, Rowan University

\*Dr. Edward Ogle reported in the absence of Dr. Prisco.

Dr. Ogle summarized the submitted proposal stating that the program's assessment plan, methods and goals are incomplete. He also noted that the consultant's recommendations are not substantive. Dr. Ogle and Dr. Harvey agreed that the proposal should be returned to the institution for a strengthened assessment plan. It was moved by Dr. Ogle, and seconded by Dr. Harvey, that this proposal not be recommended to the President's Council. The motion carried.

**Action Item:** The proposal will be returned to the institution for a revised assessment plan.

## **D. Middlesex County College**

### **1. AS – Homeland Security (43.0301)**

First Reader: Lori Vermeulen, Stockton University

Second Reader: James Burkley, Rutgers University

Dr. Vermeulen summarized the submitted proposal stating that the proposal is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan and a consultant's report. Mr. Burkley concurred with Dr. Vermeulen's review. It was moved by Dr. Vermeulen, and seconded by Mr. Burkley, that this proposal be recommended to the President's Council. The motion carried. Mark McCormick abstained.



### **E. Monmouth University**

#### 1. Doctor of Education in Educational Leadership (13.0401)

First Reader: Roberta Harvey, Rowan University

Second Reader: Lori Vermeulen, Stockton University

Dr. Harvey summarized the submitted proposal stating that it is a well prepared proposal that supports the institution's strategic plan and mission, includes an adequate assessment plan and a consultant's report. Dr. Vermeulen concurred with Dr. Harvey's review. It was moved by Dr. Harvey, and seconded by Dr. Vermeulen, that this proposal be recommended to the President's Council. The motion carried.

### **F. New Jersey City University**

#### 1. BS in Supply Chain, Logistics and Maritime Port Management (52.0203)

First Reader: Christopher Capuano, Fairleigh Dickinson University

Second Reader: R. Barbara Gitenstein, TCNJ

Dr. Capuano summarized the submitted proposal stating that the proposal is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan and a consultant's report. Dr. Blattner read Dr. Gitenstein's summary which supported Dr. Capuano's review. It was moved by Dr. Capuano, and seconded by Dr. Blattner, that this proposal be recommended to the President's Council. The motion carried.

Dr. Nurdan Aydin abstained.

### **G. New Jersey Institute of Technology**

#### 1. MS in Data Science (11.0401)

First Reader: Jeff Toney, Kean University

Second Reader: Christopher Capuano, Fairleigh Dickinson University

Dr. Blattner read Dr. Toney's recommendation. The submitted proposal is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan and consultant's report. Dr. Toney Dr. Capuano concurred with Dr. Toney's review. It was moved by Dr. Blattner, and seconded by Dr. Capuano, that this proposal be recommended to the President's Council. The motion carried. Dr. Baltzis abstained.

### **H. Raritan Valley Community College**

#### 1. AAS – Occupational Therapy Assistant (51.0803)

First Reader: Sue Henderson, New Jersey City University\*

Second Reader: Jianping Wang, Mercer County Community College

\*Dr. Nurdan Aydin reported in the absence of Dr. Henderson.

Dr. Aydin summarized the submitted proposal stating that the proposal is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan and a consultant's report. Dr. Nancy Blattner pointed out that the board resolution contained in the proposal was not signed. It was moved by Dr. Aydin, and seconded by Dr. Blattner, that this proposal be recommended to the President's Council. The motion carried. James Burkley abstained.

**Action Item:** The institution will be asked to provide a signed board resolution.

2. AAS – Commercial Energy Management Technology (15.0503)

First Reader: Jon Connolly, Sussex County Community College

Second Reader: Michael Smith, Berkeley College\*

\*Dr. Chris Grevesen reported on behalf of Dr. Smith.

Dr. Connolly summarized the submitted proposal stating that the proposal is excellent and well developed, supports the institution's strategic plan and mission, and includes an assessment plan. Dr. Grevesen concurred with Dr. Connolly's review. It was moved by Dr. Connolly, and seconded by Dr. Grevesen, that this proposal be recommended to the President's Council. The motion carried. Dr. Basil Baltzis abstained.

**I. Rowan College at Burlington County**

1. AS in Exercise Science Health and Wellness (31.0505)

First Reader: Michael Smith, Berkeley College\*

Second Reader: R. Barbara Gitenstein, TCNJ

\*Dr. Chris Grevesen reported in the absence of Dr. Smith.

Dr. Grevesen summarized the submitted proposal stating that the proposal is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan and a highly qualified consultant's report. Dr. Blattner read Dr. Gitenstein's summary, which supported Dr. Grevesen's review. It was moved by Dr. Grevesen, and seconded by Dr. Blattner, that this proposal be recommended to the President's Council. The motion carried. Dr. Roberta Harvey abstained.

2. AS in Health Science (51.0000)

First Reader: Joann LaPerla-Morales, Middlesex County College<sup>8</sup>

Second Reader: Anne Prisco, Felician University\*\*

\*Dr. Mark McCormick reported in the absence of Dr. LaPerla-Morales

\*\*Dr. Edward Ogle reported in the absence of Dr. Prisco.

Mark McCormick summarized the submitted proposal stating that the proposal is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan and a consultant's report. Dr. Ogle concurred with Dr. McCormick's review. It was moved by Dr. McCormick, and seconded by Dr. Ogle, that this proposal be recommended to the President's Council. The motion carried. Dr. Roberta Harvey abstained.

3. AS in Geoscience (40.0601)

First Reader: James Burkley, Rutgers University

Second Reader: Jon Connelly, Sussex County Community College

Mr. Burkley summarized the submitted proposal stating that the proposal is well developed, supports the institution's strategic plan and mission, includes an assessment plan and consultant's report. After discussion, it was moved by Mr. Burkley, and seconded by Dr. Capuano, that this proposal be recommended to the President's Council. The motion carried. Dr. Roberta Harvey abstained.

4. AAS – Healthcare Informatics (51.2706)

First Reader: Christopher Capuano, Fairleigh Dickinson University

Second Reader: Rafael Castilla, Eastwick College

Dr. Capuano summarized the submitted proposal stating that it is lean, but it does include the required assessment plan and a consultant's report. Dr. Castilla supported the recommendation of this approval to the NJPC. It was moved by Dr. Castilla, and seconded by Dr. Vermeulen, that this proposal be recommended to the President's Council. Dr. Connelly, Dr. McCormick, and Dr. Roberta Harvey abstained. Since there was a tie in the vote, Dr. Blattner recommended that the proposal be moved forward to the President's Council.

**J. Rowan University**

1. Master of Science – Organizational Leadership (52.0213)

First Reader: R. Barbara Gitenstein, TCNJ

Second Reader: Sue Henderson, New Jersey City University\*

\*Dr. Nurdan Aydin

Dr. Blattner read the summary of the proposal prepared by Dr. Gitenstein. The summary stated that the proposal is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan and a consultant's report. Dr. Aydin concurred with Dr. Gitenstein's review. It was moved by Dr. Blattner, and seconded by Dr. Aydin, that this proposal be recommended to the President's Council. The motion carried. Dr. Harvey abstained.

2. Master of Arts – Educational Technology (13.0501)

First Reader: Lori Vermeulen, Stockton University

Second Reader: James Burkley, Rutgers University

Dr. Vermeulen summarized the submitted proposal stating that the proposal is comprehensive, supports the institution's strategic plan and mission, includes an adequate assessment plan and a consultant's report. Mr. Burkley concurred with Dr. Vermeulen's review. It was moved by Dr. Vermeulen, and seconded by Mr. Burkley, that this proposal be recommended to the President's Council. The motion carried. Dr. Harvey abstained.

3. Bachelor of Science – Environmental Science (03.0104)

First Reader: Jon Connolly, Sussex County Community College\*

Second Reader: Anne Prisco, Felician University\*\*

\*Dr. Blattner reported in place of Dr. Connelly.

\*\*Dr. Edward Ogle reported in the absence of Dr. Prisco.

Dr. Ogle summarized the submitted proposal stating that the proposal is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan and a consultant's report. Dr. Blattner concurred with Dr. Ogle's review. It was moved by Dr. Blattner, and seconded by Dr. Ogle, that this proposal be recommended to the President's Council. The motion carried. Dr. Harvey abstained.

#### **K. Salem Community College**

1. Bachelor of Applied Science Degree in Scientific Glass Technology (48.9999)  
First Reader: Sue Henderson, New Jersey City University\*  
Second Reader: Basil Baltzis, NJIT

\*Dr. Nurdan Aydin reported on behalf of Dr. Henderson.

Dr. Aydin summarized the submitted proposal stating that it is unique, however, the program does not appear ready to move forward since it exceeds the college's mission. Additionally, the proposal does not include sufficient support for the need for the program. Dr. Baltzis concurred with Dr. Aydin's review. He added that it appears that the consultant does not have a clear understanding of the program. There were also concerns with regard to the faculty and their credentials. After discussion, it was moved by Dr. Aydin, and seconded by Dr. Baltzis, that this proposal not be recommended to the President's Council. The motion carried. James Burkley abstained.

**Action Item:** The proposal will be returned to the institution so that the concerns may be addressed.

#### **L. Sussex County Community College**

1. AS – Exercise Science (31.0505)  
First Reader: Jianping Wang, Mercer County Community College  
Second Reader: Rafael Castilla, Eastwick College

Dr. Blattner read the summary of the proposal prepared by Dr. Wang. The summary stated that the submitted proposal is well developed, supports the institution's strategic plan and mission, includes an assessment plan and an adequate consultant's report. Dr. Castilla concurred with Dr. Wang's review. It was moved by Dr. Blattner, and seconded by Dr. Castilla, that this proposal be recommended to the President's Council. The motion carried.

#### **M. Thomas Edison State University**

1. MS in Data Science and Analytics (27.0599)  
First Reader: Rafael Castilla, Eastwick College  
Second Reader: Roberta Harvey, Rowan University

Dr. Castilla summarized the submitted proposal stating that the proposal contains an underdeveloped learning outcomes assessment plan and an inadequate consultant report and response. The assessment plan identifies program learning outcomes but does not articulate higher level program objectives or specific student learning goals and outcomes. The consultant has limited academic experience. The report is an editorial review of the program announcement. There does not appear to be a clear understanding of the purpose of the consultant process. The consultant did not conduct a site visit. It is recommended that the institution engage a new consultant with appropriate credentials and ensure that the report and the response meet the objectives as described in the AIC Manual. Dr. Harvey concurred with Dr. Castilla's review. It was moved by Dr. Castilla, and seconded by Dr. Harvey, that this proposal not be recommended to the President's Council. The motion carried.

**Action Item:** The proposal will be returned to the institution so the suggested revisions can be made.

#### IV. Other Action Items

##### **A. Concordia College - Licensure Petition to offer Baccalaureate and Master's Degree in Lakewood, New Jersey**

First Reader: James Burkley, Rutgers University

Second Reader: Joann LaPerla-Morales, Middlesex County College\*

\*Mark McCormick reported in the absence of Dr. LaPerla-Morales.

Mr. Burkley summarized the submitted licensure petition and supported its approval. The report of the evaluation team recommends support of the licensure. Dr. McCormick concurred with Mr. Burkley's review. After discussion, it was moved by Mr. Burkley, and seconded by Dr. McCormick, that this petition be recommended to the President's Council. The motion carried. (Vote: 5 approved – 4 opposed – 3 abstained)

##### **B. Middlesex County College**

###### 1. AAS – Culinary Arts (Conversion) (12.0503)

First Reader: Michael Smith, Berkeley College\*

Second Reader: Lori Vermeulen, Stockton University

\* Dr. Blattner reported in place of Dr. Smith.

Dr. Vermeulen summarized the submitted conversion proposal stating that the assessment plan is weak. She also noted that there is falling enrollment for the program which may be the reason for the conversion. Dr. Vermeulen requested committee discussion of this proposal because of her concerns. The committee concluded that this is an established program with known outcomes. It was moved by Dr. Blattner, and seconded by Dr. Ogle, that this proposal be recommended to the President's Council. The motion carried. Dr. Basil Baltzis and Dr. Mark McCormick abstained.

###### 2. AAS – Hospitality Management (Conversion) (52.0901)

First Reader: Rafael Castilla, Eastwick College

Second Reader: Jon Connolly, Sussex County Community College

Dr. Castilla summarized the submitted conversion proposal stating that it is well developed, supports the institution's strategic plan and mission, and includes an adequate assessment plan. This conversion will improve the visibility of the program. Dr. Connolly concurred with Dr. Castilla's review. It was moved by Dr. Castilla, and seconded by Dr. Connolly, that this proposal be recommended to the President's Council. The motion carried. Mark McCormick abstained.

##### **C. Rowan University**

###### 1. BA – Health Promotion and Wellness Management (Conversion) (51.0001)

First Reader: Basil Baltzis, NJIT

Second Reader: Christopher Capuano, Fairleigh Dickinson University  
Dr. Basil summarized the submitted conversion proposal stating that it is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan. Dr. Capuano concurred with Dr. Baltzis' review. It was moved by Dr. Baltzis, and seconded by Dr. Capuano, that this proposal be recommended to the President's Council. The motion carried. Dr. Harvey abstained.

**D. Rutgers University – New Brunswick**

1. Conversion of Option to Full Program – BA in Cognitive Science (30.2501)

First Reader: Willard Gingerich, Montclair State University

Second Reader: Jeff Toney, Kean University

Dr. Gingerich summarized the submitted conversion proposal and supported its approval. He stated that the assessment plan contains interesting rubrics though the learning outcomes' assessment is not comprehensive. Dr. Toney's summary also noted that the program's assessment plan is not comprehensive. It was moved by Dr. Gingerich, and seconded by Dr. Blattner, that this proposal be recommended to the President's Council. The motion carried. Mr. James Burkley abstained.

**E. Syracuse University – Licensure Petition for Approval of Two New Instructional Sites Located at New Jersey High Schools**

First Reader: Basil Baltzis, NJIT

Second Reader: Sue Henderson, New Jersey City University\*

\*Dr. Nurdan Aydin

Dr. Baltzis summarized the submitted licensure petition stating that it is well developed. He recommended approval of the licensure petition. Dr. Aydin concurred with Dr. Baltzis' review. It was moved by Dr. Baltzis, and seconded by Dr. Aydin, that this licensure petition be recommended to the President's Council. The motion carried. Dr. Willard Gingerich abstained.

**V. For Your Information**

**A. Atlantic Cape Community College**

1. Change in Nomenclature – New Media Studies, AAS to Media Studies, AAS (09.0702)

**B. Brookdale Community College**

1. New Option – AA – Social Science – Criminal Justice Option (43.0107)

**C. Essex County College**

Deactivations – Business Division

1. Academic Certificate Program in Office Assistant (52.0499)

2. Business Administration and Microcomputer Application Option AAS (52.0201)

Deactivations – Nursing and Allied Health Division

1. Dental Assisting Certificate Program (51.0601)

2. Dental Hygiene AAS (51.0602)

3. Dietary Manager Program Certificate – Online (51.0601)

4. Information Systems Office Operations Certificate (11.0301)
5. Internet-Web Page Design Specialist Certificate (11.0801)
6. Microcomputer Systems Application AAS (11.0202)
7. Respiratory Care AS (51.0908)
8. Renewable Energy Certificate Program (15.0503)

**D. Hudson County Community College**

1. New Degree Option - Cybersecurity Option for AS in Computer Science (11.1003)
2. New Certificate Program - Supply Chain Management (52.0203)
3. New Certificate Program – Personal Fitness Trainer (31.0501)

**E. Montclair State University**

1. New Post-Baccalaureate Certificate Program – Digital Marketing (52.1401)
2. Change in Degree Designation John J. Cali School of Music– Master of Arts (MA) to a Master of Music (MMus) (50.0903)

**F. New Jersey City University**

1. Change in Nomenclature (51.0000)  
 From: BS in Health Sciences-Community Health Education  
 To: BS in Health Sciences – Public Health Education  
 From: MS in Health Sciences – Community Health Education  
 To: MS in Health Sciences – Public Health Education  
 From: Minor in Health Sciences – Community Health Education  
 To: Minor in Health Sciences – Public Health Education

**G. New Jersey Institute of Technology (NJIT)**

1. Initiation – Master’s level certificate program – Graduate Certificate in User Experience Essentials (23.1303)
2. New Program Options  
 Applied Quantitative Finance Option within – Master of Science in Mathematical and Computational Finance Degree Program (27.0301)  
 Biotechnology Option within Master of Science in Pharmaceutical Chemistry Degree Program (51.2004)

**H. Raritan Valley Community College**

1. Certificate Program – Bookkeeping Certificate (52.0302)
2. Certificate Program – Commercial Energy Management Technology Certificate (15.0503)
3. New Program Option – Supply Chain Management Option in Business Administration, Associate of Science (52.0101)
4. New Program Option – Supply Chain Management Option in Business Management, Associate of Applied Science (52.0201)
5. Change in Nomenclature –  
 From: Education: P-6, Associate of Arts (13.1209)

To: Education: P-12, Associate of Arts (13.1209)  
From: Interior Design, Associate of Science (50.0408)  
To: Interior Architecture and Design, Associate of Science (50.0408)  
From: Multimedia Communications, Associate of Science (50.0499)  
To: Interactive Digital Media, Associate of Science (30.3101)

#### **I. Rider University**

1. Health Sciences Program – Minor - New Movement Science (31.0505)

#### **J. Rowan College at Burlington County**

Termination of Programs

1. AAS.ACC - Accounting Technology (52.0302)
2. AAS.AGB - Agricultural Business Technology (01.0101)
3. AAS.BIT – Biotechnology (26.1201)
4. AAS.CRM - Casino and Resort Management (52.0908)
5. AS.CPM - Chemistry Pre-Medical Technology Option (24.0101)
6. AAS.CAD - Computer Aided Drafting & Design Technology (15.1302)
7. AS.CUL - Culinary Arts (12.0503)
8. AAS.FSC - Fire Science Technology (43.0203)
9. AAS.FSM - Food Service Management Technology (52.0905)
10. AAS.HRS - Hearing Instrument Sciences (51.0299)
11. AA.IGS - International Studies (30.2001)
12. AS.SES - Sustainable Energy Studies (30.3301)
13. AS.SPM - Sustainability - Policy and Management (30.3301)

#### **K. Rowan University**

1. Post-baccalaureate Certificate in Pre-Health Studies (CIP 51.0000 Health Services/Allied Health/Health Sciences, General)
2. Accelerated Dual Degree Programs:
  - Bachelor of Arts in History/Master of Science in Teaching in Subject Matter Education (CIP 54.0101 History, General; 13.1318 Social Studies Teacher Education)
  - Bachelor of Arts in Spanish /Master of Science in Teaching in Subject Matter Education (CIP 160905 Spanish Language and Literature; 13.1306 Foreign Language Teacher Education)
  - Bachelor of Arts in English/Master of Science in Teaching in Subject Matter Education (CIP 23.0101 English Language and Literature, General; 13.1305 English/Language Arts Teacher Education)
  - Bachelor of Arts in Theatre/Master of Science in Teaching in Subject Matter Education (CIP 50.0501 Drama and Dramatics/Theatre Arts, General; 13.1324 Drama and Dance Teacher Education)
  - Bachelor of Arts in Mathematics/Master of Arts in STEM Education (CIP 27.0101 Mathematics, General; 13.1311 Mathematics Teacher Education)



- Bachelor of Arts in Physics/Master of Arts in STEM Education (CIP 40.0801 Physics, General; 13.1329 Physics Teacher Education)
  - Bachelor of Arts in Biological Science/Master of Arts in STEM Education (CIP 26.0101 Biology/Biological Sciences, General; 13.1322 Biology Teacher Education)
  - Bachelor of Science in Biological Science/Master of Arts in STEM Education (CIP 26.0101 Biology/Biological Sciences, General; 13.1322 Biology Teacher Education)
  - Bachelor of Arts in Chemistry/Master of Arts in STEM Education (CIP 40.0501 Chemistry, General; 13.1323 Chemistry Teacher Education)
3. Nomenclature Changes
- Master of Arts in Public Relations to Master of Arts in Strategic Communication (CIP 09.0900 Public Relations, Advertising, and Applied Communication)
  - Minor in Advertising to Minor in Strategic Communication (CIP 09.0900 Public Relations, Advertising, and Applied Communication)

#### **L. Thomas Edison State University**

1. Change in Degree Designation (30.9999)
- From: Associate in Science in Applied Science and Technology (ASAT)  
To: Associate of Science (AS)
- From: Bachelor of Science in Applied Science and Technology (BSAST)  
To: Bachelor of Science (BS)
- From: Master of Science in Applied Science and Technology (MSAST)  
To: Master of Science (MS)

#### **M. Union County College**

1. Change in Degree Designation – Associate in Applied Science to Associate in Science (31.0504)

### VI. Old Business

#### **A. Cumberland County Community College**

1. AA – Child Advocacy Program (13.1011) (previously submitted 12/2/2016 and 2/24/17)

First Reader: Rafael Castilla, Eastwick College

Second Reader: Jon Connolly, Sussex County Community College

Dr. Castilla reviewed the resubmitted proposal and stated that it contains a satisfactory revised learning outcomes' assessment plan with a curriculum map. Dr. Connolly concurred with Dr. Castilla's review. It was moved by Dr. Castilla, and seconded by Dr. Connolly, that this proposal be recommended to the President's Council. The motion carried.

#### **B. Montclair State University**

1. Master of Science – Information Technology (11.0103) (Conversion)

(Previously submitted 3-31-17)

First Reader: Roberta Harvey, Rowan University

Second Reader: Basil Baltzis, NJIT

Dr. Harvey reviewed the documents clarifying the program's outcomes' assessment plan and stated that the proposal meets AIC approval criteria. Dr. Baltzis concurred with Dr. Harvey's review. It was moved by Dr. Harvey, and seconded by Dr. Baltzis, that this proposal be recommended to the President's Council. The motion carried. Dr. Gingerich abstained.

2. MS in Business Analytics (52.1301) (Previously submitted 3-31-17)

First Reader: Anne Prisco, Felician University\*

Second Reader: Sue Henderson, New Jersey City University\*\*

\*Dr. Edward Ogle reported in the absence of Dr. Prisco.

\*\*Dr. Nurdan Aydin reported in the absence of Dr. Henderson

Dr. Ogle reviewed the resubmitted program proposal and stated that it contains a thorough assessment plan. Dr. Aydin concurred with Dr. Ogle's review. It was moved by Dr. Ogle, and seconded by Dr. Aydin, that this proposal be recommended to the President's Council. The motion carried. Dr. Gingerich abstained.

### **C. Ramapo College**

1. BS in Elementary Education and Teaching (13.1202) (Previously submitted 3-31-2017)

First Reader: Jeff Toney, Kean University\*

Second Reader: Lori Vermeulen, Stockton University

Dr. Vermeulen summarized the resubmitted proposal stating that the requested new courses were developed as suggested by the AIC. A new consultant reviewed the program and an accurate consultant's assessment of the program was submitted. After discussion, it was moved by Dr. Vermeulen, and seconded by Dr. Blattner, that this proposal be recommended to the President's Council. The motion carried.

### **D. Rowan College at Gloucester County**

1. AS in Human Resources Management (52.1005) (Previously submitted 8-26-16 and 12-2-16)

First Reader: Willard Gingerich, Montclair State University

Second Reader: Jeff Toney, Kean University

Dr. Gingerich summarized the resubmitted proposal stating that the assessment plan contains clearly articulated measures of student learning outcomes. The consultant's credentials and experience more closely correspond to the Guidelines in Appendix D of the AIC Manual. The proposal confirms that an onsite consultant's visit did take place. It was moved by Dr. Gingerich, and seconded by Dr. Blattner, that this proposal be recommended to the President's Council. The motion carried.

## **VII. New Business**

1. AIC Manual – AIC Consultant Selection Discussion Criteria – Page 9

This item was deferred to the August 2017 meeting.

Dr. Blattner noted that she will not be able to attend the June 5 NJPC meeting. Chris Capuano agreed to cover the meeting for Dr. Blattner.

Dr. Blattner thanked the committee for their dedicated service to the AIC over the past two years. She added that Richard Levao will be announcing the AIC chair for FY2017-18.